

**REGULAR MEETING**  
**BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE**  
**KANKAKEE COUNTY, ILLINOIS**  
Village Hall, November 10, 2014, 7:00 P.M.

President O'Connell, called the meeting to order at 7:00 pm. Clerk Blum was absent due to a medical appointment, so President O'Connell called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Grubbs, Lee and Duncan. Treasurer Leveque, Attorney Meyer, Public Works Director Leveque, Chief Abrassart and Village Auditor Rick Blanchette were also in attendance. The President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

When recognized, Mr. Blancheete went through the annual financial report (audit) and commented on several of the categories. In general, he expressed his opinion that the village was in fairly good financial condition. It was moved by Trustee Grubbs and seconded by Trustee Jennings that the audit report be accepted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

AUDIT REPORT

It was moved by Trustee Sirois and seconded by Trustee Blanchette that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. It was then moved by Trustee Grubbs and seconded by Trustee Lee that the minutes of the October 27 special meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES APPROVED

Treasurer Leveque reported the fund balances as of the end of October. She noted that checks written to R&R Construction and Tyson Engineering were being held until grant funds were received from the state. It was moved by Trustee Lee and seconded by Trustee Jennings that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

President O'Connell distributed copies of his monthly written report and commented on some of the items. In particular, he thanked Schaafsma Sod Farms for donating the sod to redo the grassy area between the walk and curb in front of village hall. Attorney Meyer reported that it had been discovered that the wrong legal description had been used when the Domco annexation had been approved in 1999. She said that it could be rerecorded with the correct description. On the matter of the rebuilding of the apartments on Dixie Highway, the President said that he had been told by the county that the village could issue building permits, since the annexation of the property was expected soon. Trustee Grubbs reported that Director Leveque was setting up a system by which the village could accept credit card payment for utility bills.

PRESIDENT'S REPORT

Attorney Meyer said that she had noticed in the minutes of the special meeting that she would be asked to prepare an ordinance requiring that building permit applicants have any debt due the village paid before a permit would be issued.

ATTORNEY'S REPORT

Trustee Jennings then read the monthly Police Department report as follows: 9 traffic citation(s), 20 written warning(s), 2 misdemeanor traffic arrest(s), 0 DUI(s), 2 accident report(s), 2 vehicle(s) towed, 17 general case report(s), 14 miscellaneous report(s), 0 felony arrest(s), 1 misdemeanor arrest(s), 2 arrest(s) on warrant, 0 juvenile detention report(s) and 3 agency assist(s). Officers worked 568 regular hours. In so doing, they drove 4,693 miles. \$46.06 in fines and \$20. for the vehicle fund were collected from the county. It was then moved by Trustee Jennings and seconded by Trustee Grubbs that \$250. be donated to the Shop-with-a-Cop program. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

POLICE  
REPORT

Trustee Sirois said that a proposed route had been developed for providing a sewer to the apartments at 6972 S. State Rte. 1. The line would extend east from a manhole located near the southwest corner of the Dollar General Store property then north along the west property line of 101 W. Dixie Highway to the rear of the apartments. This would be an eight inch line and could serve two other properties should their current four inch line ever fail. The new line would have five manholes and 720 feet of eight inch line at an estimated cost of \$28,000.00. All of the property for this line belongs to Jerry Hoekstra. The Trustee said that he did not believe that there would be a problem obtaining the needed easement. Trustee Sirois then suggested that Mr. Hoekstra be asked to grant the required utility easement in return for he and his immediate heirs being offered any future connection to this new line with no hook-up fees. If he were to sell the property, then this provision would be negated. He said that he was not certain that the project could be done right away because of the weather. There would also be permits which would have to be obtained to build on state right-of-way. He then asked the trustees if they wanted to ask the apartment owners to pay the full cost. Trustee Sirois said that his line could possibly be extended northward to serve other properties. After some discussion, the consensus was that the apartment owner should pay the \$28,000.00 plus the permit and easement recording costs. The Trustee then recommended that pay request number two in the amount of \$12,956.70 be approved to obtain grant funds for the E. Guertin St. and S. Oak Ave. intersection rebuilding project. It was moved by Trustee Sirois and seconded by Trustee Grubbs that the above recommendation be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PUBLIC WORKS  
REPORT:

SEWER LINE  
FOR ROUTE 1  
APARTMENTS

DCEO PAY  
REQUEST  
APPROVED

Trustee Duncan reported that seven building permits had been issued for the month of October for \$199,165. in improvements with \$1,066. in fees collected. \$250. in electrical inspection fees had been collected. On the matter of the sidewalk rebuilding program, it was decided that residents be contacted during the winter in order to proceed when the weather improves.

BUILDING  
REPORT

Trustee Grubbs reported that the Finance Committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the above recommendation be

BILLS PAID

approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Trustee Grubbs reported that the full cost of the village's insurance for the next year had been included in the bills. By paying the full amount rather than partial payment options, there had been significant savings.

Trustee Sirois explained that there had been a power surge last month which had burned out some costly equipment at the primary well house. During the days that it took to make the repairs, it had been necessary for Director Leveque to manually operate the controls of the standby well in order to keep the water supply flowing. This had been done on a twenty-four hour basis. The trustee said that Mr. Leveque had extended himself and had gone over and above to serve the village.

NEW &  
UNFINISHED  
BUSINESS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Jennings and seconded by Trustee Sirois that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:52 p.m.

ADJOURNMENT

Approved by me this \_\_\_\_\_ day \_\_\_\_\_

VILLAGE CLERK

of \_\_\_\_\_, 2014

\_\_\_\_\_  
VILLAGE PRESIDENT