

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, May 9, 2011, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette and Lee. Treasurer Leveque, Deputy Clerk Sifrit and Chief Abrassart were also in attendance. Trustees Meier and Romein were absent. Attorney Tebo arrived later as indicated below. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

President O'Connell asked if there were any additions or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve those minutes. It was moved by Trustee Jennings and seconded by Trustee Blanchette that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried.

MINUTES APPROVED

The President then asked if there were any questions or comments concerning the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Lee and seconded by Trustee Sirois that the Treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried. Treasurer Leveque reported that the May bills were unusually high. More was spent than received in both the general and water/sewer funds. The water/sewer bills included the purchase of two new hydrants.

TREASURER'S REPORT APPROVED

Trustee Blanchette reported that the finance committee had examined the bills, found them to be correct and recommended their approval for payment. It was moved by Trustee Blanchette and seconded by Trustee Sirois that the bills be authorized for payment. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

FINANCE & PERSONNEL:

BILLS PAID

Clerk Blum then administered the oath of office to newly elected trustees Duncan and Grubbs. Afterward, the new trustees took their seats at the table. [Attorney Tebo arrived at this point].

NEW TRUSTEES

Clerk Blum then read a letter from Showbus Rural Transportation thanking the village for its recent donation of \$200.

CLERK'S REPORT

President O'Connell then read his list of appointments to the Pumpkin Festival Executive Committee. The list read as follows:

PRESIDENT'S REPORT:

PUMPKIN FEST APPOINTMENTS

Festival Director: Bob Hubert
Assistant Directors: Emily and Terry Sifrit
Treasurer: Rick Blanchette
Secretary: Barb Deneau
Members: Gladys Goreham, Vickie Corbin, Ken Blum and Carol Blum

It was moved by Trustee Sirois and seconded by Trustee Jennings that the above appointments be confirmed. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

President O'Connell then called attention to the 2011-2012 committee appointments list which the trustees had received with their pre-meeting materials. [A copy of the committee list follows these minutes]. He asked Trustee Lee to work with the playground fund raising group. The President then went over his written report. [A copy of this report follows these minutes]. On the matter of repairing and repainting the south village entrance sign, the President said that Duane Meier had offered to do it for \$400. There was general agreement that the repairs and painting should be done. President O'Connell then reappointed Treasurer Linda Leveque and ESDA Director Don Leveque to one year terms. It was moved by Trustee Lee and seconded by Trustee Sirois that the appointment be confirmed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

VILLAGE
ENTRANCE
SIGN TO BE
REPAIRED

TREASURER &
ESDA DIR.
APPOINTMENTS

On the matter of the annexation of the Bernie Pommie property, Attorney Tebo said that she had sent the necessary documents to the trust company and had not yet received a reply.

ATTORNEY'S
REPORT

Trustee Jennings then read the monthly Police Department report as follows: 12 traffic citation(s), 7 written warning(s), 0 misdemeanor traffic arrest(s), 0 DUI(s), 0 accident report(s), 0 vehicle(s) towed, 19 general case report(s), 18 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s) and 10 agency assist(s). Officers worked 497 regular hours and eight overtime hours. In so doing, they drove 2,870 miles. \$330.51 in fines and \$20. for the vehicle fund were received from the county.

POLICE
REPORT

Trustee Sirois recommended the approval of pay request number four to draw \$1,750. from the Eastern Illinois St. project grant to pay Tyson Engineering for more preliminary work. It was moved by Trustee Sirois and seconded by Trustee Blanchette that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Sirois then said that he had talked with Engineer Piggush concerning the new well project. The engineer had reported that another well was to be drilled. There was to be a bid opening on May 11 and then the matter would go to American Environmental and the Illinois Environmental Protection Agency. On the Eastern Illinois St. project, Trustee Sirois reported that there would be a bid opening on May 19 and that there were eight bidders. On the matter of installing the new hydrants, Trustee Sirois said that the old ones would be brought to village hall to see if there were usable parts to be saved. He said that the installations should take place at the end of May or in early June. He added that the Fire District would be asked to determine which hydrants will be replaced immediately. He then said that Engineer Piggush had received a letter from the Illinois Department of Transportation (IDOT) stating that the village would be required to repair one of the patches on Dixie Highway. He then said that the engineer would try to find out which patch. He expected the project to be expensive. He then said that the village would have to pay to repair the sidewalk on the northeast corner of Guertin St. and Dixie Highway. The village had originally agreed to maintain the storm drains. He then added that a resurfacing of the highway in 2012 now seemed unlikely.

PUBLIC WORKS
REPORT:

E. ILL. ST.
PROJ. PAYM.
#4 APPROVED

NEW WELL
REPORT

E. ILL. ST.
PROJ. REPORT

NEW HYDRANT
INSTALLATIONS

DIXIE HYW.
REPAIRS

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Trustee Duncan read the building report for April. Four permits had been issued for \$17,954. in improvements with \$104. in permit fees collected. President O'Connell said that the beautification committee was asking for \$3,000. to do phase one of a downtown project. This would include planting trees and installing metal grates around them. He said that three of the trees already had sponsors. Any checks received would go to the village. Trustee Sirois said that there had to be a special fund. Trustee Duncan recommended the approval of the \$3,000. It was moved by Trustee Duncan and seconded by Trustee Jennings that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BUILDING REPORT:

PERMITS

BEAUTIFICATION PROJECT APPROVED

Trustee Blanchette opened bids from Hiser Construction and Wilkening Construction for reroofing both of the old well houses. Hiser's bids were \$2,012 for the Guertin St. pump house and 4,637. for the Grant St. pump house. Wilkening's bids were \$3,500 for the Guertin pump house and \$4,500. for the Grant St. pump house. After some discussion, it was decided that there were too many expenses to do the job. Clerk Blum said that he would contact the contractors and inform them of the decision and thank them for bidding. Trustee Blanchette then reported that the ponds had been sprayed and that any effect might take a couple of weeks. President O'Connell asked about having weeds sprayed at the park. Trustee Sirois said that Marty Schaafsma had a license. Trustee Lee said that he would contact Mr. Schaafsma.

PARK & BLDG. MAINMT REPORT:

PUMP HOUSE ROOFING POSTPONED

WEED SPRAYING

Trustee Grubbs said that the Finance and Personnel Committee had met and recommended a one percent base pay increase for full time employees and the granting of three sick days per year to public works full time employees. He noted that the police already have the three sick days. The recommendation was that all other benefits remain the same and the officials not be given a raise. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the above wage recommendations be adopted and be retroactive to May 1. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. It was moved by Trustee Grubbs and seconded by Trustee Blanchette that public works employees be granted three sick days. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

FINANCE & PERSONNEL REPORT:

WAGES & BENEFITS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Sirois and seconded by Trustee Lee that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:11 p.m.

ADJOURNMENT

Approved by me this _____ day _____
of _____, 2011
VILLAGE CLERK

VILLAGE PRESIDENT

CHANGES IN FUND BALANCE

MAY 2011

FUND	BEGINNING BALANCE	INCOME	EXPENSES	TRANSFERS	ENDING BALANCE
GENERAL FUND	\$ 64,060.56	\$ 18,562.15	\$ 67,278.06		\$ 15,344.65
WATER AND SEWER	\$ 49,040.80	\$ 22,220.31	\$ 17,101.41		\$ 54,159.70
MOTOR FUEL TAX	\$ 41,938.60	\$ 2,506.96	\$ 1,989.87	\$ -	\$ 42,455.69
GRANT 10-244001	\$ 8.00	\$ -	\$ 2.00		\$ 6.00

NEED WATER