

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, August 8, 2011, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Jennings, Blanchette, Lee, Grubbs and Duncan. Treasurer Leveque, Auditor Rick Blanchette, Engineer Neil Piggush and Chief Abrassart were also in attendance. Attorney Tebo arrived later. Trustee Sirois and Deputy Clerk Sifrit were absent. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

When recognized, Mr. Blanchette spent some time going over the annual audit. He commented on the statements of assets and liabilities. He commented that the water/sewer fund owes some thousands to the general fund, but that the village is in a better financial position than a year ago. He also pointed out that the loans are now under control. President O'Connell thanked Mr. Blanchette for his report. [Attorney Tebo arrived at this point].

AUDIT PRESENTED

President O'Connell asked if there were any additions or corrections to the minutes executive session of the June 13, 2011 regular meeting. Hearing none, he asked for a motion to approve those minutes. It was moved by Trustee Lee and seconded by Trustee Jennings that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried. The minutes of the regular meeting of July 11, 2011 were similarly approved on a motion by Trustee Blanchette, seconded by Trustee Lee. The minutes of the executive session of the July 11, 2011 regular meeting were then approved on a motion by Trustee Lee, seconded by Trustee Duncan.

MINUTES APPROVED

The President then asked if there were any questions or comments concerning the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Grubbs and seconded by Trustee Lee that the Treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried. Treasurer Leveque commented that county tax receipts were a great relief and that all three funds were then "okay." The Treasurer then reported that she would be sending more letters to water bill delinquents and that there would likely be more shut-offs.

TREASURER'S REPORT

Clerk Blum reported that the Motor Fuel Tax (MFT) audit had been received for 2008 & 2009. The auditor had found all records in order. He then said that it was about time to review the executive session minutes to see if any of them can be opened. He then asked for a trustee to assist him with the initial study. Trustee Duncan said that he would help.

CLERK'S REPORT

President O'Connell then presented his written report. [A copy of his report follows these minutes]. In regard to item number one, the President said that he had received an additional complaint. He said

PRESIDENT'S REPORT:

that he had asked Public Works employee Don Leveque to take the classes necessary to get the license for spraying weeds. In regard to item number 4, President O'Connell said that he would come up with a date. Regarding item number five, the President said that the village cannot go on failing to address the infrastructure issue.

Attorney Tebo presented an ordinance which would attempt to control the blowing of grass clippings into the streets and also set an allowable limit on the length of grass and weeds. She said that it was a long ordinance and that there were probably parts which might not be what the officials wanted. She suggested that it not be adopted until it has been closely considered. President O'Connell asked for a motion to consider this presentation a first reading. It was moved by Trustee Jennings and seconded by Trustee Lee that the above discussion be considered the ordinance's first reading. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S
REPORT

On the matter of the dangerous tree in the 600 block of W. Sheffield St., Chief Abrassart reported that he and his son had taken it down. Trustee Jennings reported the all of the old water lines on S. Chicago Ave. south of Eastern Illinois St. had to be disconnected. A new hydrant had been installed. The Trustee also reported that the old hydrant could probably be rebuilt. Engineer Piggush said that the storm sewer on Eastern Illinois St. would have six inch connections for residents to connect sump pumps. The Engineer said that the old industrial site is really a mess with water lines everywhere. He said that the gas company could not find their lines. He then reported that the storm sewer line should reach the corner by the day after the meeting. On the well project, the Engineer said that the Illinois Environmental Protection Agency (IEPA) had approved the new budget and that the project should be completed by fall. On the matter of hydrant installations, Trustee Jennings said that all would be done, including rebuilt hydrants.

PUBLIC
WORKS
REPORT:

E. ILL. ST.
SEWER PROJECT

WELL
PROJECT

HYDRANT
INSTALLATIONS

Trustee Duncan reported that five building reports had been issued in August for \$28,650. in improvements with \$260. in permit fees collected. One \$50. electrical inspection fee had been collected as well.

BUILDING
REPORT

Trustee Lee said that there needed to be a lot of reorganization of things stored at the Civic Center. He also said that the park rest rooms needed new lights and that he hoped to get the facia on the park pavilion done before the Pumpkin Festival.

PARK & BLDG.
MAINTENANCE
REPORT

Trustee Grubbs reported that the bills had been examined, found to be correct that the committee recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the above recommendation be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Adoption of resolution 2011-2, a resolution to pay down \$5,000. on each of the two operating loans at the National Bank of St. Anne (numbered 0002842600 and 0002831500}, pay interest in the amount

FINANCE
REPORT:

BILLS
PAID

of \$763.78. and refinance the principal balance of \$10,000. each at 5% per year for approximately 180 days was then moved by Trustee Grubbs and seconded by Trustee Lee. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried. Trustee Grubbs then reported that he was making a study of the possible significant savings if the village shifted phone, fax and internet service to ComCast instead of AT&T. He asked that his committee be authorized to continue negotiating. He said that it could save up to \$4,000. per year. It was moved by Trustee Jennings and seconded by Trustee Lee that the above requested authorization be granted. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BORROWING
RESOLUTION
ADOPTED

COMCAST
NEGOTIATIONS
AUTHORIZED

Trustee Jennings then read the monthly Police Department report as follows: 5 traffic citation(s), 7 written warning(s), 0 misdemeanor traffic arrest(s), 0 DUI(s), 0 accident report(s), 0 vehicle(s) towed, 23 general case report(s), 28 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s) and 9 agency assist(s). Officers worked 508 regular hors and 21 overtime hours. In so doing they drove 2,277 miles. \$270.78 in fines were collected from the county. Trustee Jennings then asked for an executive session to discuss police personnel matters. It was moved by Trustee Jennings and seconded by Trustee Blanchette that the meeting enter executive session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of executive sessions are secured separately as required by state statute]. It was moved by Trustee Jennings and seconded by Trustee Blanchette that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Jennings then recommended that Jason Burse be hired as a part time police officer. It was moved by Trustee Jennings and seconded by Trustee Blanchette that Mr. Burse be hired. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

POLICE
REPORT:

EXECUTIVE
SESSION

JASON BURSE
HIRED AS PART
TIME OFFICER

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Blanchette and seconded by Trustee Duncan that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:21 p.m.

ADJOURNMENT

Approved by me this _____ day

VILLAGE CLERK

of _____, 2011

VILLAGE PRESIDENT

CHANGES IN FUND BALANCE

AUGUST, 2011

FUND	BEGINNING BALANCE	INCOME	EXPENSES	TRANSFERS	ENDING BALANCE
GENERAL FUND	\$ 85,334.22	\$ 19,922.24	\$ 50,503.66		\$ 54,752.80
WATER AND SEWER	\$ 52,409.65	\$ 18,908.45	\$ 19,305.44		\$ 52,012.66
MOTOR FUEL TAX	\$ 46,877.28	\$ 8,029.97	\$ 5,418.19	\$ -	\$ 49,489.06
GRANT 10-244001	\$ 2.00	\$ 7,090.00	\$ 7,090.00		\$ 2.00