

**REGULAR MEETING**  
**BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE**  
**KANKAKEE COUNTY, ILLINOIS**  
Village Hall, December 14, 2015, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Duncan, Grubbs and O'Connell. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Attorney Meyer, Police Chief Jason Franc, Public Works Director Don Leveque and Village Auditor Rick Blanchette were also in attendance.

CALL TO ORDER

ROLL CALL QUORUM

VISITORS

When recognized, Mr. Blanchette distributed copies of the annual audit report. He then went through the document and commented on each fund. He summarized by saying that the village was doing well. The President thanked him for his presentation. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the audit report be accepted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

ANNUAL AUDIT REPORT

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES APPROVED

Treasurer Leveque summarized the balances at the end of the month. President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Sirois and seconded by Trustee Jennings that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

President O'Connell then distributed copies of his written report. [A copy of this report follows these minutes].

PRESIDENT'S REPORT

Attorney Meyer then presented copies of an ordinance settling forth certain regulations to apply to usage of the village park ponds. It was moved by Trustee O'Connell and seconded by Trustee Duncan that the above ordinance be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [A copy of the ordinance follows these minutes]. The Attorney then said that she was still working on an ordinance to adopt the state vehicle code.

ATTORNEY'S REPORT:

POND ORD. ADOPTED

Trustee Jennings then read the monthly Police Department report as follows: 22 traffic citation(s), 17 written warning(s), 3 misdemeanor traffic arrest(s), 1 DUI(s), 0 accident report(s), 2 vehicle(s) towed, 9 general case report(s), 12 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 1 arrest(s) on warrant, 0 juvenile detention report(s) and 5 agency assist(s). Officers worked 579 regular hours. In so doing, they drove 3,512 miles. \$529.38 in fines, \$80.00 for the vehicle fund and \$24,00 for the E-citation fund were received from the county. Chief Franc and Trustee Jennings recommended that \$250.00 for the annual Shop-with-a-Cop be approved as a donation. It

POLICE REPORT:

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was moved by Trustee Jennings and seconded by Trustee Duncan that the above donation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

SHOP-WITH-A-COP DONATION

Trustee Sirois recommended that the 2016 Motor Fuel Tax (MFT) Street Maintenance Program be approved. Each official had been sent a copy of the proposed program before the meeting. It was moved by Trustee Sirois and seconded by Trustee Jennings that the MFT Program be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PUBLIC WORKS REPORT:

MFT APPROVED

Trustee Duncan reported that six permits had been issued in November for \$38,023.00 in improvements with \$322.00 in fees collected. \$100.00 in plumbing inspection fees and \$150.00 in electrical inspection fees had also been collected.

BUILDING REPORT

Trustee O'Connell said that consideration should be given to cleaning up the east side of the park ponds. He said that a drainage ditch along the east side could be cleaned at the same time. President O'Connell expressed his opinion that the bridge between the two ponds needed attention.

PARK REPORT

Trustee Grubbs reported that, after insurance settlements, the Village's shared to replace the stolen asphalt roller and trailer had amounted to about \$500.00. Trustee Blanchette reported that it would probably cost about \$10,000 to purchase and instal a new engine to operate the vacuum and sweeper functions of the street sweeper. He also reported that the old dump truck had been sold for \$3,000.00.

EQUIPMENT REPORT

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the bills be paid. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

FINANCE REPORT:

BILLS PAID

Trustee Sirois and Trustee Grubbs both expressed concern that the Beautification Committee was spending funds to rehabilitate buildings belonging to private businesses. Trustee Jennings also expressed concern that improvements were being done on private business property. Trustee O'Connell asked if the Police department was receiving private donations. He was told that none had been received recently.

NEW & UNFINISHED BUSINESS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Sirois and seconded by Trustee Grubbs that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:58 p.m.

ADJOURNMENT

Approved by me this \_\_\_\_\_ day \_\_\_\_\_  
of \_\_\_\_\_, 2016

VILLAGE CLERK

\_\_\_\_\_  
VILLAGE PRESIDENT