

**REGULAR MEETING**  
**BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE**  
**KANKAKEE COUNTY, ILLINOIS**  
Village Hall, April 13, 2015, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Lee, Grubbs, and Duncan. Treasurer Linda Leveque, Public Works Director Don Leveque, Chief Abrassart, Trustee Elect Luke O'Connell and Attorney Meyer were in attendance as well. Also present were Rick Elkin and Alex Patton of Heartland Properties, owners of the apartment building at 6972 S. State Route 1, and three area residents who were present to bid on the 2003 Ford squad car. Their names were Merle Karns, Delaney Gwaltney and Chad Henneike. The President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

Clerk Blum then collected the envelopes containing the bids for the 2003 Ford squad car, and President O'Connell opened each envelope and read the bids. The bids were: Mr. Gwaltney, \$725.00, Mr. Henneike, \$700.00 and Mr. Karns, \$675.00. The President then asked if either of the low bidders wished to raise their bid. They did not. Therefore, President O'Connell awarded the sale to Mr. Gwaltney. It was moved by Trustee Jennings and seconded by Trustee Duncan that the above award be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

2003 FORD SOLD

When recognized, Mr. Elkin reported that the rehab of the apartment building was going well and that they wished to annex and connect to village sewer mains. He said that his company was prepared to finance the previously discussed sewer line and that he hoped to recover much of the cost from rebates of utility fees from the village. Attorney Meyer explained that there was a process necessary to annex. She said that a plat would be required. Mr. Elkin said that he would provide it. Trustee Sirois said that the minutes of previous meetings show that the owner of the property was to pay for the sewer line. He also pointed out that Mr. Hoekstra, the individual who would need to provide the easement for the proposed new sewer line, had been offered future connections to that line without a connection fee. President O'Connell then asked the Finance Committee to meet with Mr. Elkin and negotiate a settlement of the sewer matter. He then said that a pre-annexation agreement could be finalized.

SEWER FOR 6972 S. RTE. 1

REFERRAL TO FINANCE COMMITTEE

President O'Connell asked if there were any questions or corrections to the minutes of the last meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Grubbs and seconded by Trustee Lee that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES APPROVED

Treasurer Leveque summarized the balances at the end of the month. President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Lee and seconded by Trustee Jennings that the treasurer's report be approved. Upon roll call vote,

TREASURER'S REPORT

**MINUTES OF THE APRIL 13, 2015 MEETING, PAGE 2**

all trustees present voted favorably, and President-O'Connell declared the motion carried.

Clerk Blum then reminded all officials that their statements of economic interest were due at the County Clerk's Office. He then asked for approval of May 15 & 16 as the dates for the annual spring garage sales. It was moved by Trustee Jennings and seconded by Trustee Sirois that the above dates be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

CLERK'S  
REPORT:

GARAGE SALES  
APPROVED

The President distributed copies of his monthly written report. [A copy of the report follows these minutes]. President O'Connell then expressed thanks to outgoing Trustee Lee for his years of service to the village. He then said that he would present a resolution of support for Governor Rauner's "Turnaround Agenda" at the May meeting. The President also said that he had received a letter from the county's tax agent offering to sell the problem building at 167 W. Station St. for \$647.00. [A copy of the letter follows these minutes]. It was moved by Trustee Sirois and seconded by Trustee Duncan that President O'Connell be authorized to expend up to \$650.00 for the purchase of the old business building at 167 W. Station Street. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PRESIDENT'S  
REPORT:

167 W. STATION  
TO BE PURCHASED

Attorney Meyer said that she was still working on the Fratco annexation. She then presented an ordinance which would create a class C liquor license allowing dealers to sell package hard liquor not for consumption on the premises. Casey's General Stores had requested such a license for their convenience store/gas station. She said that she would revise the ordinance to show a \$750. fee instead of a \$600. fee. It could then be presented for adoption at the May meeting. The Attorney also said that she would finalize a preannexation agreement for the apartment property discussed above. This could be done after receiving input from the Finance Committee.

ATTORNEY'S  
REPORT

Trustee Jennings then read the monthly Police Department report as follows: 8 traffic citation(s), 7 written warning(s), 2 misdemeanor traffic arrest(s), 0 DUI(s), 1 accident report(s), 0 vehicle(s) towed, 9 general case report(s), 23 miscellaneous report(s), 2 felony arrest(s), 0 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s) and 5 agency assist(s). On the matter of paying the new fees adopted by the Sheriff's Department, there was general agreement that the new fees would have to be paid. It was moved by Trustee Jennings and seconded by Trustee Sirois that the above fees be accepted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

POLICE  
REPORT

Trustee Sirois said that preliminary figures for replacing the water main on E. Station St. put the cost at 25 to 30 thousand dollars and that it would require boring under the railroad.

PUBLIC WORKS  
REPORT

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Trustee Duncan reported that three building permits had been issued during March and April for \$7,000. in improvements with \$148. in fees collected. \$50. in plumbing inspection fees were also collected. As Health Officer, Mr. Hudson inspected an apartment at 186 S. Sixth Avenue at the request of Trustee Duncan. On the matter of approving applications for reissuance of liquor licenses, Trustee Duncan reported that Josh England, owner of Dixie Lanes, Inc., had requested that his license fee be prorated since he did not expect to open his liquor sales business for several months. There was general agreement that this would not be done. The Trustee then recommended that class A liquor licenses be approved for Judy Hanson, Larry Leveque, Dixie Lanes, Inc. and the St. Anne Knights of Columbus, that class B liquor licenses be approved for Casey's General Stores and Mac's Convenience Stores (Circle K). He noted that Larry Zullo had not submitted a completed application. Trustee Duncan asked that gaming licenses be approved for Judy Hanson and Larry Leveque. It was moved by Trustee Duncan and seconded by Trustee Lee that the above recommendations be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

LIC. & HEALTH/  
BLDG. & ZONING  
REPORT:

LIQUOR &  
GAMING  
LICENSES  
APPROVED

Trustee Lee recommended that Aqua Solutions be employed at a fee of \$1,295. To treat the park ponds for weeds. It was moved by Trustee Lee and seconded by Trustee Blanchette that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PARK REPORT:

PONDS TO BE  
TREATED

Trustee Blanchette then recommended the approval of an agreement with Bonvallet Electric to install new florescent lights in the shop area of village hall at a cost of \$2,680.00. The price would include replacing the ballasts in the council chamber light fixtures. It was moved by Trustee Grubbs and seconded by Trustee Blanchette that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Blanchette said that he had obtained a price from Federal Signal of \$16,335. to install a storm siren in the southeast corner of the village. It had been requested by Fratco, Inc. for their facility located at the south end of S. Oak Avenue. After some discussion, it was determined that Fratco needed to install a warning device inside their plant.

EQUIP./CIVIL  
DEFENSE  
REPORT:

NEW LIGHTS FOR  
VILLAGE HALL

Trustee Grubbs reported that the Finance Committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Blanchette that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Grubbs then said that he recommended the garbage collection fee be increased by \$1.00 per residence to cover administration costs. It was decided that this should be placed on the May agenda.

FINANCE  
REPORT:

BILLS PAID

GARBAGE FEE  
INCREASE?

Trustee Grubbs then asked that the meeting enter executive session to discuss employee wages and benefits. It was moved by Trustee Grubbs and seconded by Trustee Lee that the meeting enter executive session for the

EXECUTIVE  
SESSION

above purpose. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of the executive session are secured separately as required by state statute]. It was moved by Trustee Sirois and seconded by Trustee Jennings that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Grubbs then recommended no increase in pay for any officials and no increase for the Civil Defense (ESDA) Director. For employees, he recommended raising the Police Chief's salary \$1.000. per year and each full time patrol officer's pay \$.50 per hour. In Public Works, he recommended a \$1.00 per hour increase for Director Leveque and employee Charles Burns. It was moved by Trustee Grubbs and seconded by Trustee Lee that the above wages increases be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

EMPLOYEE  
WAGE ADJUSTMENTS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Lee and seconded by Trustee Duncan that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:37 p.m.

ADJOURNMENT

Approved by me this \_\_\_\_\_ day \_\_\_\_\_  
of \_\_\_\_\_, 2015  
VILLAGE CLERK  
  
\_\_\_\_\_  
VILLAGE PRESIDENT