

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, October 10, 2016, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Duncan, Grubbs and O'Connell. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Police Chief Jason Franc, Public Works Director Don Leveque, Attorney Dana Meyer and village resident Donald Dean were also in attendance.

CALL TO ORDER

ROLL CALL

VISITORS QUORUM

When recognized, Village Auditor Rick Blanchette presented the officials with copies of the annual audit report. He then went over the fund reports. It was moved by Trustee Sirois and seconded by Trustee Jennings that the audit report be accepted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PRESENTATION OF ANNUAL AUDIT REPORT

When recognized, Mr. Dean asked about redoing a portion of the sidewalk on the corner of S. Sixth Ave. and W. Guertin St. at his residence. He also asked about a shed he wanted to build. President O'Connell asked Trustee Duncan to meet with Mr. Dean about the sidewalk and recommended that Mr. Dean call the building inspector about the shed.

SIDEWALK & SHED QUESTIONS

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Blanchette and seconded by Trustee Sirois that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The minutes of the executive session of the above meeting were similarly approved on a motion by Trustee Sirois, seconded by Trustee Duncan.

MINUTES APPROVED

President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Sirois and seconded by Trustee Grubbs that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

It was moved by Trustee Duncan and seconded by Trustee Blanchette that the agenda be amended to allow the discussion of the sidewalk program. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

AGENDA AMENDED

Attorney Meyer said that she needed the survey of the property to be acquired for the park before she could do the agreement for its acquisition. She said that the agreement should be on the November agenda. Trustee Sirois said that he would meet with the Hoekstras on the above matter. The attorney then presented written ordinances for the salary increases which had been voted for the clerk and treasurer. Attorney Meyer then presented copies of a utility easement agreement between the village and R. Michael Dandurand. It was moved by Trustee

ATTORNEY'S REPORT

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Sirois and seconded by Trustee O'Connell that the draft agreement be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The agreement would still need to be signed by both parties.

Trustee Jennings then read the monthly Police Department report as follows: 20 traffic citation(s), 14 written warning(s), 2 misdemeanor traffic arrest(s), 1 DUI(s), 1 accident report(s), 1 vehicle(s) towed, 18 general case report(s), 48 miscellaneous report(s), 2 felony arrest(s), 1 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s), 5 agency assist(s) and 2 ordinance citations. Officers worked 806.25 regular hours, 30 overtime hours and 20 holiday hours. In so doing, they drove 3,604 miles. \$492.41 in fines, \$40.00 for the vehicle fund, \$14.00 in e-citations and \$70.00 for the arrest agency were collected from the county. Chief Franc explained that the village would need to hire Jeremiah Romein as a part time officer before he could be enrolled in the January training class. It was moved by Trustee Jennings and seconded by Trustee Sirois that Jeremiah Romein be hired as a part time officer. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

POLICE
REPORT:

J. ROMEIN
HIRED AS
PART TIME
OFFICER

Trustee Sirois reported that Thomas Cotton of Medler and Cotton Drainage had come up with an estimated figure of \$59,000.00 to rebuild the water line on E. Station Street. He said that Heritage FS, the owners of the grain elevator, had agreed to participate in the cost. After general discussion, it was agreed that they should be asked to pay the full amount. Trustee Sirois said that he would report he above to Heritage FS. Trustee Sirois then reported that two sewer lift pumps were still in Ohio for repair, and said that they were not damages by lightning as suspected.

PUBLIC WORKS
REPORT

Trustee Duncan reported that ten building permits had been issued for the month of September for \$75,260.45 in improvements with \$628.00 in permit fees collected. Trustee Duncan then explained that he had some concrete work for the village that he would like to have done by JR Construction. Trustee Sirois said that there should be no more village jobs for JR until Jr. Cote became current on his payment plan to settle his past due water account. He said that about \$360.00 would accomplish that.

BLDG. REPORT:

CONCRETE WORK

On the matter of a pavilion for the park area north of the railroad, it was decided to table the issue until the spring. After some discussion, it was moved by Trustee O'Connell and seconded by Trustee Sirois that the clerk send thank you letters to Thomas Cotton and Ron and Don Anderson for all the work they did burying clutter and grading the yard waste disposal area north of the tracks. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PARK
REPORT

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the bills be paid.

BILLS PAID

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Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Grubbs said that he was recommending a five year extension of the garbage collection contract with Kankakee A&J Disposal. The new agreement would include curb side recycling. He also recommended that \$1.00 be added to the individual residential charge to cover administration. The attorney recommended that a written contract be obtained for adoption at the November meeting. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the above recommendations be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

GARBAGE
CONTRACT
DISCUSSED

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Grubbs and seconded by Trustee Blanchette that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:31 p.m.

ADJOURNMENT

Approved by me this _____ day
of _____, 2016

VILLAGE CLERK

VILLAGE PRESIDENT