

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, July 11, 2011, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Lee, Grubbs and Duncan. Treasurer Leveque, Deputy Clerk Sifrit, Chief Abrassart and village residents Tom Merino, Donna Simmons and Julie Schoon were also in attendance. Attorney Tebo arrived later. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

When recognized, Mrs. Schoon expressed sincere thanks for all the help from the village. Mrs. Simmons added that Trustee Lee went "above and beyond" to offer assistance in many ways. She then reported that the fund raiser had yielded about \$6,000. Mrs. Schoon then said that the group was ready to order the rubber bedding for the playground equipment. [Attorney Tebo arrived at this point].

PLAYGROUND FUND RAISER

When recognized, Mr. Merino said that there has been a severe problem near his residence at 204 W. Guertin St. with young kids smoking, drinking and cursing. Trustee Jennings said that an incident which had occurred in that area was going to be addressed in executive session later in the meeting. Mr. Merino thanked the trustees for their concern.

NEIGHBORHOOD PROBLEMS

President O'Connell asked if there were any additions or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve those minutes. It was moved by Trustee Sirois and seconded by Trustee Jennings that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried.

MINUTES APPROVED

The President then asked if there were any questions or comments concerning the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Lee and seconded by Trustee Blanchette that the Treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried. Treasurer Leveque reported that the general fund had received about \$79,000. from real estate taxes in July. She had also received notice that the village would receive \$5,052.63 from the capital improvement fund which would be deposited in the Motor Fuel Tax (MFT) fund and had to be expended under MFT rules.

TREASURER'S REPORT

Clerk Blum reported that he had received a letter from Attorney William Oberts. He explained that Mr. Oberts had represented the village's insurance company fighting a suit brought by Charles Martin against Chief Abrassart and the village. Mr. Martin is a former St. Anne resident. Mr. Martin's case was dismissed because it lacked facts to support his claims. The clerk then said that he had received a letter from Terri Lindstrom asking that the trustees approve August 19 and 20 for the August garage sales. She asked for the usual conditions. It was moved by Trustee Lee and seconded by Trustee Sirois that the above

CLERK'S REPORT:

request be granted. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Clerk Blum then asked those in attendance if they planned to attend the Kankakee County Mayor's cook out at the Aroma Park Boat Club on July 27. He collected the responses.

President O'Connell presented copies of his monthly written report. [A copy of the report follows these minutes]. In reference to item number six, Trustee Sirois said that he hesitates to try installing more than six fire hydrants this year. The installers will not know what kind of adapters and connections they may need until they open the hole.

PRESIDENT'S
REPORT

Trustee Jennings then read the monthly Police Department report as follows: 5 traffic citation(s), 3 written warning(s), 1 misdemeanor traffic arrest(s), 0 DUI(s), 1 accident report(s), 0 vehicle(s) towed, 23 general case report(s), 5 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 1 arrest(s) on warrant, 0 juvenile detention report(s) and 1 agency assist(s). Officers worked 403 regular hours and no overtime hours and drove 2,336 miles. Fines and vehicle funds had not yet been received from the county. Trustee Jennings asked that the executive session be held at the end of the meeting so those not involved would not have to wait.

POLICE
REPORT

As to the matter of some dangerous trees on the north side of Sheffield St. in the 600 block, Trustee Sirois said that he would have a tree service look at them. Trustee Sirois then recommended the approval of pay request # 5 in the amount of \$2,000. from the Eastern Illinois St. project grant. It was moved by Trustee Sirois and seconded by Trustee Jennings that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Sirois then said that the pipe for the above project could be stored by Trustee Jennings and that extra dirt could be hauled to the park. He said that the contractor would notify the residents when the street is to be tarred and chipped. Trustee Sirois then read a message he had written asking residents not to blow grass clippings into the street because these clippings are washed to the storm drains where they can plug the drains. He asked that it be put in the St. Anne Record and on the village website. There was a brief search of the code book, but no specific reference to grass clippings could be found. Trustee Sirois said that he would like to amend the code to fix this oversight and also to set a six inch limit on the length of grass. The trustee then asked if there was support for doing more sewer jetting. He said that the storm sewer line at the corner of Fourth Ave. and Sheffield St. was still blocked. He said that it may be broken. Trustee Grubbs mentioned that the run-off from the blocked corner runs down and causes problems on Beaver St. Trustee Sirois then said that some major problems with the storm sewers had been solved. He then suggested that the problems be addressed as they present. President O'Connell said that the matter should be left to Trustee Sirois and Public Works Director Dionne. Trustee Sirois then asked that a proposal by J.R. Construction to do concrete work at the fire house and the doctor's office be approved in the amount of

PUBLIC WORKS
REPORT:

E. ILL. ST.
PAYMENT # 5

E. ILL. ST.
PROJECT
DISCUSSED

GRASS
CLIPPINGS
PLUGGING
DRAINS

JETTING STORM
SEWERS?

\$1,400. APPROVED
FOR CONCRETE
WORK

\$1,400. It was moved by Trustee Sirois and seconded by Trustee Jennings that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Duncan reported the issuance of six building permits for the month of June for \$18,660. in improvements with \$300. in fees collected. No inspection fees were collected.

BUILDING
REPORT

On the matter of cleaning up the area near the civic center, Trustee Lee said that there was a lot of junk that could go. President O'Connell asked the trustee to meet with his committee and make recommendations. On the matter of the park, Trustee Lee said that the pavilion was the only repair left.

PARK & BLDG.
MAINTENANCE

Trustee Grubbs reported that the bills had been examined, found to be correct that the committee recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Lee that the above recommendation be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Grubbs then recommended the adoption of the annual Budget and Appropriations Ordinance as presented at the June meeting. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Grubbs then recommended that the two \$15,000. operating loans at the Nation Bank of St. Anne be paid down by \$5,000. each and the remaining principal of \$10,000. each be refinanced. It was moved by Trustee Grubbs and seconded by Trustee Duncan that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Clerk Blum said that he would prepare the necessary borrowing resolutions with an August 12 pay-off date. The resolution would be adopted at the August meeting. Trustee Grubbs then reported on the insurance negotiations and settlement with the four full time employees. He said that the employees had been very co-operative in helping to save the village about \$8,500. annually. He said that village participation in health insurance was now capped. President O'Connell thanked the trustee for all his good work.

FINANCE &
PERSONNEL
REPORT:

BILLS PAID

BUDGET &
APPROPRIATION
ORDINANCE
ADOPTED

BANK LOANS
TO BE PAID
DOWN

EMPLOYEE
INSURANCE
SETTLEMENT
EXPLAINED

Trustee Jennings then asked that the meeting enter executive session to discuss personnel. It was moved by Trustee Jennings and seconded by Trustee Grubbs that the meeting enter executive session for the above stated purpose. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of executive sessions are secured separately as required by state statute]. It was moved by Trustee Sirois and seconded by Trustee Lee that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

EXECUTIVE
SESSION

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to

ADJOURNMENT

adjourn. It was moved by Trustee Jennings and seconded by Trustee Duncan that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:24 p.m.

Approved by me this _____ day

of _____, 2011

VILLAGE CLERK

VILLAGE PRESIDENT