#### **AGENDA**

### REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE VILLAGE HALL – SEPTEMBER 12, 2022, 7:00 P.M.

#### **FOR YOUR CONSIDERATION**

<ol> <li>CALL TO ORDER BY THE PRESIDE</li> </ol>	NT
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- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
  - A. Regular meeting minutes of August 8, 2022
  - B. Special Regular meeting minutes of August 30, 2022
  - C. Executive session minutes of August 30, 2022
- VIII. TREASURER'S REPORT
  - A. Comments by Treasurer
  - B. Approval of report
- IX. COMMUNICATION AND CLERK'S REPORT
  - A. Set Trick or Treat hours
- X. PRESIDENT'S REPORT
  - A. Consideration of compensation for water bill to new home owner at 4 Circle Drive, Alex Boerhnsen. (former owner, Alice Madsen)
  - B. Consideration of purchase of digital announcement sign
  - C. Approval of Special Event Liquor Licenses for Office Too and Buckwild for the Pumpkinfest Beer tents.

#### XI. ATTORNEY'S REPORT

#### XII. COMMITTEE REPORTS

- A. Police and Judicial Committee: Trustees Farber, Ch.; O'Connell & Wendt
   1. Monthly Police report
- B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell
- C. License & Health/ Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart
  - 1. Monthly building report
  - 2. Demoliton of recently acquired properties
- D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt
  - 1. Free grain bin offer
- E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam
  - Review of the security camera system
  - 2. Consideration of the purchase of radio for Chief's squad \$5,300
- F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam
  - Bills-Report and recommendations
  - 2. Consideration on action taken regarding salaries discussed at September 8 Finance Committee meeting
- XIII. Unfinished Business & New Business
- XIV. Adjournment

FOR YOUR INFORMATION

## Regular Board Meeting Board of Trustees of the Village of St. Anne Kankakee County, Illinois Village Hall, August 8, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, O'Connell, Wendt, Abrassart, Farber and Stam. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting was Treasurer Sue Bonvallet, Police Chief Todd Navratil, Rev Mike Seed from the Presbyterian Church, local resident Pam Lottinville, and Jaelyn French representing the Pumpkinfest Tractor Pull and the Pumpkinfest Committee.

**CALL TO ORDER** 

**ROLL CALL-QUORUM** 

**VISITORS** 

PPL WITH PRES.

Jaelyn French requested 3 things to the Board for approval; the route that was put in place last year for the pullers, the special event liquor license to be issued to the Kankakee Knights of Columbus, and possibly the hiring of some high school age youth to assist in set up and clean up. After discussion, a motion by Trustee O'Connell, seconded by Trustee Abrassart, to grant the committee the items. After a roll call vote, where all present voted favorably, the motion was carried.

J. FRENCH

PUMPKINFEST TRUCK PULL, AND FESTIVAL COMM. GRANTED REQUESTS

President O'Connell asked if there were any questions or corrections to the minutes of the JuLY 11, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Wendt and seconded by Trustee Stam that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

7/11/2022 REG. MTG.MINS APPROVED

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Abrassart and seconded by Trustee Stam that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was passed.

TREASURER'S
REPORT APPROVED

Clerk Sutherland informed the Board that the upcoming Community Yard Sale had 21 applicants.

CLERK'S REPORT: GARAGE SALE UPDATE

President O'Connell distributed a handout regarding current events and projects. (attached)

PRESIDENT'S REPORT

President O'Connell informed the Board that Attorney Parish was working with the Agnes Klonowski estate to acquire the property.

**KLONOWSKI DEAL** 

**DIGITAL SIGN** 

President O'Connell stated that the bid for the digital sign was \$60,000-\$70,000. He then asked Chief Todd to get more information from the sign company that did the Grant Park sign.

President O'Connell reopened the water bill compensation issue for the new owner of the property, formerly owned by Alice Madsen. Village Attorney had reviewed the original contract with Ms. Madsen from 1999. It clearly states that the compensation she was given would end when the ownership of the property changed. The Board felt like they would hold off on a final decision for new owner, Alex Boerhnsen and would make a decision on this next month.

**ALEX BOEHRNSEN WATER DEAL** 

Attorney Parish stated he was working on ordinance fees and fines with Chief ATTORNEY'S REPORT Navratil and getting the judication plan with Momence active.

Attorney Parish has also been in contact with Dawn Klonowski Korba on the Agnes Klonowski property.

A, KLONOWSKI LAND

JUDICATION PLAN

Trustee Farber gave the police report. He read the report as follows: 28 traffic stops. 0 accidents, 27 agency assists, including ambulance, fire, and other agencies. 5 suspicious activity/vehicles responses, 167 business checks, park checks, 31 citations were issued, 0 arrests, 2 disorderly conduct disturbance,2 battery, agg battery, domestic battery, 1 criminal damage to property/vehicles, and 5 ordinance violation notices. There was \$0 for the vehicle fund, \$166 in fines, \$14.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 In Sex/Violent Offender registration, \$0 in warrant fees and \$214.50 disbursement from the County Clerk, and payment from Papineau for \$600. There was \$140 collected in golf cart fees.

**POLICE REPORT:** 

Trustee Farber stated that prior to the regular meeting, the Police Committee held a meeting to discuss implementing a School Resource Officer in both the St. Anne Public Schools. At this time, we do not have enough personnel on our Police Department, but they will seek out a person to fill this position. At this time, Kankakee County Sheriff Department will fill the position.

SCHOOL RESOURCE **OFFICER POSITION** 

Trustee Wendt distributed diagrams outlining a plan to enhance the Village owned property on South Chicago just south of the Post Office. This project could be broken up into phases over a period of time. After discussion, the Board agreed that it would be something that would definitely improve the vacant property and would be useful for our residents. Trustee Wendt said he would get costs together for the sections of the project.

**PUBLIC WORKS RPT.** SOUTH CHICAGO LOTS DISCUSSED

Trustee Wendt reported that the Street Sweeper was currently in the shop, but again he warned that this sweeper has so many parts and that it is difficult to keep it running,

STREET SWEEPER

Trustee Wendt then announced that the Public Works department would be

**HYDRANTS FLUSHED** 

flushing the hydrants overnight on Thursday, August 18.

Trustee Stam said he did not have a building report.

LICENSE & HEALTH
BLDG. RPT:

Trustee Stam announced that the Railroad was sending out an Abatement Removal Company on August 10, 2022 to remove hazardous material from the old Finally Mary's building. Then the Village has permission to tear it down.

FINALLY MARY'S BUILDING

Trustee O'Connell stated that the new lights were being installed at the Ball Diamond at the park. This project is being done by ComEd with no cost to the Village. Trustee O'Connell stated that Trustee Grubbs had work with ComEd to get this project for the Village.

PARK & BUILD.
MAIN.REPORT

Mayor O'Connell asked Trustee O'Connell to work on a plan for replacing the current concession stand. Trustee Farber suggested a garage kit that could be adapted to serving as a concession stand.

NEW CONCESSION STAND

Trustee O'Connell stated that he would work on preparing the dugouts for winter weather.

DUGOUTS NEED TO
BE WORKED ON
BEFORE WINTER

EQUIP/CIVIL DEFENSE

Trustee Abrassart had nothing to report at this time.

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment. It was moved by Trustee Grubbs and seconded by Trustee Farber that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O'Connell declared the motion carried.

FINANCE COMMITTEE RPT BILLS PAID

No new or unfinished business discussed.

NEW & UNFIN BUSINESS

#### **ADJOURNMENT**

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Abrassart and seconded by Trustee Farber that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:1p.m.

Approved by me this		day	9 <u></u>	
			VILLAGE CLERK	
of	, 2022.			
VII I AGE DRESIDENT				

#### Special Meeting Board of Trustees of the Village of St. Anne Kankakee County, Illinois Village Hall, August, 2022, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following answered present; Abrassart, Wendt, Farber, Grubbs and Stam. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed. Also present at the meeting were Treasurer Bonvallet, Chief of PoliceTodd Navratil and Public Works Director Don Leveque.

**ROLL CALL** 

**QUORUM** 

President O'Connell reported that after inquiring with Police Chief Barber, he felt that the Village needed to consider raising the Full time Patrolmens' wages. Trustee Abrassart added that he felt that if they were to consider raising their wage, that the Chief's salary should also be discussed. He inquired why the Chief's salary could not be hourly due mainly to the fact that the Chief has been putting in many extra hours due to lack of available employees. The part time officers that the Department has on staff all hold Monday through Friday full time jobs. It was decided that the chief's salary be tabled until next month. After a discussion, a motion was made by Trustee Farber , seconded by Trustee Wendt to raise Officer Hoekstra to \$26. Per hour and Officer Wynne to \$25. At the vote, four of the five trustees voted in favor so the motion passed. Trustee Abrassart voted no.

PAY INCREASE FOR FULL TIME PATROLMEN

President O'Connell then reported that he was alerted to the sale of the former Weisbecker shop on Rte 1 through a County Tax Liquidation Program. The total cost to the Village would be \$807. A motion was made by Trustee Stam, seconded by Trustee Farber to follow through with the purchase. After a roll call vote, where all present voted favorably, the motion was carried.

PROPERTY
PURCHASE ON
RTE 1

President O'Connell asked for a motion to proceed with getting estimates for demolition of all our newly acquired properties. Motion was made by Trustee Stam, seconded by Trustee Abrassart, and after a roll call vote where all present voted favorably, the motion was carried. It was decided that the Board should request a certificate stating that the old restaurant was safe to tear down. It was also noted that the gas and electric need to be turned off.

**DEMOLITION ESTIMATES** 

President O'Connell then asked for a motion to purchase new flooring for the Village Hall for a cost of \$9,330. A motion was made by Trustee Wendt, seconded by Trustee Stam and after a roll call vote where 3 trustees voted favorably, thee motion was carried. Trustee Grubbs voted favorably, and Trustee Abrassart voted against the purchase.

NEW FLOORING FOR VILLAGE HALL

The next item on the agenda was the purchase of added cameras to the current system that is in place. After a discussion, President O'Connell asked that Trustee Wendt and Trustee Abrassart review the current situation. It was decided to table the item until the regular Sept. 12 meeting.

**CAMERAS** 

At this time, Trustee Abrassart made a motion for the Board to go into an executive session. This was seconded by Trustee Wendt and after a voice vote, where all present voted favorably, the motion was carried.

EXECUTIVE SESSION 7:34

At 7:46 Trustee Abrassart made the motion that the Board exit executive session **EXIT EXEC** and resume the regular part of the meeting. This was seconded by Trustee Farber, SESSION 7:46 and after a voice vote, where all present voted favorably, the motion was carried. At this time, Trustee Grubbs made a motion to hire Jerry Goodrich for the Public **JERRY** Works Dept. at a salary of \$25.per hour. **GOODRICH HIRED FOR PW** DEPT. A motion was made by Trustee Stam to adjourn at 7:48. This was seconded by **ADJOURN** Trustee Abrassart and after a voice vote, where all present voted favorably, the motion was carried. Approved by me this \_\_\_\_\_day VILLAGE CLERK of\_\_\_\_\_, 2022.

VILLAGE PRESIDENT

#### **CHANGES IN FUND BALANCE**

#### Aug-22

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	_	HANGES IN ND BALANCE
GENERAL FUND	\$ 195,773.11	\$ 82,194.02	\$ 62,427.16	\$ 215,539.97	\$	19,766.86 *
WATER & SEWER	\$ 239,790.97	\$ 36,886.88	\$ 25,274.17	\$ 251,403.68	\$	11,612.71
MOTOR FUEL TAX	\$ 100,107.86	\$ 4,297.99	\$ 269.94	\$ 104,135.91	\$	4,028.05 **

Rebuild Illinois Grant 5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

### Village of St.Anne-General Profit & Loss

August 2022

	Aug 22	Aug 21	May - Aug
Ordinary Income/Expense Income			
Animal Control Income Annual Garage Sale Permits Donations	0.00 230.00	0.00 250.00	100.00 479.75
beautification account Civic Center Park Pond	300.00 300.00 0.00	0.00 175.00 0.00	300.00 1,100.00 700.00
Total Donations	600.00	175.00	2,100.00
Fines Administrative Seizure Administrative Services e citation Warrant Fee	0.00 166.00 14.00 34.50	0.00 1,275.47 22.00 0.00	500.00 2,139.74 80.00 223.50
Total Fines	214.50	1,297.47	2,943.24
Franchise Int Inc MFT Pymt	3,534.85 17.62 0.00	3,174.89 15.07 0.00	7,055.13 53.67 4,697.88
Misc. Flag Sale Other Miscellaneous Income Misc Other	0.00 0.00 1,067.91	0.00 0.00 0.00	70.00 2,591.11 1,067.91
Total Misc.	1,067.91	0.00	3,729.02
Permit Building Golf Cart Permit Permit - Other	136.00 140.00 0.00	522.00 330.00 0.00	136.00 1,575.00 990.00
Total Permit	276.00	852.00	2,701.00
Police Services Rebate Reimb. Supplies Reimbursement payroll expenses Rental stamps	0.00 34.17 0.00 9,475.95 100.00 0.00	0.00 0.00 6,892.50 8,118.16 50.00 0.00	1,800.00 34.17 0.00 26,536.41 100.00 -602.64
Tax Rev Cannabis Use County Income Local Refund Rep State Sales use state	187.25 37,547.46 9,413.04 0.00 0.00 1,520.00 13,276.04 3,620.72	131.45 6,585.98 0.00 9,348.45 0.00 894.13 9,257.47 3,494.99	643.13 149,707.00 64,541.60 0.00 227.99 33,325.00 53,887.29 14,143.06
video gaming tax	1,078.51	1,107.41	4,412.18
Total Tax Rev	66,643.02	30,819.88	320,887.25
Total Income	82,194.02	51,644.97	372,614.88
Expense Animal Control Annual Garage Sale	0.00	0.00	530.00
Advertising	0.00	0.00	42.00
Total Annual Garage Sale Auto	0.00	0.00	42.00
Squad	0.00	0.00	128.28
Total Auto	0.00	0.00	128.28

### Village of St.Anne-General **Profit & Loss**

August 2022

	Aug 22	Aug 21	May - Aug
Beautification Account Other expenses	0.00	0.00	627.18
Total Beautification Account	0,00	0.00	627.18
Clothing Allowance - Police Clothing Allowance - Public Wor Contract Labor	0.00 0.00 0.00	0.00 0.00 0.00	1,575.00 700.00 6,100.00
Contrib Other Donations	0.00	0.00	500.00
Total Contrib	0.00	0.00	500.00
Dues	0.00	0.00	570.00
fees			
bookings fees - Other	0.00 8,226.58	0.00	80.00 8,226.58
Total fees	8,226.58	0.00	8,306.58
Gasoline	0.00	1,900.82	0.00
Improvement IMRF Inspection Fees	4,000.00 1,872.38 0.00	0.00 2,168.93 0.00	16,000.00 8,315.28 50.00
Insur Cancer & ICare Health Liab Unemploy	366.84 -80.10 0.00 0.00	124.04 -80.10 0.00 0.00	2,338.66 -320.40 100.00 714.78
Total Insur	286.74	43.94	2,833.04
Loans Prospect Bank	450.00	4,000.00	11,729.51
Total Loans	450.00	4,000.00	11,729.51
Lunch Misc Exp Off Exp Park Party Payroll Officials Payroll - Other	115.50 2,845.40 79.23 120.00 0.00 -10,376.37	0.00 0.00 0.00 0.00 0.00 0.00	289.32 15,226.80 255.86 367.00 40.00 200.00 -45,042.69
Total Payroll	-10,376.37	0.00	-44,842.69
Payroll Expenses Police Police Training Expenses Postage Printing Prof Fee Acctg Prof Fee - Other	33,959.26 1,838.10 0.00 117.13 0.00 0.00 900.00	22,835.46 0.00 285.00 0.00 0.00	143,014.27 23,472.94 553.95 477.59 116.73 95.00 1,866.54
Total Prof Fee	900.00	0.00	1,961.54
Publications Reconciliation Discrepancies Rent Land Light Pole	0.00 0.00 0.00 0.00	0.00 0.00 200.00 0.00	44.90 0.60 0.00 150.00
Total Rent	0.00	200.00	150.00
Repairs			

Net

### Village of St.Anne-General **Profit & Loss**

August 2022

	Aug 22	Aug 21	May - Aug
Cmptr	818.06	0.00	1,055.77
Equip	404.93	0.00	404.93
Police	0.00	0.00	1,338.79
Repairs - Other	30.13	13,982.14	2,175.59
Total Repairs	1,253.12	13,982.14	4,975.08
Supplies			
Office	702.78	448.75	1,482.60
Police	59.00	175.55	1,209.05
Shop	1,271.54	1,601.35	3,868.75
street	0.00	1,487.64	0.00
Supplies - Other	2,357.54	1,237.07	12,702.59
Total Supplies	4,390.86	4,950.36	19,262.99
Taxes			
Fed	7,526.40	7,033.90	32,368.10
Real Estate	0.00	0.00	1,739.94
State	1,473.80	1,383.13	6,756.61
Total Taxes	9,000.20	8,417.03	40,864.65
Telephone	1,572.30	593.90	4,882.16
Training U <del>t</del> il	0.00	0.00	70.00
Elect	1,727.92	2,244.52	6,735.92
Gas	48.81	0.00	48.81
Total Util	1,776.73	2,244.52	6,784.73
Total Expense	62,427.16	61,622.10	275,975.29
Net Ordinary Income	19,766.86	-9,977.13	96,639.59
et Income	19,766.86	-9,977.13	96,639.59

## Village Of St.Anne-Water Profit & Loss YTD Comparison August 2022

	Aug 22	Aug 21	May - Aug 22
Ordinary Income/Expense Income			
Garbage Sales Garbage - Other	7,260.51 798.75	9,328.06 248.47	33,734.44 1,051.79
Total Garbage	8,059.26	9,576.53	34,786.23
Int Inc Late Fee Miscellaneous Income Reimbursement Sewer	21.17 783.65 2,083.25 0.00	15.42 692.10 16,320.13 0.00	82.29 1,640.51 2,083.25 465.92
Sales Surcharge	1,003.41 0.00	1,023.76 0.00	3,828.16 76.29
Total Sewer	1,003.41	1,023.76	3,904.45
Water Heartland Properties Infrastructure no rate misc Regular customers Senior customers Water Deposits Water Sales Water - Other	960.00 625.06 725.41 14,360.63 2,571.21 275.00 5,418.83 0.00	0.00 872.48 735.95 15,310.91 3,068.53 300.02 1,196.58 35.00	2,880.00 3,005.33 3,318.71 57,012.18 13,796.83 500.00 13,140.45 0.00
Total Water	24,936.14	21,519.47	93,653.50
Total Income	36,886.88	49,147.41	136,616.15
Expense Advert Credit Card Fees Deposit Return fees INFRA140. loans	0.00 446.26 2,083.25 0.00 -30.00	75.00 55.49 0.00 0.00 0.00	1,781.20 1,347.45 2,083.25 3,903.52 -180.00
Prospect Bank	450.00	4,000.00	1,786.95
Total loans	450.00	4,000.00	1,786.95
Maint nsf Off Exp Water	0.00 0.00 0.00	0.00 0.00 0.00	2,080.00 71.25 677.88
Total Off Exp	0.00	0.00	677.88
Payroll Reimbursement	5,787.90	5,519.12	26,536.41
Prof Fee Eng Prof Fee - Other	1,185.00 0.00	5,080.00 0.00	11,535.00 305.53
Total Prof Fee	1,185.00	5,080.00	11,840.53
Reimbursed to MFT Repairs	0.00	3,000.00	0.00
Water Repairs - Other	225.00 0.00	0.00 0.00	225.00 847.83
Total Repairs	225.00	0.00	1,072.83
Supplies Sewer Water Supplies - Other	0.00 136.02 0.00	0.00 0.00 0.00	400.00 2,104.79 2,255.63
Total Supplies	136.02	0.00	4,760.42
Telephone	243.44	222.01	917.72

## Village Of St.Anne-Water Profit & Loss YTD Comparison August 2022

	Aug 22	Aug 21	May - Aug 22
Util Elect	1,429.27	1,595.87	8,251.67
Gas	103.11	0.00	610.44
Total Util	1,532.38	1,595.87	8,862.11
Waste Mgt water program Water Reimbursement	9,214.92 4,000.00 0.00	8,881.00 0.00 6,892.50	36,558.96 16,000.00 0.00
Total Expense	25,274.17	35,320.99	120,100.48
Net Ordinary Income	11,612.71	13,826.42	16,515.67
Net Income	11,612.71	13,826.42	16,515.67

## Village of St.Anne-MFT Profit & Loss YTD Comparison August 2022

	Aug 22	Aug 21	May - Aug 22
Income	· · · · · · · · · · · · · · · · · · ·		
Consulting Grants	0.00	3,000.00	0.00
State	4,289.30	4,182.89	17,118.68
Total Grants	4,289.30	4,182.89	17,118.68
Int Inc	8.69	12.15	33.73
Total Income	4,297.99	7,195.04	17,152.41
Expense			
Material Prof Fee	269.94	0.00	912.51
Eng	0.00	0.00	45.00
Total Prof Fee	0.00	0.00	45.00
reimb	0.00	0.00	5,163.80
salt	0.00	0.00	1,610.94
Total Expense	269.94	0.00	7,732.25
Net Income	4,028.05	7,195.04	9,420.16

# AGENDA SPECIAL MEETING VILLAGE OF ST. ANNE KANKAKEE COUNTY, ILLINOIS

Village Hall, August 30, 2022

- CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL
- III. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION
  - A. Hiring of Public Works employee to fill current vacancy. (possible executive session)
  - B. Discussion of current wages of Police Department employees (possible executive session)
  - C. Discussion and consideration of the purchase of Property 11-26-04-304-007 (formerly Weisbecker Auto Repair) on Rte. 1 for the price of \$807.00
  - D. Discussion of price and possible demolition of the Old Finally Mary's
  - E. Consideration of the purchase of cameras from Cinema Home Solutions (D. Roberts) for the price of \$5, 020 plus \$728. (\$5,748 total)
  - F. Consideration of new flooring for the Village Hall for the price of \$9,330.
  - G. Discussion of Internet supplier change
- IV. ADJOURNMENT