

Regular Board Meeting
Board of Trustees of the Village of St. Anne
Kankakee County, Illinois
Civic Center, May 18, 2020

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, O'Connell, Wendt, Stam, and Abrassart. Trustee Farber was absent. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Attorney Dana Meyer, Building Inspector David Pomaranski and Police Chief David Skelly were also in attendance. Public Works Director Don Leveque and Treasurer Linda Leveque were not in attendance. There is an effort to keep the number of attended low in order to keep the number of attendees to 10 or less due to the Covid-19 regulations. Also, in attendance were Fr. Peter Jankowski of the Catholic Church, Engineer Neil Piggush and Adam Abrassart.

Adam Abrassart, president of the St. Anne Youth Group reported to the Board that the Summer Baseball Program was cancelled due to the Covid 19 shelter in place. He outlined 3 plans that the Youth Group had planned for the summer; enclosing the big diamond with a fence with an estimated cost of \$5,000, re-siding the concession stand building and making improvements on the bathrooms. He would like permission to use the funds that the Knights of Columbus deposited with the Village for improvements at the park. Trustee Wendt agreed to work with the Youth Group on these projects.

President O'Connell asked Engineer Piggush to go over necessary action on the progress of the Loan Application for the St. Anne Water Project. First, he announced that an ordinance had to be passed by the Board authorizing the Village to borrow funds to complete the project. A motion was made by Trustee Stam, seconded by Trustee Wendt, and after a roll call vote, where all present voted favorably, the motion was carried. Next, he announced that a resolution had to be passed giving President O'Connell the authority to sign all loan documents. A motion was made by Trustee Abrassart, seconded by Trustee Grubbs, and after a roll call vote, where all present voted favorably, the motion was passed.

Piggush then outlined possible available funding for a multi-use path in the area of the park ponds. After much discussion, a motion was made by Trustee Abrassart, seconded by Trustee Stam to move forward with the Preliminary Engineering Agreement using Motor Fuel Tax funds.

President O'Connell asked for a motion for Consideration of a Resolution for Improvement creating a multi-use trail. Motion was made by Trustee O'Connell, seconded by Trustee Stam, and after a roll call vote where all present voted favorably, the resolution was passed.

CALL TO ORDER

ROLL CALL

QUORUM

VISITORS

A.ABRASSART

FR. PETER

JANKOWSKI

NEIL PIGGUSH

RECOGNITION

OF PERSONS

WITH

PRESENTATIONS

ADAM

ABRASSART-

SAYG

ENG. N.

PIGGUSH

WATER

PROJECT

ORDINANCE

PASSED

LOAN FOR

WATER

PROJECT

RESOLUTION

PASSED

TRAIL AT PARK

PONDS

RESOLUTION

PASSED

President O'Connell asked if there were any questions or corrections to the minutes of the April 13, 2020 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Stam and seconded by Trustee Wendt that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

4/13/2020 REG.
MTG.MINS
APPROVED

Treasurer Leveque provided copies of the Village accounts. Trustee Grubbs went over the balances of the accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Abrassart and seconded by Trustee Stam that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

TREASURER'S
REPORT

Clerk Sutherland asked the Board to keep in mind that the Village Garage Sale for August 7-8 were still on the calendar.

CLERK'S
REPORT:
GARAGE SALE
UPDATE
JULY 4TH
FIREWORKS

When Sutherland asked about the Fourth of July fireworks, President O'Connell told her to get a final price and a decision would be made within the next week.

Clerk Sutherland informed the Board that she would like to have a table outside the Village Hall set up for "St. Anne Strong" yard signs. The signs have been donated and people will be asked to make a monetary donation to the St. Anne Food Pantry.

"ST. ANNE
STRONG" SIGNS

President O'Connell handed out a President's Report. (copy included along with the minutes).

PRESIDENT'S
REPORT

President O'Connell noted that items A, B, D, and E on the agenda under President's report had been handled earlier in the evening with Engineer Piggush.

ENGINEERING
ISSUES
SUE BONVALLET
APPOINTMENT
AS VIL. TREAS

President O'Connell informed the Board that he had interviewed for the Treasurer's position and he would appoint Sue Bonvallet. He felt she was the most qualified candidate for the position. He asked for a motion to accept the appointment of Sue Bonvallet as Village Treasurer with a start date and salary to be announced at a later date. The motion was made by Trustee Stam, seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably, the motion was carried.

President O'Connell opened discussion on the current lease that we have with Marilyn Hopper for the parking area on the west side of 2nd Ave. from Station Street to the alley. He feels that since the close of the grocery store, that this area for overflow downtown business parking is not necessary. President O'Connell asked for a motion to cancel the current lease with Mrs. Hopper for the use of her 2nd Ave property. Motion was made by Trustee Stam, seconded by Trustee Abrassart, and after a roll call vote, where all but Trustee Grubbs voted favorably, the motion was carried. Trustee Grubbs voted against the motion.

HOPPER
PARKING LEASE
2ND AVE

Attorney Meyer reported that she had not been working with Piggush Engineering on items acted upon or discussed earlier in the meeting.

**ATTORNEY'S
REPORT**

Attorney Meyer will be alternating attending monthly meetings with St. Anne and the Village of Clifton. She will be available to answer any questions that the Village may need answered.

**MEETING
ATTENDANCE**

Trustee Wendt gave the police report. He read the report as follows: 12 traffic citations, 5 written warnings, 0 ordinance tickets, 2 misdemeanor traffic arrests, 0 DUI arrests, 0 accident report, 0 towed vehicles, 7 general case reports, 210 incident reports, 0 felony arrests, 0 misdemeanor arrests and 1 warrant arrest. Officers worked 603 regular hours, 10 overtime hours and 24 holiday hours. There was \$0 for the vehicle fund, \$0 in e-citation funds, \$0 in administrative vehicle seizures, \$0. In Sex/Violent Offender registration and \$261 disbursement from the County Clerk. There was \$140 collected in golf cart fees and \$105 in fishing permits collected.

POLICE REPORT:

Chief Skelly said the officers and squads were equipped with all the necessary Personal Protection Equipment.

**POLICE DEPT
EQUIPPED FOR
COVID 19
UNMOWED
LAWNS**

President O'Connell mentioned that the un-mowed lawns were getting to be an issue and that he had concerns with drivers not coming to complete stops at Stop signs.

Trustee Wendt reported that he was in contact with resident Josh England regarding a problem area on Canada Street, where rain water sits. J. England is willing to pay part of the cost to remedy the issue. Trustee Wendt said that he had spoken with T. Cotton and had a quote of \$3,000. The Board asked Wendt to get more details on the matter.

**PUBLIC WORKS
REPORT**

Trustee Stam gave the building permit report for the last few months. There were 11 permits issued reflecting \$12,150 in improvements. Fees collected totaled \$691.

**LICENSE &
HEALTH
BLDG. REPORT:
LIQUOR
LICENSES**

Trustee Stam made a motion for approval of the Class A Liquor licenses and Vending machine licenses for Leveques Corner Inn and Maue Enterprises. They have met all requirements. The motion was seconded by Trustee Wendt, and after a roll call vote, where all voted favorably, the motion was carried.

**PARK & BUILD.
MAIN.REPORT
CAMERAS**

Trustee Wendt reported that the cameras at the park should be up and running soon.

Trustee Abrassart reported to the Board that he feels that the Street Sweeper repairs at a cost of approximately \$2,105 need to be made. A motion was made by Trustee Abrassart, seconded by Trustee Stam, and after a roll call vote, where all voted favorably, the motion was carried.

**EQUIP COMM.
STREET
SWEEPER**

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Stam that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O’Connell declared the motion carried.

FINANCE
COMMITTEE
RPT
BILLS PAID

Trustee Grubbs announced that the annual employee pay raise considerations needed to be discussed and asked for a motion to go into executive session (8:21). A motion was made by Trustee Wendt, seconded by Trustee Stam and after a voice vote, the motion was carried. At this time, Clerk Sutherland was asked to leave the room. Clerk Sutherland returned to the meeting at 8:31. She was informed that Trustee Wendt made the motion to exit executive session at 8:31. It was seconded by Trustee Stam and after a voice vote, it was carried. Trustee Grubbs made a motion that all employees would receive a 3% increase to their current salary. This would be retroactive back to May 1. Clerk Sutherland would receive an increase of \$250 per month, also starting May 1, 2020. The motion was seconded by Trustee Stam and after a roll call vote, where all present voted favorably, the motion was carried.

ANNUAL
EMPLOYEE PAY
RAISES

There was no new or unfinished business discussed.

NEW & UNFIN
BUSINESS

President O’Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Abrassart and seconded by Trustee Stam that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O’Connell declared the motion carried. The President then adjourned the meeting at 8:33 p.m.

ADJOURNMENT

Approved by me this _____ day _____
VILLAGE CLERK

of _____, 2020.

VILLAGE PRESIDENT

