AGENDA

REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE VILLAGE HALL – APRIL 11, 2022, 7:00 P.M.

FOR YOUR CONSIDERATION

	CALL	TO	ORDER	RY THE	PRESIDENT
1.			UNDEN		1 1160106111

- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
 - A. Regular meeting minutes of March 14, 2022

VIII. TREASURER'S REPORT

- A. Comments by Treasurer
- B. Approval of report

IX. COMMUNICATION AND CLERK'S REPORT

- A. Consideration of fireworks for the Independence Day weekend. Depending on date chosen, the cost can be \$6,000-\$8,000.
- B. Reminder that all elected and appointed Board members and Department heads must submit the Economic Interest Statement to the County.

X. PRESIDENT'S REPORT

- A. Recommendation to Approve 2022 Motor Fuel Tax Street Maintenance Program, Section 22-00000-00-GM
- B. Resolution for Maintenance Under the Illinois Highway Code for the 2022 Motor Fuel Tax Street Maintenance, Section 22-00000-00-GM.

XI. ATTORNEY'S REPORT

XII. COMMITTEE REPORTS

- A. Police and Judicial Committee: Trustees Farber, Ch.; O'Connell & Wendt
 - 1. Monthly Police report
- B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell
- C. License & Health/Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart
 - 1. Monthly building report
 - 2. Consideration of Liquor Licenses- Renewals for DC Gas Station
- D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt
- E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam
- F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam
 - 1. Bills-Report and recommendations
 - 2. Consideration of Employee Annual wages and benefits (possible executive session)
 - 3. Consideration of Youth Summer Employment
- XIII. Unfinished Business & New Business
- XIV. Adjournment

FOR YOUR INFORMATION

Regular Board Meeting Board of Trustees of the Village of St. Anne Kankakee County, Illinois Village Hall, March 14, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: O'Connell, Grubbs, Wendt, Farber, Stam and Abrassart. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting were Police Chief Todd Navratil, and Treasurer Sue Bonvallet.

CALL TO ORDER

ROLL CALL-QUORUM

VISITORS

There were no visitors or people with presentations.

PPL WITH PRES.

President O'Connell asked if there were any questions or corrections to the minutes of the January 12, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart and seconded by Trustee Farber that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

2/14/2022 REG. MTG.MINS APPROVED

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Stam and seconded by Trustee Wendt that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried. Treasurer Bonvallet went on to report that the outstanding water bill balance continues to go down. The Board expressed their appreciation for that good news.

TREASURER'S
REPORT APPROVED

Clerk Sutherland requested Town wide Garage sale dates to be set at May 20 & 21, and August 12 & 13, 2022.

CLERK'S REPORT:
GARAGE SALE DATES

Clerk Sutherland announced that a representative from AFLAC would be at the Village Hall on Tuesday, March 15, 2022 from 3:00-5:00.

AFLAC REP

Sutherland reminded all in attendance that all elected and appointed Board members and Department heads are required to take the Open Meetings Act training offered from the State through https://dhs.state.il.us.

OPEN MEETINGS ACT TRAINING

President O'Connell distributed a handout on current items. (attached)

PRESIDENT'S REPORT

President O'Connell stated that he had been in contact with the Estate of the late Agnes Klonowski regarding her home on Chicago Ave. This property is in bad shape and probably needs to be demolished. O'Connell asked for permission from the Board to negotiate with them and possibly working out a deal with them in order to get the structure torn down and the property cleaned up. The motion was made by Trustee Stam, seconded by Trustee Wendt, and all trustees present voted favorably to allow President O'Connell to negotiate a plan that would allow the clean up of the area.

PRESIDENT'S RPT. (CONT)

KLONOWSKI PROPERTY ON CHICAGO AVE.

President O'Connell stated that the Village had received the proposals from Piggush for Phase II and Phase III of the water supply program. He also announced that he had been informed that the Village was awarded the best loan package offered for their Phase I project- forgiveness of \$400,000. A motion was made by Trustee Stam, seconded by Trustee Farber, and all trustees in attendance voted favorably to allow Piggush to move forward with the next two phases. President O'Connell stated that this is a huge benefit to our Village and he feels the Board should be proud of their accomplishment.

WATER SUPPLY PH 1 & 2

President O'Connell reported the laundromat is now the property of the Village and the Wilkening property deal is close to completion.

WILKENING PROP.
LAUNDROMAT PROP

Attorney Meyer stated that she has been working on the legal work required for the Water Supply project. She also went on to tell the Board that she has taken a new position with the County and will no longer be the Village attorney. She would work with President O'Connell to find her replacement.

ATTORNEY'S REPORT
EPA WORK
RESIGNATION

Trustee Farber gave the police report. He read the report as follows: 19 traffic citations, 20 written warnings, 0 ordinance tickets, 0 misdemeanor traffic arrests, 1 DUI arrest, 4 accident reports, 2 towed vehicles, 6 general case reports, 61 miscellaneous reports, 0 felony arrest, 1 misdemeanor arrests and 1 warrant arrest. There have been 23 agency assists. Officers worked 732 regular hours, 16 overtime hours and 0 holiday hours. There was \$0 for the vehicle fund, \$345. In fines, \$14.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 In Sex/Violent Offender registration, \$70 in warrant fees and \$429 disbursement from the County Clerk. There was \$0 collected in golf cart fees and \$0 in fishing permits collected.

POLICE REPORT:

President O'Connell then asked Chief Navratil how the job was going. Chief Navratil stated that the dog and the K-9 vehicle could be going by the end of the following week. He also reported that he feels that there should be more secure doors at the Station and the connecting doors from the Civic Center to the Police Station. He was told to work on getting some quotes before the next meeting.

CHIEF NAVRATIL REPORTS

Trustee Wendt stated that his commission had nothing to report at this time.

PUBLIC WORKS
REPORT

Trustee Stam stated he did not have a building permit report to report this month. He has been working with the RR with hopes to get the old Finally Mary's torn down.

LICENSE & HEALTH BLDG. RPT:

Trustee Stam made a motion to renew the liquor licenses and gaming licenses for Buckwild and the Office Too as long as all their paperwork has been approved. The liquor licenses for Caseys would also be approved pending all their paperwork should be in by March 21. This was seconded by Trustee Wendt and after a roll call vote, where all present voted favorably, the motion was carried.

LIQUOR & GAMING
LICENSES APPROVED

Trustee Stam then made a motion for a Special Event License to be approved for the May 14, 2022 Drawdown. This was seconded by Trustee Farber and after a roll call vote, where all present voted favorably, the motion was carried.

SPECIAL EVENT LICENSE

Trustee O"Connell informed the Board that progress has been made on the new dugouts at the park.

PARK & BUILD.
MAIN.REPORT

Trustee Abrassart made a motion to declare the 2013 Chevy Tahoe as surplus and to get it to the upcoming Consignment Auction at Witvoets. Motion was seconded by Trustee Stam, and after a roll call vote where all present voted favorably, the motion was carried.

EQUIP/CIVIL DEFENSE

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Abrassart that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O'Connell declared the motion carried.

COMMITTEE RPT
BILLS PAID

No new or unfinished business discussed.

NEW & UNFIN BUSINESS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Abrassart and seconded by Trustee Farber that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:59p.m.

ADJOURNMENT

Approved by me this		day		
, , , , , , , , , , , , , , , , , ,		•	VILLAGE CLERK	
of	, 2022.			
VILLAGE PRESIDENT	-			

CHANGES IN FUND BALANCE

Mar. 2022

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	HANGES IN ND BALANCE
GENERAL FUND	\$ 154,484.60	\$ 68,604.38	\$ 71,968.17	\$ 151,120.81	\$ (3,363.79) *
WATER & SEWER	\$ 200,235.50	\$ 53,366.79	\$ 29,353.05	\$ 224,249.24	\$ 24,013.74
MOTOR FUEL TAX	\$ 73,788.43	\$ 16,765.19	\$ 30.00	\$ 90,523.62	\$ 16,735.19 **

^{*}donations of \$11,000.00 are included in ending balance for park improvements

Rebuild Illinois Grant 5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

	Mar 22	Mar 21	May '21
Ordinary Income/Expense			
Income	0.00	0.00	04.474.40
American Rescue Act Animal Control Income	0.00 0.00	0.00 100.00	81,174.49 0.00
Annual Garage Sale Permits	0.00	0.00	619.65
Donations			
Civic Center	50.00	0.00	1,675.00
Park police	0.00 0.00	0.00 0.00	150.00 200.00
Donations - Other	100.00	0.00	2,446.51
Total Donations	150.00	0.00	4,471.51
Fines			
Administrative Seizure	0.00	0.00	1,500.00
Administrative Services	345.00	236.00	6,475.64
e citation vehicle fund	14.00 0.00	12.00 0.00	214.00 40.00
Warrant Fee	70.00	0.00	140.00
Total Fines	429.00	248.00	0.260.64
Total Filles	429.00	248.00	8,369.64
Franchise	109.62	109.62	23,479.22
Insurance payment Int Inc	0.00 13.67	0.00 15.43	3,182.26 177.12
License	10.07	15.45	111.12
Gaming License	975.00	0.00	975.00
Liquor	2,250.00	0.00	2,625.00
Total License	3,225.00	0.00	3,600.00
Loan from Prospectloan - Prospe Misc.	20,000.00	0.00	20,000.00
Flag Sale	0.00	0.00	287.00
Other Miscellaneous Income sale of equipment	0.00 0.00	2,000.00 0.00	1,989.05 8,110.00
Misc Other	0.00	-2,302.55	0.00
Total Misc.	0.00	-302.55	10,386.05
	0.00	332.33	10,000.00
Permit Building	0.00	146.00	4,150.00
Golf Cart Permit	0.00	0.00	1,530.00
Total Permit	0.00	146.00	5,680.00
	0.00	140.00	5,060.00
Police Services	750.00	0.00	3,300.00
reimb. payments made Reimb. Supplies	3,000.34 0.00	0.00 0.00	3,500.34 6,892.50
Reimbursement payroll expenses	4,080.60	5,501.64	73,674.38
Rental	0.00	0.00	50.00
Report Fee	0.00	0.00	15.00
Tax Rev Cannabis Use	170.64	110.32	1,724.82
County	0.00	0.00	205,738.40
Income	8,549.55	9,711.12	128,674.21
Local	0.00	0.00	28,105.77
Rep State Rep Town	11,682.82 0.00	1,602.37 0.00	52,323.16 2,010.24
Sales	10,610.33	6,160.48	104,151.97
State	0.00	0.00	17,975.46
use state	5,280.79	7,477.81	34,800.64
video gaming tax Tax Rev - Other	552.02 0.00	142.73 0.00	10,403.87 4.19
Total Tax Rev	36,846.15	25,204.83	585,912.73
Total Income	68,604.38	31,022.97	834,484.89

	Mar 22	Mar 21	May '21
Expense			
Animal Control	0.00	50.00	150.00
Annual Garage Sale Advertising	0.00	0.00	124.27
Total Annual Garage Sale	0.00	0.00	124.27
Auto	0.00	70.40	8 080 63
Squad	0.00	78.40	8,080.63
Total Auto	0.00	78.40	8,080.63
Beautification Account Other expenses	0.00	0.00	3,375.65
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Total Beautification Account	0.00	0.00	3,375.65
Charges Bank	0.00	0.01	1.80
	0.00	0.01	1.60
Total Charges	0.00	0.01	1.80
Civic Center	0.00	139.83	287.00
Clothing Allowance - Police	0.00	0.00	3,999.80
Clothing Allowance - Public Wor Contrib	0.00	0.00	700.00
CONTRID	0.00	0.00	500.00
Dues	0.00	0.00	570.00
Dues & Memberships	0.00	4,292.16	50.00
E- Waste	0.00	0.00	1,600.00
Equipment	0.00	0.00	17,500.00
fees	22.22	2.22	100.00
bookings	20.00	0.00	180.00
fees - Other	3,200.00	0.00	15,718.74
Total fees	3,220.00	0.00	15,898.74
Flowers	0.00	0.00	365.69
Fuel	0.00	1,597.61	40.00
Gasoline	300.11	2,955.98	17,557.19
Improvement	4,000.00	0.00	12,000.00
IMRF	2,133.26 0.00	2,716.45 150.00	26,900.57 789.00
Inspection Fees Insur	0.00	130.00	769.00
Cancer & ICare	124.04	278.87	1,364.44
Health	-80.10	-249.12	-881.10
Liab	0.00	0.00	30,100.00
Unemploy Insur - Other	0.00 0.00	0.00 0.00	1,000.00 100.00
	=======================================	29.75	31,683.34
Total Insur	43.94		,
Lease	0.00	0.00	3,477.83
Loans	445.50	0.00	07.000.47
Prospect Bank	445.58	0.00 4.000.00	27,662.47 12,000.00
Street Loan	0.00	4,000.00	12,000.00
Total Loans	445.58	4,000.00	39,662.47
Lunch	0.00	0.00	244.64
Maint	0.00	0.00	848.30
Misc Exp	794.29 89.50	245.35 0.00	11,522.00 89.50
Misc. signs Miscellaneous to water fund	0.00	0.00	-82.60
Mosquito Spraying	0.00	0.00	450.00
Off Exp	34.00	496.95	3,945.72
Park	0.00	0.00	1,869.93
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	Mar 22	Mar 21	May '21
Party Payroll	0.00	0.00	1,325.62
Police Payroll - Other	0.00 -10,803.14	0.00 0.00	2,750.00 -23,316.29
Total Payroll	-10,803.14	0.00	-20,566.29
Payroll Expenses Police Police Training Expenses Pond	33,249.34 983.46 0.00	24,038.83 0.00 0.00	285,377.09 17,423.33 6,314.28
maintenance	0.00	0.00	2,500.00
Total Pond	0.00	0.00	2,500.00
Prof Fee	399.53	550.00	2,652.42
Acctg Prof Fee - Other	4,600.00 0.00	0.00 4,401.20	5,200.00 14,510.10
Total Prof Fee	4,600.00	4,401.20	19,710.10
Publications Purchase of Land Registration fee Rent	0.00 0.00 0.00	0.00 0.00 0.00	384.40 3,000.00 399.00
Land Rent - Other	0.00	0.00 0.00	8.80 8.80
Total Rent	0.00	0.00	808.80
Repairs Bldg Cmptr Equip Lights Police Repairs - Other	17,750.00 37.49 337.49 0.00 0.00 414.00	0.00 0.00 0.00 319.00 0.00 0.00	18,735.00 117.36 828.42 1,236.00 2,657.63 32,567.67
Total Repairs	18,538.98	319.00	56,142.08
Streets Signs Streets - Other	0.00	0.00	240.59 125.00
Total Streets	0.00	0.00	365.59
Supplies Office Police Shop street Supplies - Other	201.77 44.25 124.71 0.00 1,934.10	1,071.28 0.00 384.20 0.00 1,167.47	2,599.50 11,485.45 6,929.79 5,097.08 24,788.55
Total Supplies	2,304.83	2,622.95	50,900.37
Taxes Fed State	7,533.06 1,420.89	8,822.22 1,575.73	89,982.38 17,306.97
Total Taxes	8,953.95	10,397.95	107,289.35
Telephone	968.40	924.14	10,601.85
Training Util	0.00	22.00	0.00
Elect Gas	1,712.14	1,364.12 0.00	17,077.84 1,999.82
Total Util	1,712.14	1,364.12	19,077.66

	Mar 22	Mar 21	May '21
Total Expense	71,968.17	61,392.68	767,907.12
Net Ordinary Income	-3,363.79	-30,369.71	66,577.77
Net Income	-3,363.79	-30,369.71	66,577.77

Village Of St.Anne-Water Profit & Loss YTD Comparison March 2022

	Mar 22	Mar 21	May '21 - Mar
Ordinary Income/Expense			
Income credit card Garbage	0.00	-8.04	-5.63
Sales Garbage - Other	8,173.50 1,451.53	10,000.82 2,231.93	102,418.63 6,212.70
Total Garbage	9,625.03	12,232.75	108,631.33
Grants			
State	0.00	0.00	4,535.50
Total Grants	0.00	0.00	4,535.50
Int Inc Late Fee Loan	17.50 574.75 20,000.00	9.79 1,211.72 0.00	162.34 7,792.13 20,000.00
Miscellaneous Income Sewer	0.00	0.00	18,020.13
Sales Sewer - Other	877.13 0.00	1,220.25 35.46	10,820.44 0.00
Total Sewer	877.13	1,255.71	10,820.44
Water Heartland Properties Infrastructure no rate misc Regular customers Senior customers Water Deposits Water Sales Water - Other	0.00 684.00 762.83 16,539.14 3,354.43 75.00 856.98 0.00	0.00 480.94 956.53 19,858.34 3,817.96 0.00 1,196.92 0.00	3,200.00 8,128.28 11,744.22 177,874.24 38,077.77 1,223.26 11,483.62 35.00
Total Water	22,272.38	26,310.69	251,766.39
Total Income	53,366.79	41,012.62	421,722.63
Expense Adj deposits - store Advert Clothing Allowance Contract Labor water	0.00 1,441.38 0.00 0.00	0.00 0.00 0.00	-30.00 1,974.58 700.00 725.00
Contract Labor - Other	0.00	0.00	1,125.00
Total Contract Labor	0.00	0.00	1,850.00
Credit Card Fees Deposit Return Equip purchase Equiptment Sale IML	311.80 0.00 0.00 0.00 0.00	56.68 -75.00 0.00 0.00 0.00	1,277.42 75.00 17,650.00 -8,110.00 15,644.47
INFRA140.	-45.00	-651.62	-1,138.00
Lab Analysis Sewer	0.00	366.95	2,727.55
Total Lab Analysis	0.00	366.95	2,727.55
loans Prospect Bank	445.58	4,000.00	24,445.58
Total loans	445.58	4,000.00	24,445.58
misc transfer Misc. nsf	0.00 0.00 229.61	11,541.52 0.00 0.00	0.00 5,688.82 432.07
Off Exp Water	0.00	0.00	2,500.00

Village Of St.Anne-Water Profit & Loss YTD Comparison March 2022

	Mar 22	Mar 21	May '21 - Mar
Total Off Exp	0.00	0.00	2,500.00
Payroll Reimbursement Prof Fee	7,080.94	5,501.64	71,556.64
Eng	0.00	0.00	6,798.70
Prof Fee - Other	1,056.00	0.00	1,403.85
Total Prof Fee	1,056.00	0.00	8,202.55
Reimbursed to MFT Repairs	0.00	0.00	3,000.00
Sewer	0.00	0.00	18,836.62
Water	0.00	0.00	942.50
Repairs - Other	0.00	144.00	5,684.96
Total Repairs	0.00	144.00	25,464.08
street Supplies	0.00	0.00	465.92
Sewer	725.00	600.00	6,569.80
Supplies - Other	2,855.92	0.00	10,830.23
Total Supplies	3,580.92	600.00	17,400.03
Telephone Util	215.96	191.00	2,132.39
Elect	2,099.72	1,522.20	18,498.47
Gas	200.39	152.05	1,408.99
Total Util	2,300.11	1,674.25	19,907.46
Waste Mgt	8,735.75	8,565.75	96,708.70
water program	4,000.00	0.00	12,000.00
Water Reimbursement	0.00	0.00	8,812.50
Total Expense	29,353.05	31,915.17	331,337.76
Net Ordinary Income	24,013.74	9,097.45	90,384.87
Net Income	24,013.74	9,097.45	90,384.87

Village of St.Anne-MFT Profit & Loss YTD Comparison March 2022

	Mar 22	Mar 21	May '21 - Mar 22
Income			
Consulting	0.00	0.00	3,000.00
Grants			
State	2,951.80	3,434.89	37,171.97
Grants - Other	0.00	0.00	4,140.93
Total Grants	2,951.80	3,434.89	41,312.90
Int Inc	6.52	9.22	123.72
Misc.	0.00	0.00	4,535.50
Rebuild Illinois Grant	13,806.87	13,806.87	27,613.74
Total Income	16,765.19	17,250.98	76,585.86
Expense			
Advert	0.00	0.00	372.00
Misc Exp	0.00	0.00	4,535.50
Prof Fee			
Eng	30.00	3,834.13	17,870.22
Prof Fee - Other	0.00	0.00	3,301.87
Total Prof Fee	30.00	3,834.13	21,172.09
Street repairs	0.00	0.00	81,481.58
Total Expense	30.00	3,834.13	107,561.17
Net Income	16,735.19	13,416.85	-30,975.31