

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS
Village Hall, April 11, 2016, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Duncan, Grubbs and O'Connell. Clerk Blum reported the roll, and President O'Connell declared that a quorum existed for the transaction of the public business. Treasurer Leveque, Police Chief Jason Franc, Public Works Director Don Leveque, Building Inspector Jim Hudson, Attorney Dana Meyer, part time Police Officer Joshua Rasmussen and family, Police Officer Zach Horvat and food pantry operators Beverly Witvoet and Betty Weilgus were also in attendance.

CALL TO ORDER

ROLL CALL

VISITORS

QUORUM

It was moved by Trustee Jennings and seconded by Trustee O'Connell that the agenda be amended so that the first item of business would be the hiring of Joshua Rasmussen as a full time Police Officer. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. It was then moved by Trustee Jennings and seconded by Trustee Grubbs that Mr. Rasmussen be hired as a full time officer. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Clerk Blum then administered the oath of office to the new officer.

NEW FULL TIME OFFICER HIRED

When recognized, Mrs. Witvoet explained that she was willing to donate \$1,000. toward the purchase of a new carpet for the meeting room at the Civic Center. Several trustees expressed a concern that the village might have to close the civic center because of complaints about handicapped accessibility. Mrs. Witvoet then offered to pay for the cleaning of the carpet. It was moved by Trustee Sirois and seconded by Trustee O'Connell that Mrs. Witvoet's offer of carpet cleaning be accepted. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. President O'Connell and several others expressed their thanks to Mrs. Witvoet.

CIVIC CENTER CARPET CLEANING OFFER ACCEPTED

President O'Connell asked if there were any questions on or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Blanchette and seconded by Trustee Sirois that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The minutes of the executive session of the above meeting were similarly approved on a motion by Trustee Sirois, seconded by Trustee Grubbs

MINUTES APPROVED

Treasurer Leveque summarized the balances at the end of the month. President O'Connell then asked if there were any questions or comments on the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Jennings and seconded by Trustee Duncan that the treasurer's report be approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

TREASURER'S REPORT

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Clerk Blum then asked if the village would again sponsor a fireworks show to celebrate independence day. He asked that the decision be made in order to complete paper work for insurance coverage. After brief discussion, it was moved by Trustee Sirois and seconded by Trustee Grubbs that Trustee Jennings be authorized to enter into a contract for an amount not to exceed \$3,500. to provide such a show. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The Clerk then asked that May 20 and 21 and August 12 & 13 be approved as community garage sale dates. It was moved by Trustee O'Connell and seconded by Trustee Blanchette that the above dates be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

CLERK'S
REPORT:

FIREWORKS
SHOW & GARAGE
SALES
APPROVED

President O'Connell then proceeded with the naming of annual appointments. It was moved by Trustee Duncan and seconded by Trustee Sirois that the reappointment of Treasurer Leveque be confirmed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then reappointed Don Leveque as Director of the local Emergency Services and Disaster Agency. It was moved by Trustee Jennings and seconded by Trustee Blanchette that the ESDA appointment be confirmed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. President O'Connell then named several people to the Pumpkin Festival committee. They were Barb Deneau, Bob Hubert, Dean Dandurand, Denise Dandurand, Gladys Goreham, Vickie Corbin, Dave O'Connell, Carol O'Connell, Steve Cole and Nicole Cole. It was moved by Trustee Duncan and seconded by Trustee Grubbs that the festival appointments be confirmed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then distributed copies of his monthly written report. [A copy of that report follows these minutes].

PRESIDENT'S
REPORT:

ANNUAL
APPOINTMENTS

Attorney Meyer reported that she still had not finished with an ordinance to adopt portions of the state vehicle code into village ordinances.

ATTORNEY'S
REPORT

Trustee Jennings then read the monthly Police Department report as follows: 21 traffic citation(s), 8 written warning(s), 0 misdemeanor traffic arrest(s), 0 DUI(s), 0 accident report(s), 1 vehicle(s) towed, 11 general case report(s), 28 miscellaneous report(s), 0 felony arrest(s), 1 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s) and 12 agency assist(s). Officers worked 574.4 regular hours and 2.5 overtime hours. In so doing, they drove 3,356 miles. \$1,164.51 in fines and \$6.00 for e-citations were collected from the county. Trustee Jennings said that he would have a recommendation ready for the May meeting for the replacement of police equipment damaged by lightning. The trustee also explained that the oldest Tahoe squad car was beginning to require too much maintenance, He said that he would report further at the May meeting.

POLICE
REPORT

Trustee Sirois reported that Forestier Plumbing had completed the installation of a through the wall air conditioning and heating unit at

PUBLIC
WORKS

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the route 1 pump house. He then said that a generator should be considered for the sewer lift station located behind 4 Circle Drive. He said that he would report further in May.

Trustee Duncan reported that seven building permits had been issued in the month of March for \$35,253.14 in improvements with \$404.00 in fees collected. \$50.00 had been collected for one electrical inspection. The trustee then reported that all current liquor and gaming license holders had met the requirements for renewal. Therefore, he recommended such action. It was moved by Trustee Duncan and seconded by Trustee Jennings that all such licenses be renewed. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BLDG. & LIC.
REPORT:

MONTHLY BLDG.

LIQ. & GAMING
LIC. RENEWAL

Trustees Jennings and Sirois reported that some talks were ongoing with the owner of a small tract of land near the park ponds. The owner may be willing to trade the parcel in return for the village paying for some drainage work elsewhere. They said that more details would need to be worked out. Trustee O'Connell reported that the youth group wished to develop a parking lot area on village lots west of N. Second Ave. across from the announcement booth at the park. The understanding was that the township would supply stone, It was moved by Trustee O'Connell and seconded by Trustee Sirois that up to \$2,500.00 be approved to pay for the necessary work on the project. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PARK
REPORT:

NEW PARKING
AREA

Trustee Grubbs reported that the finance committee had examined the bills and recommended their approval for payment. It was moved by Trustee Grubbs and seconded by Trustee O'Connell that the bills be paid. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

It was then moved by Trustee Grubbs and seconded by Trustee Blanchette that the meeting enter executive session for the discussion of personnel and wage adjustments. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [Minutes of the executive session are secured separately as required by state statute]. It was moved by Trustee Grubbs and seconded by Trustee O'Connell that the meeting again enter open session. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

EXECUTIVE
SESSION

It was moved by Trustee Jennings and seconded by Trustee Grubbs that the attorney be authorized to proceed as discussed in executive session in dealing with the matter of Jeffrey Bright's dismissal as a police officer. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BRIGHT
DISMISSAL
CASE

Trustee Grubbs then recommended the adoption of wage and salary adjustments as presented in executive session. It was moved by Trustee Grubbs and seconded by Trustee Sirois that the above recommendation be

SALARY & WAGE
ADJUSTMENTS

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approved. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [An annual summary of salaries, wages and benefits follows these minutes. All changes made in the above motion are specifically detailed].

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Sirois and seconded by Trustee Duncan that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:45 p.m.

ADJOURNMENT

Approved by me this _____ day

VILLAGE CLERK

of _____, 2016

VILLAGE PRESIDENT