

AGENDA  
REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE  
VILLAGE HALL – JULY 11, 2022, 7:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
  - A. Regular meeting minutes of June 13, 2022
- VIII. TREASURER’S REPORT
  - A. Comments by Treasurer
  - B. Approval of report
- IX. COMMUNICATION AND CLERK’S REPORT
  - A. Ray Hubert agreement revisited
- X. PRESIDENT’S REPORT
  - A. Consideration of compensation for water bill to new home owner at 4 Circle Drive, Alex Boerhnsen. (former owner, Alice Madsen)
  - B. Consideration of purchase of digital announcement sign
  - C. Consideration of adopting the Annual Appropriations Ordinance
- XI. ATTORNEY’S REPORT

XII. COMMITTEE REPORTS

- A. Police and Judicial Committee: Trustees Farber, Ch.; O'Connell & Wendt
  - 1. Monthly Police report
  - 2. Consideration of National Night Out donation of \$500.
  
- B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell
- C. License & Health/ Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart
  - 1. Monthly building report
- D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt
  
- E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam
  - 1. Consideration of extra cameras for the Village Park at a cost of \$3,213.
  - 2. Consideration of additional cameras for the Police Station and Civic Center at a cost of \$1,720.
  
- F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam
  - 1. Bills-Report and recommendations
  - 2. Consideration of the Committee's suggested increase of part time patrolmen to \$20 per hour.
  - 3. Discussion of Water Project Phases I,II and III

XIII. Unfinished Business & New Business

XIV. Adjournment

FOR YOUR INFORMATION

Regular Board Meeting  
Board of Trustees of the Village of St. Anne  
Kankakee County, Illinois  
Village Hall, June 13, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, Stam and Abrassart. Trustees O'Connell, Farber, and Wendt were absent. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting was Treasurer Sue Bonvallet. Also present was Eric Wynn, newly hired patrolman, Michael Parish, newly hired Village attorney, Pastor Dave from The Bible Witness Camp and local resident Pam Lottinville.

**CALL TO ORDER**

**ROLL CALL-QUORUM**

**VISITORS**

Former Patrolman Doug Duncan thanked the Board for the opportunity he had working in St. Anne. He stated he had accepted a new position in Indiana. It was a tough decision to leave St. Anne, but the Health Insurance benefits were much better at his new job.

**PPL WITH PRES.**  
**DOUG DUNCAN**

President O'Connell asked if there were any questions or corrections to the minutes of the 5-9, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart and seconded by Trustee Grubbs that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

**5/9/2022 REG.**  
**MTG.MINS**  
**APPROVED**

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Stam and seconded by Trustee Abrassart that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried. Treasurer Bonvallet went on to report that the outstanding water bill balance continues to go down.

**TREASURER'S**  
**REPORT APPROVED**

Clerk Sutherland informed the Board that she had received calls regarding overgrown yards, but when she called one of the parties the day of the meeting, they said the Police had taken care of it. Also, she had a call regarding out of control dogs on Station St. Pomaranski was going to talk to the people regarding getting the fence up they promised the neighbor.

**CLERK'S REPORT:**

President O'Connell distributed a handout regarding current events and projects. (attached)

**PRESIDENT'S REPORT**

President O'Connell introduced the new full time patrolman, Eric K. Wynn and asked Clerk Sutherland to swear him into his office.

**PATROLMAN WYNN**

President O'Connell then addressed the newly appointed Village Attorney, Michael Parish. He will replace Attorney Dana Meyer, who has taken a new job with Kankakee County. Clerk Sutherland then swore him in.

**ATTORNEY PARISH**

President O'Connell reported that he was meeting with a representative from A company that makes the digital welcoming signs. He would have more info next month.

**DIGITAL SIGN**

President O'Connell informed the Board that the Wilkening land deal had been filed.

**R. WILKENING DEAL**

President O'Connell stated that Attorney Parish would be working on the Klowski home.

**KLONOWSKI DEAL**

President O'Connell reported that he had good news regarding the funding for the Water Project Phase i. The EPA forgiveness has now gone from \$400,000 to \$1,000,000.

**PHASE I WATER PROJECT UPDATE**

Attorney Meyer distributed copies of the Annual Appropriation Ordinance for the Board to review. It will be considered for adoption at next month's meeting. Attorney Meyer stated that she was sad to be leaving her position with the Village, but she was excited for a change of positions. President O'Connell read to her the thank-you on the plaque he had for her.

**ATTORNEY'S REPORT**

Trustee Abrassart gave the police report. He read the report as follows: 19 traffic stops. 3 accidents. 23 agency assists, including ambulance, fire, and other agencies. 159 business checks, park checks (no issues), 21 citations were issued, 15 written warnings, 6 traffic, 4 battery, agg battery, domestic battery, 2 criminal damage to property/vehicles, and 27 ordinance violation notices. Officers worked 472 regular hours, 14 overtime hours and 0 holiday hours. There was \$0 for the vehicle fund, \$726.25 in fines, \$28.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 in Sex/Violent Offender registration, \$0 in warrant fees and \$943.75 disbursement from the County Clerk, and payment from Papineau for \$625. There was \$805 collected in golf cart fees.

**POLICE REPORT:**

Public Works Commission had nothing to report.

**PUBLIC WORKS REPORT**

Trustee Stam gave the building permit report for April, May and June. The cost of work was \$143,500 and fees collected totaled \$918. to report this month.

**LICENSE & HEALTH BLDG. RPT:**

He reported that he is working with the RR with hopes to get the old Finally

**RR BUILDING**

Mary's torn down.

The Park Commission had nothing to report.

PARK & BUILD.  
MAIN.REPORT

Trustee Abrassart had nothing to report.

EQUIP/CIVIL  
DEFENSE

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Stam that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O'Connell declared the motion carried.

FINANCE  
COMMITTEE RPT  
BILLS PAID

Trustee Grubbs also made a motion to raise the monthly stipend to cover health insurance to \$600. This was seconded by Trustee Abrassart and after a roll call vote, where all present voted favorable, the motion was carried.

INSURANCE STIPEND  
INCREASED

No new or unfinished business discussed.

NEW & UNFIN  
BUSINESS

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Abrassart and seconded by Trustee Wendt that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:46p.m.

ADJOURNMENT

Approved by me this \_\_\_\_\_ day

\_\_\_\_\_  
VILLAGE CLERK

of \_\_\_\_\_, 2022.

\_\_\_\_\_  
VILLAGE PRESIDENT

## CHANGES IN FUND BALANCE

Jun-22

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
GENERAL FUND	\$ 143,253.35	\$ 32,836.63	\$ 77,437.26	\$ 98,652.72	\$ (44,600.63) *
WATER & SEWER	\$ 236,615.38	\$ 32,198.27	\$ 27,833.33	\$ 240,980.32	\$ 4,364.94
MOTOR FUEL TAX	\$ 98,630.72	\$ 4,239.41	\$ 6,819.74	\$ 96,050.39	\$ (2,580.33) **

Rebuild Illinois Grant  
5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

**Village of St. Anne-General**  
**Profit & Loss**  
 June 2022

	Jun 22	Jun 21	May - Jun ...
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Animal Control Income	100.00	0.00	100.00
Annual Garage Sale Permits	0.00	0.00	249.75
Donations			
Civic Center	200.00	0.00	700.00
Park	0.00	150.00	0.00
Park Pond	0.00	0.00	700.00
<b>Total Donations</b>	<b>200.00</b>	<b>150.00</b>	<b>1,400.00</b>
Fines			
Administrative Seizure	500.00	1,000.00	500.00
Administrative Services	726.75	929.61	1,612.24
e citation	28.00	24.00	58.00
Warrant Fee	189.00	0.00	189.00
<b>Total Fines</b>	<b>1,443.75</b>	<b>1,953.61</b>	<b>2,359.24</b>
Franchise	109.62	109.62	3,520.28
Int Inc	11.96	9.03	25.01
Misc.			
Flag Sale	0.00	20.00	70.00
Other Miscellaneous Income	1,483.26	130.00	2,591.11
<b>Total Misc.</b>	<b>1,483.26</b>	<b>150.00</b>	<b>2,661.11</b>
Permit			
Building	0.00	460.00	0.00
Golf Cart Permit	455.00	245.00	1,085.00
Permit - Other	890.00	0.00	890.00
<b>Total Permit</b>	<b>1,345.00</b>	<b>705.00</b>	<b>1,975.00</b>
Police Services	625.00	400.00	1,200.00
reimb. payments made	0.00	500.00	0.00
Reimbursement payroll expenses	0.00	5,599.38	10,324.92
Report Fee	0.00	5.00	0.00
Tax Rev			
Cannabis Use	161.37	167.13	322.02
Income	0.00	18,555.45	36,852.85
Refund	0.00	0.00	227.99
Rep State	0.00	0.00	18,491.53
Rep Town	0.00	773.97	0.00
Sales	22,365.69	9,600.31	29,551.34
State	0.00	4,182.30	0.00
use state	3,965.50	0.00	7,346.60
video gaming tax	1,025.48	807.72	2,125.34
<b>Total Tax Rev</b>	<b>27,518.04</b>	<b>34,086.88</b>	<b>94,917.67</b>
<b>Total Income</b>	<b>32,836.63</b>	<b>43,668.52</b>	<b>118,732.98</b>
<b>Expense</b>			
Animal Control	380.00	0.00	380.00
Annual Garage Sale			
Advertising	42.00	48.37	42.00
<b>Total Annual Garage Sale</b>	<b>42.00</b>	<b>48.37</b>	<b>42.00</b>
Beautification Account			
Other expenses	105.00	1,160.95	627.18
<b>Total Beautification Account</b>	<b>105.00</b>	<b>1,160.95</b>	<b>627.18</b>
Clothing Allowance - Police	350.00	0.00	1,575.00
Clothing Allowance - Public Wor	0.00	0.00	700.00
Contract Labor	2,550.00	0.00	2,550.00

**Village of St.Anne-General  
Profit & Loss  
June 2022**

	Jun 22	Jun 21	May - Jun ...
Dues	0.00	0.00	510.00
fees			
bookings	0.00	0.00	60.00
<b>Total fees</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>
Flowers	0.00	198.00	0.00
Gasoline	0.00	1,530.60	0.00
Improvement	4,000.00	0.00	8,000.00
IMRF	2,174.13	2,197.48	4,549.91
Inspection Fees	50.00	0.00	50.00
Insur			
Cancer & ICare	666.80	124.04	1,604.98
Health	-80.10	-80.10	-160.20
Liab	100.00	0.00	100.00
Unemploy	92.93	0.00	714.78
Insur - Other	0.00	100.00	0.00
<b>Total Insur</b>	<b>779.63</b>	<b>143.94</b>	<b>2,259.56</b>
Loans			
Prospect Bank	445.80	0.00	891.80
Street Loan	0.00	4,000.00	0.00
<b>Total Loans</b>	<b>445.80</b>	<b>4,000.00</b>	<b>891.80</b>
Lunch	0.00	147.22	0.00
Misc Exp	4,331.00	474.24	6,381.40
Miscellaneous to water fund	0.00	175.00	0.00
Off Exp	0.00	0.00	59.75
Park	120.00	170.00	120.00
Party	0.00	625.00	0.00
Payroll			
Police	0.00	2,750.00	0.00
Payroll - Other	-11,584.03	0.00	-23,924.47
<b>Total Payroll</b>	<b>-11,584.03</b>	<b>2,750.00</b>	<b>-23,924.47</b>
Payroll Expenses	35,818.87	21,501.97	74,183.54
Police	17,350.00	0.00	18,349.30
Police Training Expenses	553.95	0.00	553.95
Postage	0.00	29.49	70.46
Prof Fee	836.54	0.00	836.54
Publications	44.90	0.00	44.90
Reconciliation Discrepancies	0.60	0.00	0.60
Rent			
Light Pole	150.00	0.00	150.00
<b>Total Rent</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>
Repairs			
Cmptr	43.12	0.00	194.59
Police	0.00	75.06	739.99
Repairs - Other	108.86	394.46	1,432.28
<b>Total Repairs</b>	<b>151.98</b>	<b>469.52</b>	<b>2,366.86</b>
Supplies			
Office	644.70	112.47	644.70
Police	1,090.80	626.28	1,101.80
Shop	664.29	1,141.62	2,150.29
street	0.00	1,211.00	0.00
Supplies - Other	2,236.05	13,327.35	6,579.89
<b>Total Supplies</b>	<b>4,635.84</b>	<b>16,418.72</b>	<b>10,476.68</b>
Taxes			



07/05/22

**Village of St. Anne-General**  
**Profit & Loss**  
June 2022

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	<u>Jun 22</u>	<u>Jun 21</u>	<u>May - Jun ...</u>
Fed	8,232.02	6,935.86	16,813.78
Real Estate	1,739.94	0.00	1,739.94
State	1,630.32	1,330.86	3,213.04
<b>Total Taxes</b>	<u>11,602.28</u>	<u>8,266.72</u>	<u>21,766.76</u>
Telephone	979.27	1,058.68	1,958.54
Training	0.00	0.00	70.00
Util			
Elect	1,569.50	292.59	3,310.38
<b>Total Util</b>	<u>1,569.50</u>	<u>292.59</u>	<u>3,310.38</u>
<b>Total Expense</b>	<u>77,437.26</u>	<u>61,658.49</u>	<u>138,970.64</u>
<b>Net Ordinary Income</b>	<u>-44,600.63</u>	<u>-17,989.97</u>	<u>-20,237.66</u>
<b>Net Income</b>	<u><u>-44,600.63</u></u>	<u><u>-17,989.97</u></u>	<u><u>-20,237.66</u></u>

Village Of St.Anne-Water  
Profit & Loss YTD Comparison  
June 2022

	Jun 22	Jun 21	May - Jun 22
Ordinary Income/Expense			
Income			
Garbage			
Sales	8,762.79	13,730.02	17,860.75
Garbage - Other	0.00	2,898.22	253.04
Total Garbage	8,762.79	16,628.24	18,113.79
Int Inc	20.14	11.78	40.41
Late Fee	292.28	2,085.17	353.27
Sewer			
Sales	986.38	1,084.94	1,915.02
Surcharge	0.00	0.00	76.29
Total Sewer	986.38	1,084.94	1,991.31
Water			
Heartland Properties	960.00	640.00	960.00
Infrastructure	899.51	616.52	1,685.51
no rate misc	579.53	2,689.17	1,469.50
Regular customers	13,635.80	27,737.57	27,695.89
Senior customers	3,601.75	4,279.02	7,785.62
Water Deposits	0.00	75.00	0.00
Water Sales	2,460.09	1,082.15	6,767.31
Total Water	22,136.68	37,119.43	46,363.83
Total Income	32,198.27	56,929.56	66,862.61
Expense			
Advert	1,706.20	359.00	1,706.20
Credit Card Fees	297.55	133.67	611.34
fees	0.00	0.00	1,383.52
INFRA140.	0.00	-150.00	0.00
loans			
Prospect Bank	445.79	4,000.00	891.37
Total loans	445.79	4,000.00	891.37
Maint	2,080.00	0.00	2,080.00
nsf	0.00	0.00	71.25
Off Exp			
Water	677.88	0.00	677.88
Total Off Exp	677.88	0.00	677.88
Payroll Reimbursement	3,718.05	5,599.38	13,012.97
Prof Fee			
Eng	0.00	0.00	3,710.00
Prof Fee - Other	0.00	0.00	305.53
Total Prof Fee	0.00	0.00	4,015.53
Repairs	847.83	0.00	847.83
Supplies			
Sewer	400.00	245.00	400.00
Water	252.70	0.00	252.70
Supplies - Other	2,255.63	0.00	2,255.63
Total Supplies	2,908.33	245.00	2,908.33
Telephone	253.38	0.00	454.10
Util			
Elect	1,585.33	1,325.47	5,518.41
Gas	226.95	301.48	398.01
Total Util	1,812.28	1,626.95	5,916.42
Waste Mgt	9,086.04	8,984.75	18,193.56

Village Of St.Anne-Water  
Profit & Loss YTD Comparison  
June 2022

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	<u>Jun 22</u>	<u>Jun 21</u>	<u>May - Jun 22</u>
water program	4,000.00	0.00	8,000.00
Total Expense	27,833.33	20,798.75	60,770.30
Net Ordinary Income	4,364.94	36,130.81	6,092.31
Net Income	<u>4,364.94</u>	<u>36,130.81</u>	<u>6,092.31</u>

**Village of St. Anne-MFT**  
**Profit & Loss YTD Comparison**  
**June 2022**

	<u>Jun 22</u>	<u>Jun 21</u>	<u>May - Jun 22</u>
<b>Income</b>			
<b>Grants</b>			
State	4,231.06	4,107.25	8,449.08
<b>Total Grants</b>	4,231.06	4,107.25	8,449.08
Int Inc	8.35	11.32	16.55
<b>Total Income</b>	4,239.41	4,118.57	8,465.63
<b>Expense</b>			
<b>Material</b>			
Prof Fee	0.00	0.00	311.25
Eng	45.00	4,490.01	45.00
Prof Fee - Other	0.00	3,301.87	0.00
<b>Total Prof Fee</b>	45.00	7,791.88	45.00
reimb	5,163.80	0.00	5,163.80
salt	1,610.94	0.00	1,610.94
<b>Total Expense</b>	6,819.74	7,791.88	7,130.99
<b>Net Income</b>	<u><u>-2,580.33</u></u>	<u><u>-3,673.31</u></u>	<u><u>1,334.64</u></u>