

**REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, December 12, 2016, 7:00 P.M.**

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Duncan and Grubbs. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Public Works Director Don Leveque, Police Chief Jason Franc and Attorney Dana Meyer were also in attendance. Contractor Jim Lundmark of Martinton arrived as indicated below. Building Inspector Jim Hudson, Trustee Luke O'Connell and Trustee Blanchette were absent.

CALL TO
ORDER

ROLL CALL

VISITORS
QUORUM

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Sirois and seconded by Trustee Duncan that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES
APPROVED

Treasurer Leveque reviewed the fund balances. President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S
REPORT

President O'Connell distributed copies of his monthly report. He reported that the organizers of the festival truck pull had sent a check for \$300. and a thank you note. He then asked if the trustees wanted to approve the usual gift certificates as employee Christmas presents. It was moved by Trustee Sirois and seconded by Trustee Duncan that the \$50.00 Casey's gift certificates be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Mr. Lundmark arrived at this point].

PRESIDENT'S
REPORT

Attorney Meyer presented a proposed agreement for warranty deed for the property located at 167 W. Station Street. [A copy of the agreement follows these minutes]. This is the business building being offered for one dollar. When recognized, Mr. Lundmark said that he was present because he had an interest in purchasing the property. He had some questions and was referred to Building Inspector Jim Hudson. He was given Mr. Hudson's contact information. It was then moved by Trustee Grubbs and seconded by Trustee Jennings that President O'Connell be authorized to sign documents necessary to sell the above building if agreement could be reached. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Attorney Meyer then presented a copy of a state required ordinance to regulate the payment of travel expenses for corporate authorities. [A copy of the ordinance follows these minutes]. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the above ordinance be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

ATTORNEY'S
REPORT:

POSSIBLE SALE
OF 167 W,
STATION ST.

TRAVEL EXPENSE
OR. ADOPTED

MINUTES OF THE DECEMBER 12, 2016 MEETING, PAGE 2

Trustee Jennings then read the monthly Police Department report as follows: 30 traffic citation(s), 11 written warning(s), 8 misdemeanor traffic arrest(s), 0 DUI(s), 0 accident report(s), 6 vehicle(s) towed, 19 general case report(s), 47 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s), 2 ordinance citations and 14 agency assist(s). Officers worked 595.75 regular hours, 12.5 overtime hours and 12 holiday pay hours. In so doing, officers drove 3,043 miles. \$411.43 in fines, \$96.58 for the vehicle fund and \$14.00 in e-citations were received from the county. Administrative tow fees were \$1,500.00. A \$300.00 donation was received by the department from the Pumpkin Festival truck pull. Chief Franc reported that the shop-with-a-cop program was a success. He also reported that new part-time officer Jeremiah Romein was enrolled in the training program and was expected to graduate in July.

POLICE REPORT

Trustee Sirois then recommended the adoption of the 2017 Motor Fuel Tax (MFT) Street Program as prepared by Tyson Engineering. It was moved by Trustee Sirois and seconded by Trustee Grubbs that the above MFT Program be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PUBLIC WORKS REPORT:

MFT APPROVED

Trustee Duncan reported that six building permits had been issued in October for \$30,609.00 in improvements with \$308.00 in permit fees collected. The Trustee then recommended that Don Leveque be granted a liquor license and gaming machine license to operate the tavern he had bought from Larry Leveque, his father. The tavern is located at 197 S. Chicago Avenue. The effective date would be January 1, 2017. The fee was to be pro-rated and Larry Leveque was to be refunded one third of his yearly fees (January 1 to April 30). Larry Leveque's license was to be surrendered.

BLDG. & LICENSE REPORT

DON LEVEQUE LIQ. LICENSE

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the bills be paid. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

Public Works Director Leveque reported that his department needed a new cement saw and a new trash pump. The Clerk was asked to place these items on the January agenda, and Mr. Leveque was asked to have specific recommendations at that time.

NEW & UNFINISHED

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Jennings and seconded by Trustee Sirois that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:57 p.m.

ADJOURNMENT

Approved by me this _____ day _____
of _____, 2017

VILLAGE CLERK

VILLAGE PRESIDENT