

AGENDA
REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE
VILLAGE HALL – JUNE 13, 2022, 7:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
 - A. Patrolmen Doug Duncan
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
 - A. Regular meeting minutes of May 9, 2022
- VIII. TREASURER’S REPORT
 - A. Comments by Treasurer
 - B. Approval of report
- IX. COMMUNICATION AND CLERK’S REPORT
- X. PRESIDENT’S REPORT
 - A. Swearing in of new Patrolmen, Erik Wynn
 - B. Consideration of purchase of digital announcement sign for a cost of \$22,000 plus the installation and necessary electric work.
- XI. ATTORNEY’S REPORT

XII. COMMITTEE REPORTS

- A. Police and Judicial Committee: Trustees Farber, Ch.; O'Connell & Wendt
 - 1. Monthly Police report
 - 2. Consideration of new doors and possibly replacement of glass window blocks at the Police Station at a cost not to exceed \$9,000.

- B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell

- C. License & Health/ Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart
 - 1. Monthly building report

- D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt

- E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam

- F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam
 - 1. Bills-Report and recommendations
 - 2. Consideration of the Committee's suggested health insurance stipend to be increased to \$600 a month for full time employment.

XIII. Unfinished Business & New Business

XIV. Adjournment

FOR YOUR INFORMATION

Regular Board Meeting
Board of Trustees of the Village of St. Anne
Kankakee County, Illinois
Village Hall, May 9, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, Wendt, Farber, Stam, O'Connell and Abrassart. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting were Police Chief Todd Navratil, Public Works Director Don Leveque, Attorney Dana Meyer and Treasurer Sue Bonvallet. Also present was Rev. Randy Knoll. Engineer Neil Piggush and Illinois State Representative candidate Frederick Walls.

CALL TO ORDER

ROLL CALL-QUORUM

VISITORS

Frederick Walls introduced himself as a candidate running for Illinois State Representative. He stated his concerns from what he fears is happening within the state government and feels that his values and morals would make him a good choice for the poor and middle class.

PUBLIC COMMENT
F.WALLS

President O'Connell asked if there were any questions or corrections to the minutes of the 4-11, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart and seconded by Trustee Stam that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

4/11/2022 REG.
MTG.MINS
APPROVED

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Abrassart and seconded by Trustee Stam that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried. Treasurer Bonvallet went on to report that the outstanding water bill balance continues to go down.

TREASURER'S
REPORT APPROVED

Clerk Sutherland informed the Board that the Village Garage Sale applications were coming in and she expected at least 20.

CLERK'S REPORT:
GARAGE SALES

Sutherland asked all in attendance to either take home their annual packet or place in the box to be recycled or burned

President O'Connell distributed a handout on current items. (attached)

PRESIDENT'S REPORT
WATER TOWER
CLEANED AND
INSPECTED

After a discussion on the matter, President O'Connell asked for a motion to hire R.O.V. to inspect and clean the water tower, with a cost of not more than \$5,000.

Motion was made by Trustee Farber, seconded by Trustee O'Connell, and after a roll call vote where all present voted favorably, the motion was carried.

President O'Connell then referred to Treasurer Bonvallet to describe the planters that the Beautification Committee would like to enhance the downtown area. Afterwards, he asked for a motion to purchase the new planters at a cost of not more than \$2,500. Motion was made by Trustee Grubbs, seconded by Trustee Stam, and after a roll call vote, where all present voted favorably, the motion was carried.

**DOWNTOWN
PLANTERS
PURCHASED**

President O'Connell asked for input from Engineer Neil Piggush regarding the bids on the Phase I of the Water Project. Piggush remarked that he was shocked at how high the bids were. He did state he had concerns with the Village not accepting a bid at this time, that the prices may go even higher and that there was risk of losing the \$400,000 forgiveness that had been granted to the Village. Trustee Abrassart made the motion to award the project to R&R, Inc at a cost of \$2,453,413.55. This was seconded by Trustee O'Connell and after a roll call vote, where 4 of the 6 Board members voted favorably, the motion was carried. Trustees Farber and Grubbs voted Present.

**PHASE I WATER
PROJECT AWARDED**

President O'Connell asked for a motion to pass the Loan Agreement Ordinance 2022-01 that will cover the financing of the Phase I @Water project. The motion was made by Trustee Wendt, seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably, the motion was carried.

**LOAN AGREEMENT
PH.I WATER
ORDINANCE 2022-01
PASSED**

President O'Connell stated that Attorney Meyer has filed the Wilkening property deed.

WILKENING PROP.

President O'Connell stated that he is working with the Estate of A. Klonowski to get something done with the empty, dangerous property on Chicago Ave that neighbors are concerned with.

**KLONOWSKI
ESTATE**

President O'Connell is working with Attorney Meyer and Attorney M. Parrish to get files transferred to his office.

ATTORNEY CHANGES

President O'Connell reported to the Board that he felt many great ideas were shared at the Downtown Project meeting that was held May 5, 2022. There were about 24 local citizens at the meeting.

**COMMUNITY MTG
RE DOWNTOWN**

President O'Connell opened discussion on getting a digital sign for the Village. Everyone agreed it would be a great addition to the town for many reasons.

DIGITAL SIGN

Discussion was also shared that there are a few properties around town that need attention as far as upkeep of their yards. Chief Navratil would be addressing this.

UNKEPT PROPERTY

Attorney Meyer stated that this will probably be her last meeting and that she is working on all loose ends. She would work with President O'Connell to fill her position.

ATTORNEY'S REPORT

Trustee Farber gave the police report. He read the report as follows: 27 traffic citations, 28 written warnings, 0 ordinance tickets, 1 misdemeanor traffic arrests, 0 DUI arrests, 1 accident report, 1 towed vehicle, 13 general case reports, 50 miscellaneous reports, 1 felony arrest, 0 misdemeanor arrests and 1 warrant arrest. There have been 24 agency assists. There have been 51 traffic stops. Officers worked 672 regular hours, 32.25 overtime hours and 12 holiday hours. There was \$0 for the vehicle fund, \$885.49 in fines, \$30.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 In Sex/Violent Offender registration, \$0 in warrant fees and \$915.49 disbursement from the County Clerk. There was \$280 collected in golf cart fees collected. Papineau reimbursed the Village \$575.

POLICE REPORT:

Chief Navratil provided quotes for new doors at the Police Station. No decisions have been made.

POLICE DOORS

Trustee Wendt stated that his commission had nothing to report at this time.

PUBLIC WORKS RPT:

Trustee Stam stated he did not have a building permit report to report this month. He has been working with the RR with hopes to get the old Finally Mary's torn down.

LICENSE & HEALTH RPT:

Trustee O'Connell made motion to hire Rollins Aquatic Solutions to treat the Village ponds for weed control at a cost of \$2,875. It was seconded by Trustee Wendt and after a roll call vote where all present voted favorably, the motion was carried.

PARKS & BUILDING RPT. WEED TREATMENT

Trustee Abrassart had nothing from his commission to report.

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Stam that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O'Connell declared the motion carried.

EQUIPMENT/CIVIL DEFENSE RPT:

Trustee Grubbs reported that the Finance and Personell Commission had met and their recommendation is a 3% raise for all Full and part time employees including the clerk and treasurer. He made the motion and it was seconded by Trustee Abrassart and after a roll call vote, where all present voted favorably, the motion was carried.

FINANCE & PERSONNEL RPT:

Trustee Grubbs then made a motion to hire 3 youths to work with the Public Works Dept. through the summer months. The motion was seconded by Trustee O'Connell, and after a roll call vote, where all present voted favorably, the motion was carried.

BILLS PAID

YOUTH SUMMER HELP

No new or unfinished business discussed.

President O’Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Stam and seconded by Trustee Farber that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O’Connell declared the motion carried. The President then adjourned the meeting at 8:11p.m.

ADJOURNMENT

Approved by me this _____ day

of _____, 2022.

VILLAGE PRESIDENT

VILLAGE CLERK

CHANGES IN FUND BALANCE

May-22

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
GENERAL FUND	\$ 118,890.38	\$ 85,896.35	\$ 61,533.38	\$ 143,253.35	\$ 24,362.97 *
WATER & SEWER	\$ 234,888.01	\$ 34,664.34	\$ 32,936.97	\$ 236,615.38	\$ 1,727.37
MOTOR FUEL TAX	\$ 94,715.75	\$ 4,226.22	\$ 311.25	\$ 98,630.72	\$ 3,914.97 **

*donations of \$11,000.00 are included in ending balance for park improvements

Rebuild Illinois Grant
5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

**Village of St. Anne-General
Profit & Loss
May 2022**

	May 22	May 21	May 22
Unemploy	621.85	0.00	621.85
Total Insur	1,479.93	43.94	1,479.93
Loans			
Prospect Bank	446.00	0.00	446.00
Street Loan	0.00	4,000.00	0.00
Total Loans	446.00	4,000.00	446.00
Misc Exp	2,050.40	0.00	2,050.40
Off Exp	59.75	0.00	59.75
Party	0.00	46.54	0.00
Payroll	-12,340.44	0.00	-12,340.44
Payroll Expenses	38,364.67	17,327.31	38,364.67
Police	999.30	0.00	999.30
Police Training Expenses	0.00	2,029.28	0.00
Pond maintenance	0.00	2,500.00	0.00
Total Pond	0.00	2,500.00	0.00
Postage	70.46	0.00	70.46
Prof Fee	0.00	4,831.00	0.00
Repairs			
Cmptr	151.47	0.00	151.47
Equip	0.00	146.10	0.00
Police	739.99	283.00	739.99
Repairs - Other	1,323.42	80.93	1,323.42
Total Repairs	2,214.88	510.03	2,214.88
Supplies			
Office	0.00	914.57	0.00
Police	11.00	1,317.14	11.00
Shop	1,486.00	494.85	1,486.00
Supplies - Other	4,343.84	272.94	4,343.84
Total Supplies	5,840.84	2,999.50	5,840.84
Taxes			
Fed	8,581.76	10,311.86	8,581.76
State	1,582.72	2,085.89	1,582.72
Total Taxes	10,164.48	12,397.75	10,164.48
Telephone	979.27	1,111.94	979.27
Training	70.00	0.00	70.00
Util			
Elect	1,740.88	1,481.21	1,740.88
Total Util	1,740.88	1,481.21	1,740.88
Total Expense	61,533.38	56,870.97	61,533.38
Net Ordinary Income	24,362.97	4,166.67	24,362.97
Net Income	24,362.97	4,166.67	24,362.97

**Village of St.Anne-General
Profit & Loss
May 2022**

	May 22	May 21	May 22
Ordinary Income/Expense			
Income			
Annual Garage Sale Permits	249.75	369.65	249.75
Donations			
Civic Center	500.00	0.00	500.00
Park Pond	700.00	0.00	700.00
Donations - Other	0.00	4,317.50	0.00
Total Donations	1,200.00	4,317.50	1,200.00
Fines			
Administrative Services	885.49	704.85	885.49
e citation	30.00	30.00	30.00
Total Fines	915.49	734.85	915.49
Franchise	3,410.66	3,115.84	3,410.66
Int Inc	13.05	10.66	13.05
Misc.			
Flag Sale	70.00	145.00	70.00
Other Miscellaneous Income	1,107.85	450.00	1,107.85
Total Misc.	1,177.85	595.00	1,177.85
Permit			
Building	0.00	680.00	0.00
Golf Cart Permit	630.00	955.00	630.00
Total Permit	630.00	1,635.00	630.00
Police Services	575.00	0.00	575.00
Reimbursement payroll expenses	10,324.92	8,118.42	10,324.92
Tax Rev			
Cannabis Use	160.65	144.02	160.65
Income	36,852.85	21,151.70	36,852.85
Refund	227.99	0.00	227.99
Rep State	18,491.53	9,648.93	18,491.53
Rep Town	0.00	600.57	0.00
Sales	7,185.65	6,374.65	7,185.65
use state	3,381.10	3,269.10	3,381.10
video gaming tax	1,099.86	951.75	1,099.86
Total Tax Rev	67,399.63	42,140.72	67,399.63
Total Income	85,896.35	61,037.64	85,896.35
Expense			
Beautification Account			
Other expenses	522.18	1,000.00	522.18
Total Beautification Account	522.18	1,000.00	522.18
Civic Center	0.00	187.00	0.00
Clothing Allowance - Police	1,225.00	1,400.00	1,225.00
Clothing Allowance - Public Wor	700.00	700.00	700.00
Dues	510.00	510.00	510.00
fees			
bookings	60.00	0.00	60.00
Total fees	60.00	0.00	60.00
Flowers	0.00	90.19	0.00
Gasoline	0.00	1,468.58	0.00
Improvement	4,000.00	0.00	4,000.00
IMRF	2,375.78	2,236.70	2,375.78
Insur			
Cancer & ICare	938.18	124.04	938.18
Health	-80.10	-80.10	-80.10

Village Of St. Anne-Water
Profit & Loss YTD Comparison

May 2022

	May 22	May 21	May 22
Ordinary Income/Expense			
Income			
Garbage			
Sales	9,097.96	8,180.98	9,097.96
Garbage - Other	253.04	459.12	253.04
Total Garbage	9,351.00	8,640.10	9,351.00
Int Inc	20.27	11.87	20.27
Late Fee	60.99	518.40	60.99
Sewer			
Sales	928.64	1,023.40	928.64
Surcharge	76.29	0.00	76.29
Total Sewer	1,004.93	1,023.40	1,004.93
Water			
Infrastructure	786.00	626.70	786.00
no rate misc	889.97	582.40	889.97
Regular customers	14,060.09	13,436.89	14,060.09
Senior customers	4,183.87	3,092.62	4,183.87
Water Sales	4,307.22	979.63	4,307.22
Total Water	24,227.15	18,718.24	24,227.15
Total Income	34,664.34	28,912.01	34,664.34
Expense			
Credit Card Fees	313.79	38.83	313.79
fees	1,383.52	0.00	1,383.52
INFRA140.	0.00	-225.00	0.00
Lab Analysis			
Sewer	0.00	557.40	0.00
Total Lab Analysis	0.00	557.40	0.00
loans			
Prospect Bank	445.58	4,000.00	445.58
Total loans	445.58	4,000.00	445.58
Misc.	0.00	1,812.12	0.00
nsf	71.25	0.00	71.25
Payroll Reimbursement	9,294.92	5,599.38	9,294.92
Prof Fee			
Eng	3,710.00	0.00	3,710.00
Prof Fee - Other	305.53	50.00	305.53
Total Prof Fee	4,015.53	50.00	4,015.53
Repairs			
Sewer	0.00	16,820.13	0.00
Total Repairs	0.00	16,820.13	0.00
Supplies			
Sewer	0.00	564.80	0.00
Supplies - Other	0.00	1,169.34	0.00
Total Supplies	0.00	1,734.14	0.00
Telephone	200.72	224.27	200.72
Util			
Elect	3,933.08	1,366.36	3,933.08
Gas	171.06	79.10	171.06
Total Util	4,104.14	1,445.46	4,104.14
Waste Mgt	9,107.52	8,687.25	9,107.52
water program	4,000.00	0.00	4,000.00

Village Of St.Anne-Water
Profit & Loss YTD Comparison
May 2022

	<u>May 22</u>	<u>May 21</u>	<u>May 22</u>
Total Expense	<u>32,936.97</u>	<u>40,743.98</u>	<u>32,936.97</u>
Net Ordinary Income	<u>1,727.37</u>	<u>-11,831.97</u>	<u>1,727.37</u>
Net Income	<u><u>1,727.37</u></u>	<u><u>-11,831.97</u></u>	<u><u>1,727.37</u></u>

Village of St.Anne-MFT
Profit & Loss YTD Comparison
May 2022

	<u>May 22</u>	<u>May 21</u>	<u>May 22</u>
Income			
Grants			
State	4,218.02	0.00	4,218.02
Grants - Other	<u>0.00</u>	<u>4,140.93</u>	<u>0.00</u>
Total Grants	4,218.02	4,140.93	4,218.02
Int Inc	8.20	11.09	8.20
Rebuild Illinois Grant	<u>0.00</u>	<u>13,806.87</u>	<u>0.00</u>
Total Income	4,226.22	17,958.89	4,226.22
Expense			
Material	<u>311.25</u>	<u>0.00</u>	<u>311.25</u>
Total Expense	<u>311.25</u>	<u>0.00</u>	<u>311.25</u>
Net Income	<u><u>3,914.97</u></u>	<u><u>17,958.89</u></u>	<u><u>3,914.97</u></u>