

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, September 12, 2016, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Duncan, Grubbs and O'Connell. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Police Chief Jason Franc, Public Works Director Don Leveque, Attorney Dana Meyer Building Inspector Jim Hudson and local tavern owner Judy Hanson were also in attendance. Trustee Blanchette was absent.

CALL TO ORDER

ROLL CALL

VISITORS

QUORUM

President O'Connell explained that Mrs. Hanson was requesting a special event liquor license to operate a beer Garden in the parking lot located on the southwest corner of the intersection of S. Chicago and W. Station St. during the Pumpkin Festival. It was moved by Trustee Duncan and seconded by Trustee Jennings that the above license be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

SPECIAL LIQUOR LICENSE FOR FEST

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Sirois and seconded by Trustee Grubbs that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES APPROVED

President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Jennings and seconded by Trustee Grubbs that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

President O'Connell then distributed copies of his monthly written report and pictures of a new welcome sign to replace the one which was destroyed by wind at the north entrance to the village. [Copies of each of the above follow these minutes]. The cost of the sign from Watseka Signs was quoted at \$1,750.00. He said that the intention was to have it installed by festival weekend. It was moved by Trustee Jennings and seconded by Trustee O'Connell that the above purchase be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PRESIDENT'S REPORT:

NEW WELCOME SIGN

Attorney Meier said that she would present a proposed easement agreement with R. Michael Dandurand at the October meeting. The new agreement was for the sewer lift station on Dandurand's property as 170 W. Dixie Highway.

ATTORNEY'S REPORT

Trustee Jennings then read the monthly Police Department report as follows: 26 traffic citation(s), 20 written warning(s), 5 misdemeanor traffic arrest(s), 0 DUI(s), 0 accident report(s), 3 vehicle(s) towed, 27 general case report(s), 59 miscellaneous report(s), 1 felony

POLICE REPORT

MINUTES OF THE SEPTEMBER 12, 2016 MEETING, PAGE 2

arrest(s), 1 misdemeanor arrest(s), 3 arrest(s) on warrant, 0 juvenile detention report(s), 5 ordinance citations and 5 agency assist(s). Officers worked 630.85 regular hours and 1.75 overtime hours. In so doing, they drove 3,222 miles. \$924.68 in fines, \$160.00 for the vehicle fund and \$48.00 for e-citations were collected from the county.

Trustee Sirois reported that he was not recommending the spraying of week killer at the sewer lagoons for this year. He also reported that a new sewer pump had been installed at the plant for a cost of over \$12,500.00. Two old pumps had been sent to Ohio for repair, and a rented diesel pump was still at the plant as a back-up. On the matter of extending a sewer main to the Bernie Pommier properties on Dixie Highway, Trustee Sirois said that the owner of Medler and Cotton Drainage had not had time to do an estimate. On the matter of the Hoekstra property at the village park, Trustee Sirois said that he would need an executive session to address that issue.

PUBLIC WORKS
REPORT

Trustee Duncan reported that seven building permits had been issued in August for \$38,455.00 in improvements with \$396.00 in permit fees collected.

BUILDING
REPORT

On the matter of a pavilion for the park area north of the railroad, Trustee O'Connell said that he had an estimate of \$2,800.00 plus the cost of a concrete pad for a 24' x 36' structure. It was suggested that this matter wait until spring. Trustee Sirois also suggested that there would need to be references and a look at one of their pavilions.

PARK
REPORT

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the bills be paid. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

It was then moved by Trustee Grubbs and seconded by Trustee Jennings that the meeting enter executive session for the purposes of discussing salary adjustments and acquisition of property. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of executive sessions are secured separately as required by state statute]. It was moved by Trustee Sirois and seconded by Trustee Jennings that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

EXECUTIVE
SESSION

It was moved by Trustee Grubbs and seconded by Trustee Duncan that the salary of the Village Clerk be increased by \$1,450.00 per year. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

CLERK'S
SALARY
INCREASE

It was moved by Trustee Sirois and seconded by Trustee Duncan that in reference to the Hoekstra's three plus acres of property located northeast of the village park, Attorney Meyer be asked to draw up an agreement. The agreement would state that in return for the village's paying to clean the drainage ditch which runs from that property east

ATTORNEY TO
DRAW UP
AGREEMENT
FOR PARK
PROPERTY

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to 8500E road, the village would gain title to the parcel mentioned above. Further, the agreement would state that Hoekstras would retain ownership of the new drainage ditch which was dug by the village and that the village would pay for a survey of the above parcel. Upon roll call vote, all trustees present voted favorably, and the President declared the motion carried.

There was a brief discussion about newly hired police officers who are trained at village expense and can leave before their training expense is recouped. Attorney Meyer said that other municipalities have written agreements to prevent this problem. This was to be an agenda item for the October meeting. Trustee O'Connell reported that he had received complaints that S. Elm Ave. north of Guertin St. is too narrow. Several responded that costs to widen the street would have to be determined. Trustee Sirois suggested that research was needed to determine the width of the right-of-way.

NEW &
UNFINISHED
BUSINESS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Grubbs and seconded by Trustee Duncan that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:55 p.m.

ADJOURNMENT

Approved by me this _____ day _____
of _____, 2016

VILLAGE CLERK

VILLAGE PRESIDENT