

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, November 11, 2013, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Lee, Grubbs and Duncan. Treasurer Leveque, Attorney Meyer and Chief Abrassart were also in attendance. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL QUORUM

President O'Connell asked if there were any additions or corrections to the minutes of the last regular meeting. Trustee Lee pointed out that the minutes recorded that he had seconded the motion to adjourn. He had actually been absent from that meeting. Clerk Blum said that he would make the correction. The President then asked for a motion to approve the minutes with the above correction. It was moved by Trustee Lee and seconded by Trustee Duncan that the minutes of the last regular meeting be approved as corrected. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried.

MINUTES APPROVED

Treasurer Leveque summarized the balances in the various accounts. The President then asked if there were any questions or comments concerning the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the Treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried.

TREASURER'S REPORT APPROVED

President O'Connell then distributed copies of his report and made brief comments on a couple of the items. [A copy of this report follows these minutes].

PRESIDENT'S REPORT

Attorney Meyer said that the water billing ordinance had had its first reading at the last meeting and could be adopted. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the above ordinance be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. On the matter of the intergovernmental agreement with the county to rebuild the intersection of S. Oak Ave. and E. Guertin St., the attorney said that she still needed the figures for the amount to be contributed by Fratco. Trustee Sirois commented that the village needed to move on this matter in December whether Fratco was involved or not.

ATTORNEY'S REPORT:

BILLING ORD. ADOPTED

Trustee Jennings then read the monthly Police Department report as follows: 11 traffic citation(s), 16 written warning(s), 2 misdemeanor traffic arrest(s), 0 DUI(s), 2 accident report(s), 0 vehicle(s) towed, 21 general case report(s), 49 miscellaneous report(s), 2 felony arrest(s), 1 misdemeanor arrest(s), 3 arrest(s) on warrant, 1 juvenile detention report(s) and 25 agency assist(s). Officers worked 517 regular hours and three overtime hours. In so doing, the officers drove 2,804 miles. \$159.04 in fines and \$20. for the vehicle fund were received from the county. Chief Abrassart reported that the surveillance cameras for the police station area had been received.

POLICE REPORT

President O'Connell asked about cameras for the playground area at the park. He asked Chief Abrassart to get prices.

Trustee Sirois reported that the new pumps had been put in place at the sewer plant and that they can be raised to work on them. He said that an electrical transformer at the plant was burned out and needed to be replaced. The unit would cost about \$3,800. and would require about \$1,000. in labor costs to make the installation. He said that an insurance claim would be filed for the pump, the wiring and the transformer. He then said that the pump should be in operation in thirty days.

PUBLIC WORKS
REPORT:

SEWER PLANT
WORK

Trustee Duncan reported that three building permits had been issued since the last meeting for \$14,661.97 in improvements. \$168. in permit fees were collected.

BUILDING
REPORT

Trustee Blanchette presented a proposal by JR Construction to reroof the old Guertin St. pump house and the Grant St. pump house for \$14,700.00. There had been no responses when the jobs were advertised for bids. It was moved by Trustee Sirois and seconded by Trustee Lee that the above proposal be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PUMP HOUSE
ROOF BIDS
APPROVED

Trustee Grubbs reported that the bills had been examined, found to be correct and that the committee recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Lee that the above recommendation be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

It was then moved by Trustee Lee and seconded by Trustee Grubbs that the meeting enter executive session to discuss employee medical leave and compensation. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of executive sessions are secured separately as required by state statute]. It was moved by Trustee Jennings and seconded by Trustee Lee that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

EXECUTIVE
SESSION

It was moved by Trustee Grubbs and seconded by Trustee Sirois that the Finance and Personnel Committee be authorized to work with accountant Rick Blanchette to determine how much sick leave and comp time public Works employees have and develop a method for keeping track of such hours. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Sirois recommended that a part time employee for the Public Works Department be authorized. He said that he knew an individual who would be qualified and willing to work as needed. This part time employee might be needed if Public Works Director Gary Dionne was unable to resume his duties soon. It was moved by Trustee Lee and seconded by Trustee Duncan that Trustee Sirois be authorized to employ a part-time employee as needed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

FINANCE &
PERSONNEL:

OVERTIME &
COMP TIME

PART-TIME
EMPLOYEE
AUTHORIZED

Trustee Grubbs reported that the Illinois Department of Commerce and Economic Opportunity has a grant program to encourage energy efficiency. He said that he would see if it could be used for upgrades at the sewer plant. Trustee Lee then read a petition from his S. Elm Ave. neighbors again requesting a streetlight on the south end of their street. Trustee Grubbs said that he would contact the Commonwealth Edison representative.

NEW &
UNFINISHED:
ELM AVE.
LIGHT

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Sirois and seconded by Trustee Jennings that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:11 p.m.

ADJOURNMENT

Approved by me this _____ day _____
of _____, 2013
VILLAGE CLERK

VILLAGE PRESIDENT