

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, June 12, 2017, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Grubbs, Abrassart, Wendt and Jennings. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Attorney Meyer, Police Chief Jason Franc, St. Anne Police Officer Zach Horvat, Building Inspector Jim Hudson and area business persons Jeff Martell and Madonna O'Connor were also in attendance. Trustees Duncan, Trustee O'Connell and Public Works Director Don Leveque were absent.

CALL TO ORDER

ROLL CALL

QUORUM

When recognized, Chief France read a letter of commendation praising Officer Horvat for his fine work in arresting a wanted felon during a traffic stop. The Board of Trustees thanked Officer Horvat for his accomplishment.

OFFICER HORVAT COMMENDED

President O'Connell explained that Township Road Commissioner Cotton was not present because he was helping to repair a water main break. Mr. Cotton had intended to appear to discuss village and township jurisdiction on certain streets and roads. It was expected that this matter could be discussed at the July meeting.

STREET & ROAD JURISDICTIONS

When recognized, Mr. Martell presented the idea of opening a business in the old building located at 167 W. Station Street. The business would be related to the archery and taxidermy business now operated by Frank Williams in a building located a few doors west. President O'Connell asked Mr. Martell to meet with Building Inspector Hudson to discuss the structure of the building and its rehab. This matter would be on the July agenda.

167 W. STATION REHAB?

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Grubbs and seconded by Trustee Wendt that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES APPROVED

Treasurer Leveque reported the fund balances. President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Jennings and seconded by Trustee Abrassart that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

President O'Connell then asked that the renewal of the Comcast Cable franchise be approved. Trustees had been sent electronic copies. It was moved by Trustee Wendt and seconded by Trustee Jennings that the above be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The

PRESIDENT'S REPORT

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President then distributed copies of his monthly written report. [A copy of the report follows these minutes]. Referring to item number two, the President said that he believed the best way to deal with the derelict house at 285 W. Sheffield was to have the attorney file through the court, publish and seek foreclosure on the property. It was moved by Trustee Grubbs and seconded by Trustee Wendt that the above be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then discussed item number three. It was decided that a representative of the River Valley Special Recreation Association would be invited to the July meeting. The President then asked all officials to fill out a form to help determine goals for the village.

Attorney Meyer then presented copies of the annual prevailing wage ordinance. It was moved by Trustee Abrassart and seconded by Trustee Wendt that the prevailing wage ordinance be adopted. Upon roll call vote, the votes were as follows: Grubbs, no; Abrassart, yes; Wendt, yes and Jennings, no. The tie vote required the Clerk to call for a vote from President O'Connell. The President voted yes and declared the motion carried. The Attorney then recommended the adoption of the resolution to establish an account for administrative tow funds. The measure had been discussed at recent meetings. It was moved by Trustee Jennings and seconded by Trustee Abrassart that the above resolution be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Jennings then read the monthly Police Department report as follows: 32 traffic citation(s), 12 written warning(s), 3 misdemeanor traffic arrest(s), 0 DUI(s), 1 accident report(s), 4 vehicle(s) towed, 19 general case report(s), 29 miscellaneous report(s), 2 felony arrest(s), 1 misdemeanor arrest(s), 3 arrest(s) on warrant, 0 juvenile detention report(s), 0 ordinance citations and 10 agency assist(s). Officers worked 593.75 regular hours, 10.5 over time hours and drew 20 hours of holiday pay. In so doing, officers drove 3,370 miles. \$627.88 in fines, \$59.04 for the vehicle fund, \$22.00 in e-citation funds and an expungement fee of \$10.00 were collected from the county. Also collected during the month were \$1,000.00 in administrative tow fees, \$280.00 in golf cart registration fees and \$120.00 in fishing permit fees. Chief Franc reported that his department was working to get some careless residents to clean up their yards.

Trustee Jennings reported that public works employees and workers from Medler and Cotton Drainage were currently working to repair a water main leak at Chapel St. and Dixie Highway. He also reported that Estes Tree Service would agree to do two days trimming of low hanging branches along the streets for \$1,800.00. It was moved by Trustee Wendt and seconded by Trustee Jennings that the above trimming be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Jennings reported that seven building permits had been issued in the month of May for \$18,164.00 in improvements with \$300.00 in fees

ATTORNEY'S
REPORT:

PREV. WAGE ORD.
ADOPTED

ADM. TOW FUND
ACCT. RES.
ADOPTED

POLICE
REPORT

PUBLIC WORKS
REPORT:

TREE TRIMMING
APPROVED

BLDG. & HEALTH
REPORT:

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collected. After some discussion, it was decided to authorize the health committee to offer Ramon Zarate \$500.00 every three years for the state license to spray mosquitos and up to \$300.00 per month to spray the village for mosquitos. It was moved by Trustee Jennings and seconded by Trustee Wendt that the above be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MOSQUITO
SPRAYING
APPROVED

Trustee Wendt reported that the large sliding doors on the east side of the Civic Center garage building were getting in poor shape. After brief discussion, it was decided that the matter should be tabled.

BLDG. MAINT.
REPORT

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Wendt that the bills be paid. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

On the matter of hiring Public Works employee Charles Burns full time, it was decided to table the motion until Public Works Director Don Leveque and the other two trustees could be present.

PERSONNEL
REPORT

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Jennings and seconded by Trustee Wendt that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:17 p.m.

ADJOURNMENT

Approved by me this _____ day
of _____, 2017

VILLAGE CLERK

VILLAGE PRESIDENT