

AGENDA
REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE
VILLAGE HALL – AUGUST 8, 2022, 7:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
 - A. Jaelyn French-Pumpkinfest Truck Pull Rep
 - B. Jeanine Dahns-Pumpkinfest Chair
 - C. Candy Torres-Golf Cart Issues
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
 - A. Regular meeting minutes of July 11, 2022
- VIII. TREASURER’S REPORT
 - A. Comments by Treasurer
 - B. Approval of report
- IX. COMMUNICATION AND CLERK’S REPORT
 - A. Garage Sale update
- X. PRESIDENT’S REPORT
 - A. Consideration of compensation for water bill to new home owner at 4 Circle Drive, Alex Boerhnsen. (former owner, Alice Madsen)
 - B. Consideration of purchase of digital announcement sign

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A. Police and Judicial Committee: Trustees Farber, Ch.; O'Connell & Wendt
 - 1. Monthly Police report
 - 2. Consideration of Public School security

B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell

C. License & Health/ Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart

- 1. Monthly building report

D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt

E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam

F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam

- 1. Bills-Report and recommendations

XIII. Unfinished Business & New Business

XIV. Adjournment

FOR YOUR INFORMATION

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FOR YOUR INFORMATION

Regular Board Meeting
Board of Trustees of the Village of St. Anne
Kankakee County, Illinois
Village Hall, July 11, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, O'Connell, Wendt and Abrassart. Trustees Farber and Stam were absent. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting was Treasurer Sue Bonvallet, Police Chief Todd Navratil and Building Inspector David Pomaranski.

CALL TO ORDER

ROLL CALL-QUORUM

VISITORS

PPL WITH PRES.

President O'Connell asked if there were any questions or corrections to the minutes of the June 13, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart and seconded by Trustee Grubbs that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

**6/13/2022 REG.
MTG.MINS
APPROVED**

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Wendt and seconded by Trustee Abrassart that the treasurer's report be approved.

**TREASURER'S
REPORT APPROVED**

Clerk Sutherland informed the Board that local resident, Ray Hubert, had visited the office to verify the insurance the Village carries on his properties off 2nd Ave and the extension off Grant St. that is frequently used by folks visiting the park. She explained that the agreement outlines that the Village is responsible for insuring and for the upkeep of these properties.

CLERK'S REPORT:

**RAY HUBERT PROP
INS COVERAGE**

President O'Connell distributed a handout regarding current events and projects. (attached)

PRESIDENT'S REPORT

President O'Connell informed the Board that Attorney Parish was working with the Agnes Klonowski estate to acquire the property.

KLONOWSKI DEAL

President O'Connell stated that Trustee Stam, electrician Dennis Bonvallet, Public Works Don Leveque and himself had made with Vernon and Maz to discuss an electronic sign to be placed on Rte 1 to serve as an informational board for the community. After a discussion, it was decided that the issue be tabled until next month when there would be a solid price for the system.

DIGITAL SIGN

President O'Connell shared some good news he had received concerning the Phase I Water project. The EPA forgiveness has now been increased to \$1,135,000 instead of the \$1,000,000. This led to discussion on the payback of the remaining costs. President O'Connell outlined the plan to payback from the Water Sewer fund. None of the plan for the payback is based on the tax revenue income.

**PHASE I WATER
PROJECT UPDATE**

President O'Connell reported that the new owner of the property, formerly owned by Alice Madsen, had called to inquire about compensation for the use of his yard to get to the pump beyond his yard. The Board felt like they wanted to look into the old contract and would make a decision on this next month.

**ALEX BOEHRNSEN
WATER DEAL**

President O'Connell the asked for a motion to adopt the Annual Appropriations Ordinance that was outlined last month by Attorney Meyer. A motion was made by Trustee Grubbs, seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably, the motion was passed.

**ANNUAL
APPROPRIATIONS
ORDINANCE**

Attorney Parish stated he was working on ordinance fees and fines with Chief Navratil and getting the judication plan with Momence active.

**ATTORNEY'S REPORT
JUDICATION PLAN**

Trustee Wendt gave the police report. He read the report as follows: 20 traffic stops. 1 accident. 24 agency assists, including ambulance, fire, and other agencies. 147 business checks, park checks (no issues), 26 citations were issued, 1 arrest, 2 battery, agg battery, domestic battery, 0 criminal damage to property/vehicles, and 24 ordinance violation notices. Officers worked 472 regular hours, 14 overtime hours and 0 holiday hours. There was \$0 for the vehicle fund, \$361. in fines, \$28.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 In Sex/Violent Offender registration, \$0 in warrant fees and \$943.75 disbursement from the County Clerk, and payment from Papineau for \$625. There was \$805 collected in golf cart fees.

POLICE REPORT:

After reviewing the National Night Out flyer, Trustee Wendt made a motion for the Village to donate \$500 to the annual event. This was seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably, the motion was carried. Chief Navratil will be present at the event demonstrating the skills of K-9 units

**NATIONAL NIGHT
OUT \$500 DONAT.**

Public Works Commission had nothing to report.

**PUBLIC WORKS
REPORT**

Trustee Abrassart gave the building permit report. The cost of work was \$13,600 and fees collected totaled \$92.00 to report this month.

**LICENSE & HEALTH
BLDG. RPT:**

The Park Commission had nothing to report.

**PARK & BUILD.
MAIN.REPORT**

Trustee Abrassart referred all present to an outlined plan to increase the surveillance cameras at the Village Park and the Police Station. The cost to add the cameras would be approximately \$5,400. After a discussion, Trustee Abrassart made the motion to have the cameras installed at a cost of \$5,400. This motion was seconded by Trustee O’Connell and after a roll call vote, where all present voted favorably, the motion was carried.

EQUIP/CIVIL
DEFENSE
EXTRA SURVEILLANCE
CAMERAS APPROV

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Abrassart that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O’Connell declared the motion carried.

FINANCE
COMMITTEE RPT
BILLS PAID

Trustee Grubbs also made a motion to raise the hourly rate of part time patrolmen to \$20. This was seconded by Trustee Abrassart and after a roll call vote, where all present voted favorable, the motion was carried.

P TIME PATROLMEN
PAY INCREASE

No new or unfinished business discussed.

NEW & UNFIN
BUSINESS

President O’Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Wendt and seconded by Trustee O’Connell that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O’Connell declared the motion carried. The President then adjourned the meeting at 8:03p.m.

ADJOURNMENT

Approved by me this _____ day _____
VILLAGE CLERK

of _____, 2022.

VILLAGE PRESIDENT

CHANGES IN FUND BALANCE

Jul-22

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
GENERAL FUND	\$ 98,662.72	\$ 171,687.88	\$ 74,577.49	\$ 195,773.11	\$ 97,110.39 *
WATER & SEWER	\$ 240,980.32	\$ 32,866.66	\$ 34,056.01	\$ 239,790.97	\$ (1,189.35)
MOTOR FUEL TAX	\$ 96,050.39	\$ 4,388.79	\$ 331.32	\$ 100,107.86	\$ 4,057.47 **

Rebuild Illinois Grant
5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

Village of St. Anne-General
Profit & Loss
July 2022

	<u>Jul 22</u>	<u>Jul 21</u>	<u>May - Jul 22</u>
Reconciliation Discrepancies	0.00	0.00	0.60
Rent			
Land	0.00	400.00	0.00
Light Pole	0.00	0.00	150.00
Total Rent	0.00	400.00	150.00
Repairs			
Cmptr	43.12	0.00	237.71
Lights	0.00	1,236.00	0.00
Police	598.80	0.00	1,338.79
Repairs - Other	713.18	2,043.97	2,145.46
Total Repairs	1,355.10	3,279.97	3,721.96
Supplies			
Office	135.12	48.12	779.82
Police	48.25	222.45	1,150.05
Shop	446.92	735.54	2,597.21
Supplies - Other	3,765.16	1,800.28	10,345.05
Total Supplies	4,395.45	2,806.39	14,872.13
Taxes			
Fed	8,027.92	7,898.72	24,841.70
Real Estate	0.00	0.00	1,739.94
State	2,069.77	1,554.58	5,282.81
Total Taxes	10,097.69	9,453.30	31,864.45
Telephone	1,351.32	923.58	3,309.86
Training	0.00	0.00	70.00
Util			
Elect	1,697.62	306.02	5,008.00
Gas	0.00	295.09	0.00
Total Util	1,697.62	601.11	5,008.00
Total Expense	74,577.49	80,049.17	213,548.13
Net Ordinary Income	97,110.39	79,127.67	76,872.73
Net Income	97,110.39	79,127.67	76,872.73

Village of St. Anne-General
Profit & Loss
July 2022

	Jul 22	Jul 21	May - Jul 22
Ordinary Income/Expense			
Income			
Animal Control Income	0.00	0.00	100.00
Annual Garage Sale Permits	0.00	0.00	249.75
Donations			
Civic Center	100.00	100.00	800.00
Park Pond	0.00	0.00	700.00
Donations - Other	0.00	-170.99	0.00
Total Donations	100.00	-70.99	1,500.00
Fines			
Administrative Seizure	0.00	500.00	500.00
Administrative Services	361.50	556.50	1,973.74
e citation	8.00	22.00	66.00
Warrant Fee	0.00	0.00	189.00
Total Fines	369.50	1,078.50	2,728.74
Franchise	0.00	109.62	3,520.28
Int Inc	11.04	13.27	36.05
MFT Pymt	4,697.88	0.00	4,697.88
Misc.			
Flag Sale	0.00	22.00	70.00
Other Miscellaneous Income	0.00	0.00	2,591.11
Total Misc.	0.00	22.00	2,661.11
Permit			
Building	0.00	192.00	0.00
Golf Cart Permit	350.00	0.00	1,435.00
Permit - Other	100.00	0.00	990.00
Total Permit	450.00	192.00	2,425.00
Police Services	600.00	350.00	1,800.00
Reimbursement payroll expenses	6,735.54	5,198.08	17,060.46
Report Fee	0.00	10.00	0.00
stamps	-602.64	0.00	-602.64
Tax Rev			
Cannabis Use	133.86	147.32	455.88
County	112,159.54	115,471.13	112,159.54
Income	18,275.71	16,648.61	55,128.56
Refund	0.00	0.00	227.99
Rep State	13,313.47	7,031.08	31,805.00
Sales	11,059.91	8,024.94	40,611.25
use state	3,175.74	3,797.11	10,522.34
video gaming tax	1,208.33	1,154.17	3,333.67
Total Tax Rev	159,326.56	152,274.36	254,244.23
Total Income	171,687.88	159,176.84	290,420.86
Expense			
Animal Control	150.00	0.00	530.00
Annual Garage Sale			
Advertising	0.00	0.00	42.00
Total Annual Garage Sale	0.00	0.00	42.00
Auto			
Squad	128.28	0.00	128.28
Total Auto	128.28	0.00	128.28
Beautification Account			
Other expenses	0.00	0.00	627.18

Village of St. Anne-General
Profit & Loss
July 2022

	Jul 22	Jul 21	May - Jul 22
Total Beautification Account	0.00	0.00	627.18
Charges			
Bank	0.00	1.80	0.00
Total Charges	0.00	1.80	0.00
Clothing Allowance - Police	0.00	674.80	1,575.00
Clothing Allowance - Public Wor	0.00	0.00	700.00
Contract Labor	3,550.00	0.00	6,100.00
Contrib			
Other Donations	500.00	0.00	500.00
Total Contrib	500.00	0.00	500.00
Dues	60.00	0.00	570.00
Dues & Memberships	0.00	50.00	0.00
E- Waste	0.00	1,600.00	0.00
fees			
bookings	20.00	0.00	80.00
fees - Other	0.00	4,292.16	0.00
Total fees	20.00	4,292.16	80.00
Flowers	0.00	77.50	0.00
Gasoline	0.00	1,445.05	0.00
Improvement	4,000.00	0.00	12,000.00
IMRF	1,892.99	2,349.35	6,442.90
Inspection Fees	0.00	0.00	50.00
Insur			
Cancer & ICare	366.84	124.04	1,971.82
Health	-80.10	-80.10	-240.30
Liab	0.00	0.00	100.00
Unemploy	0.00	0.00	714.78
Total Insur	286.74	43.94	2,546.30
Loans			
Prospect Bank	10,387.71	8,974.87	11,279.51
Street Loan	0.00	4,000.00	0.00
Total Loans	10,387.71	12,974.87	11,279.51
Lunch	173.82	82.42	173.82
Maint	0.00	848.30	0.00
Misc Exp	6,000.00	5,208.57	12,381.40
Off Exp	116.88	0.00	176.63
Park	127.00	1,301.52	247.00
Party	40.00	0.00	40.00
Payroll			
Officials	200.00	0.00	200.00
Payroll - Other	-10,741.85	0.00	-34,666.32
Total Payroll	-10,541.85	0.00	-34,466.32
Payroll Expenses	34,871.47	27,903.95	109,055.01
Police	3,285.54	2,230.59	21,634.84
Police Training Expenses	0.00	1,500.00	553.95
Postage	290.00	0.00	360.46
Printing	116.73	0.00	116.73
Prof Fee			
Acctg	95.00	0.00	95.00
Prof Fee - Other	130.00	0.00	966.54
Total Prof Fee	225.00	0.00	1,061.54
Publications	0.00	0.00	44.90

Village Of St.Anne-Water
Profit & Loss YTD Comparison
 July 2022

	<u>Jul 22</u>	<u>Jul 21</u>	<u>May - Jul 22</u>
Util			
Elect	1,303.99	1,637.72	6,822.40
Gas	109.32	91.98	507.33
Total Util	1,413.31	1,729.70	7,329.73
Waste Mgt	9,150.48	8,881.00	27,344.04
water program	4,000.00	0.00	12,000.00
Total Expense	34,056.01	32,536.16	94,826.31
Net Ordinary Income	-1,189.35	2,144.34	4,902.96
Net Income	<u>-1,189.35</u>	<u>2,144.34</u>	<u>4,902.96</u>

Village Of St.Anne-Water
Profit & Loss YTD Comparison
July 2022

	Jul 22	Jul 21	May - Jul 22
Ordinary Income/Expense			
Income			
credit card	0.00	-5.63	0.00
Garbage			
Sales	8,613.18	9,645.26	26,473.93
Garbage - Other	0.00	77.84	253.04
Total Garbage	8,613.18	9,723.10	26,726.97
Int Inc	20.71	14.31	61.12
Late Fee	503.59	907.46	856.86
Miscellaneous Income	0.00	1,700.00	0.00
Reimbursement	465.92	0.00	465.92
Sewer			
Sales	909.73	1,044.23	2,824.75
Surcharge	0.00	0.00	76.29
Total Sewer	909.73	1,044.23	2,901.04
Water			
Heartland Properties	960.00	320.00	1,920.00
Infrastructure	694.76	727.61	2,380.27
no rate misc	1,123.80	350.90	2,593.30
Regular customers	14,955.66	15,611.60	42,651.55
Senior customers	3,440.00	3,261.65	11,225.62
Water Deposits	225.00	75.00	225.00
Water Sales	954.31	950.27	7,721.62
Total Water	22,353.53	21,297.03	68,717.36
Total Income	32,866.66	34,680.50	99,729.27
Expense			
Advert	75.00	0.00	1,781.20
Credit Card Fees	289.85	80.24	901.19
fees	2,520.00	0.00	3,903.52
INFRA140.	-150.00	-253.00	-150.00
loans			
Prospect Bank	445.58	4,000.00	1,336.95
Total loans	445.58	4,000.00	1,336.95
Maint	0.00	0.00	2,080.00
Misc.	0.00	3,596.82	0.00
nsf	0.00	0.00	71.25
Off Exp			
Water	0.00	2,500.00	677.88
Total Off Exp	0.00	2,500.00	677.88
Payroll Reimbursement	7,735.54	5,198.08	20,748.51
Prof Fee			
Eng	6,640.00	0.00	10,350.00
Prof Fee - Other	0.00	0.00	305.53
Total Prof Fee	6,640.00	0.00	10,655.53
Repairs			
Sewer	0.00	1,424.90	0.00
Repairs - Other	0.00	159.52	847.83
Total Repairs	0.00	1,584.42	847.83
street	0.00	465.92	0.00
Supplies			
Sewer	0.00	545.00	400.00
Water	1,716.07	0.00	1,968.77
Supplies - Other	0.00	3,999.33	2,255.63
Total Supplies	1,716.07	4,544.33	4,624.40
Telephone	220.18	208.65	674.28

Village of St.Anne-MFT
Profit & Loss YTD Comparison
July 2022

	<u>Jul 22</u>	<u>Jul 21</u>	<u>May - Jul 22</u>
Income			
Grants			
State	4,380.30	4,219.34	12,829.38
Total Grants	4,380.30	4,219.34	12,829.38
Int Inc	8.49	11.67	25.04
Total Income	4,388.79	4,231.01	12,854.42
Expense			
Material	331.32	0.00	642.57
Prof Fee			
Eng	0.00	0.00	45.00
Total Prof Fee	0.00	0.00	45.00
reimb	0.00	0.00	5,163.80
salt	0.00	0.00	1,610.94
Total Expense	331.32	0.00	7,462.31
Net Income	4,057.47	4,231.01	5,392.11