

AGENDA  
REGULAR BUSINESS MEETING – VILLAGE OF ST. ANNE  
VILLAGE HALL – OCTOBER 10, 2022, 7:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
- VI. PUBLIC COMMENT
- VII. APPROVAL OF MINUTES
  - A. Regular meeting minutes of September 12, 2022
- VIII. TREASURER’S REPORT
  - A. Comments by Treasurer
  - B. Approval of report
- IX. COMMUNICATION AND CLERK’S REPORT
  - A. Pledge of Allegiance
- X. PRESIDENT’S REPORT
  - A. Consideration of Annual Christmas dinner
- XI. ATTORNEY’S REPORT
- XII. COMMITTEE REPORTS
  - A. Police and Judicial Committee: Trustees Farber, Ch.; O’Connell & Wendt
    1. Monthly Police report

- B. Public Works Committee: Trustees Wendt, Ch.; Abrassart & O'Connell
  
- C. License & Health/ Building & Zoning/Annexation & Planning Committee: Trustees Stam, Ch.; Grubbs & Abrassart
  - 1. Monthly building report
  - 2. Demolition of recently acquired properties
  
- D. Park & Building Maintenance Committee: Trustees, O'Connell Ch.; Farber & Wendt
  
- E. Equipment/Civil Defense & County Board Rep. Committee: Trustees Abrassart, Ch.; Grubbs & Stam
  
- F. Finance & Personnel Committee: Trustee Grubbs, Ch.: Farber & Stam
  - 1. Bills-Report and recommendations
  - 2. Consideration of payment of Illinois Municipal Village Insurance (1 lump sum payment)

XIII. Unfinished Business & New Business

XIV. Adjournment

FOR YOUR INFORMATION

Regular Board Meeting  
Board of Trustees of the Village of St. Anne  
Kankakee County, Illinois  
Village Hall, S, 2022

President O'Connell called the meeting to order at 7:00 pm. Clerk Sutherland called the roll, and the following trustees answered present: Grubbs, O'Connell, Abrassart, and Farber. Trustees Wendt and Stam were absent. Clerk Sutherland reported the roll, and President O'Connell declared that a quorum existed for the transaction of public business. Also present at the meeting was Treasurer Sue Bonvallet, and Rev Bob from the Wichert Reformed Church.

NONE

President O'Connell asked if there were any questions or corrections to the minutes of the August 8, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart and seconded by Trustee Farber that the minutes be approved. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion passed.

President O'Connell then asked if there were any questions or concerns with minutes from the Special Meeting of August 30, 2022 minutes. Hearing none, he asked for a motion to approve them. Motion was made by Trustee Farber, seconded by Trustee Abrassart, and after a voice vote, where all present voted favorably, the motion was carried.

President O'Connell asked if there were any questions or concerns with minutes from the executive session of the August 30, 2022 special meeting. After hearing none, he asked for a motion to approve them. Motion was made by Trustee O'Connell, seconded by Trustee Farber, and after a voice vote, where all present voted favorably, the motion was carried.

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Farber and seconded by Trustee Grubbs that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was passed.

Clerk Sutherland asked the Board if they were in favor of keeping the Trick or Treat hours as the customary 5:00-7:00 pm on Oct. 31<sup>st</sup>. The Board agreed to those traditional hours.

Clerk Sutherland also reported that SATNET had been hit with Covid so there was

**CALL TO ORDER**

**ROLL CALL-QUORUM**

**VISITORS**

**PPL. WITH  
PRESENTATIONS**

**8/08/2022 REG.  
MTG.MINS  
APPROVED**

**8/30/2022 SPECIAL  
MTG MINUTES  
APPROVED**

**8/30/2022 EXEC  
SESSION MINUTES  
APPROVED**

**TREASURER'S  
REPORT APPROVED**

**CLERK'S REPORT:  
TRICK OR TREAT  
HOURS SET**

**SATNET UPDATE**

a delay in the switch over of Internet Companies.

Clerk Sutherland also asked for input on night fishing at the ponds. She had been approached by some High School kids. After a short discussion, the Board said that if kids walked around gates at the ponds to fish, it would be okay. The main reason for the barricade being closed at dark, was to control cars back there.

**NIGHT FISHING**

President O'Connell did not have a handout this month.

**PRESIDENT'S REPORT**

President O'Connell asked for final thoughts on what the Board wanted to do about water bill forgiveness for the house owned by Alex Boehrsen. It was decided that he should be charged the regular rate.

**ALEX BOEHRSEN  
HOUSE**

President O'Connell informed the Board that he had communicated with another digital sign company. He feels that this company has a sign closer to the price the Village would feel comfortable with.

**DIGITAL SIGN**

President O'Connell asked for a motion to issue Special Event Liquor licenses to Buckwild and The Office Too for the beer tents on Sept. 16 and 17. 2022. A motion was made by Trustee Farber, seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably the motion was carried.

**SPECIAL EVENT  
LIQUOR LICENSES**

Attorney Parish stated he was working on ordinance fees and fines with Chief Navratil and getting the judication plan with Momence active. The hearings will take place at Momence Village Hall on the 3<sup>rd</sup> Wednesday of the month.

**ATTORNEY'S REPORT  
JUDICATION PLAN**

Attorney Parish has also been in contact with Dawn Klonowski Korba on the Agnes Klonowski property.

**A, KLONOWSKI  
LAND**

Trustee Farber gave the police report. He read the report as follows: 9 traffic stops. 1 accident, 20 agency assists, including ambulance, fire, and other agencies. 4 suspicious activity/vehicles responses, 124 business checks, park checks, 11 citations were issued, 0 arrests, 0 disorderly conduct disturbance, 0 battery, agg battery, domestic battery, 0 criminal damage to property/vehicles, and 9 ordinance violation notices. There was \$0 for the vehicle fund, \$279.50 in fines, \$14.00 in e-citation funds, \$0 in administrative vehicle seizures, \$0 in Sex/Violent Offender registration, \$0 in warrant fees and \$433.50 disbursement from the County Clerk, and also received payment from Papineau for \$600. There was \$0 collected in golf cart fees. The August total was \$1033.50.

**POLICE REPORT:**

Trustee O'Connell read a list of equipment that former resident, Thomas Cotton offered the Village at the cost of \$6,090. After a short discussion, a motion was made by Trustee O'Connell to purchase the total list of materials. This was seconded by Trustee Abrassart, and after a roll call vote, where all present voted favorably, the motion was carried.

**PUBLIC WORKS RPT.  
SURPLUS SUPPLIES  
FROM T. COTTON**

The monthly building permit report was read by Trustee Farber. The cost of the approved projects was \$247,620 and the cost of the permits was \$1,491.

**LICENSE AND  
HEALTH BLDG. RPT:**

Trustee Farber reported that the demolition of the recently acquired properties was probably going to take place after Harvest Season due to the fact his contact is a farmer.

**FINALLY MARY'S  
BUILDING**

Trustee O'Connell and Sue Bonvallet reported that there was a chance to acquire a used grain bin to convert into a gazebo. Members of the Beautification committee, along with Don Leveque and Jerry Goodrich would make plans to visit the site where the free gazebo is located

**PARK & BUILD.  
MAIN.REPORT  
FREE GRAIN BI**

Trustee Abrassart opened discussion regarding upgrades to the current security camera system. After a short discussion, it was decided to table this item.

**EQUIP/CIVIL  
DEFENSE**

Trustee Abrassart then opened discussion on the purchase of a squad radio for the chief's squad. It was discussed that for now the Chief could just use his personal radio.

**CAMERAS**

**SQUAD RADIO**

Trustee Grubbs reported that the bills had been examined by committee and recommended approval for payment of all but one of the bills that Trustee Grubbs wanted to make a call to see if it was the responsibility of the Village. It was moved by Trustee Grubbs and seconded by Trustee Farber that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, all trustees voted favorably, and President O'Connell declared the motion carried.

**FINANCE  
COMMITTEE RPT  
BILLS PAID**

Trustee Grubbs then stated that the Committee Meeting that was held regarding the salaries of Public Works Director Don Leveque and Chief Navratil had not reached a decision for pay raises at this time.

**DEPT. HEADS PAY  
RAISES**

No new or unfinished business discussed.

**NEW OR  
UNFINISHED  
BUSINESS**

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Farber and seconded by Trustee O'Connell that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:54p.m.

**ADJOURNMENT**

Approved by me this \_\_\_\_\_ day

\_\_\_\_\_  
VILLAGE CLERK

of \_\_\_\_\_, 2022.

\_\_\_\_\_  
VILLAGE PRESIDENT

## CHANGES IN FUND BALANCE

Sep-22

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
GENERAL FUND	\$ 215,569.47	\$ 138,100.69	\$ 74,254.15	\$ 279,416.01	\$ 63,846.54 *
WATER & SEWER	\$ 253,486.93	\$ 34,831.35	\$ 56,948.74	\$ 231,369.54	\$ (22,117.39)
MOTOR FUEL TAX	\$ 104,135.91	\$ 17,933.63	\$ 5,310.16	\$ 116,759.38	\$ 12,623.47 **

Rebuild Illinois Grant

5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

9-24-22 \$13806.87

**Village of St.Anne-General  
Profit & Loss  
September 2022**

	Sep 22	Sep 21	May - Sep ...
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
American Rescue Act	81,174.49	81,090.72	81,174.49
Animal Control Income	0.00	0.00	100.00
Annual Garage Sale Permits	0.00	0.00	479.75
<b>Donations</b>			
beautification account	0.00	0.00	300.00
Civic Center	0.00	250.00	1,100.00
Park Pond	0.00	0.00	700.00
Donations - Other	0.00	-2,000.00	0.00
<b>Total Donations</b>	0.00	-1,750.00	2,100.00
<b>Fines</b>			
Administrative Seizure	0.00	0.00	500.00
Administrative Services	279.50	321.34	2,419.24
e citation	14.00	18.00	94.00
vehicle fund	0.00	20.00	0.00
Warrant Fee	140.00	0.00	363.50
<b>Total Fines</b>	433.50	359.34	3,376.74
<b>Franchise</b>	10,109.62	10,000.00	17,164.75
Int Inc	20.27	19.78	73.94
<b>License</b>			
Liquor	100.00	0.00	100.00
<b>Total License</b>	100.00	0.00	100.00
<b>MFT Pymt</b>	0.00	0.00	4,697.88
<b>Misc.</b>			
Flag Sale	0.00	0.00	70.00
Other Miscellaneous Income	2,083.25	0.00	4,674.36
Misc. - Other	2,079.67	0.00	3,147.58
<b>Total Misc.</b>	4,162.92	0.00	7,891.94
<b>Permit</b>			
Building	912.86	156.00	1,048.86
Golf Cart Permit	0.00	0.00	1,575.00
Permit - Other	465.00	0.00	1,455.00
<b>Total Permit</b>	1,377.86	156.00	4,078.86
<b>Police Services</b>	600.00	400.00	2,400.00
Rebate	0.00	0.00	34.17
Reimbursement payroll expenses	11,112.47	5,840.16	37,648.88
Rental	0.00	0.00	100.00
stamps	-300.00	0.00	-902.64
<b>Tax Rev</b>			
Cannabis Use	149.88	156.35	793.01
County	0.00	77,005.29	149,707.00
Income	10,229.41	0.00	74,771.01
Local	0.00	9,872.48	0.00
Refund	0.00	0.00	227.99
Rep State	0.00	0.00	33,325.00
Rep Town	0.00	635.70	0.00
Sales	13,911.11	10,330.21	67,798.40
use state	4,084.49	3,983.43	18,227.55
video gaming tax	934.67	877.86	5,346.85
<b>Total Tax Rev</b>	29,309.56	102,861.32	350,196.81
<b>Total Income</b>	138,100.69	198,977.32	510,715.57
<b>Expense</b>			
Animal Control	0.00	50.00	530.00
Annual Garage Sale			



**Village of St. Anne-General  
Profit & Loss  
September 2022**

	Sep 22	Sep 21	May - Sep ...
Advertising	91.90	75.00	133.90
Total Annual Garage Sale	91.90	75.00	133.90
Auto			
Squad	0.00	2,730.06	128.28
Total Auto	0.00	2,730.06	128.28
Beautification Account			
Other expenses	0.00	164.70	627.18
Total Beautification Account	0.00	164.70	627.18
Clothing Allowance - Police	0.00	0.00	1,575.00
Clothing Allowance - Public Wor	0.00	0.00	700.00
Contract Labor	600.00	0.00	6,700.00
Contrib			
Other Donations	0.00	0.00	500.00
Total Contrib	0.00	0.00	500.00
Dues	0.00	0.00	570.00
fees			
bookings	20.00	60.00	100.00
fees - Other	0.00	0.00	8,226.58
Total fees	20.00	60.00	8,326.58
Improvement	4,000.00	0.00	20,000.00
IMRF	3,194.82	2,176.33	11,510.10
Inspection Fees	0.00	258.00	50.00
Insur			
Cancer & ICare	366.84	124.04	2,705.50
Health	-80.10	-80.10	-400.50
Liab	100.00	100.00	200.00
Unemploy	0.00	0.00	714.78
Total Insur	386.74	143.94	3,219.78
Loans			
Prospect Bank	6,196.31	9,782.94	17,925.82
Total Loans	6,196.31	9,782.94	17,925.82
Lunch	0.00	15.00	289.32
Misc Exp	859.00	991.52	16,085.80
Off Exp	0.00	0.00	255.86
Park	120.00	170.00	487.00
Party	0.00	0.00	40.00
Payroll			
Officials	0.00	0.00	200.00
Payroll - Other	-16,454.07	0.00	-61,496.76
Total Payroll	-16,454.07	0.00	-61,296.76
Payroll Expenses	49,517.68	21,292.50	192,531.95
Police	2,338.54	0.00	25,811.48
Police Training Expenses	0.00	0.00	553.95
Postage	90.00	550.00	567.59
Printing	0.00	0.00	116.73
Prof Fee			
Acctg	0.00	0.00	95.00
Prof Fee - Other	0.00	4,356.40	1,866.54
Total Prof Fee	0.00	4,356.40	1,961.54
Publications	0.00	0.00	44.90
Reconciliation Discrepancies	0.00	0.00	0.60

**Village of St. Anne-General  
Profit & Loss  
September 2022**

	<u>Sep 22</u>	<u>Sep 21</u>	<u>May - Sep ...</u>
<b>Rent</b>			
Land	0.00	200.00	0.00
Light Pole	0.00	0.00	150.00
<b>Total Rent</b>	<u>0.00</u>	<u>200.00</u>	<u>150.00</u>
<b>Repairs</b>			
Cmptr	128.62	0.00	1,184.39
Equip	0.00	0.00	404.93
Lights	1,550.00	0.00	1,550.00
Police	0.00	0.00	1,338.79
Repairs - Other	1,925.83	383.93	4,101.42
<b>Total Repairs</b>	<u>3,604.45</u>	<u>383.93</u>	<u>8,579.53</u>
<b>Streets</b>	0.00	125.00	0.00
<b>Supplies</b>			
Office	213.84	52.04	1,696.44
Police	0.00	65.99	1,179.55
Shop	580.46	876.63	4,449.21
Supplies - Other	2,191.76	725.53	14,894.35
<b>Total Supplies</b>	<u>2,986.06</u>	<u>1,720.19</u>	<u>22,219.55</u>
<b>Taxes</b>			
Fed	12,022.04	6,853.82	44,390.14
Real Estate	0.00	0.00	1,739.94
State	2,129.81	1,315.87	8,886.42
<b>Total Taxes</b>	<u>14,151.85</u>	<u>8,169.69</u>	<u>55,016.50</u>
<b>Telephone</b>	740.77	923.08	5,622.93
<b>Training</b>	0.00	0.00	70.00
<b>Util</b>			
Elect	1,750.23	2,891.99	8,486.15
Gas	59.87	158.41	108.68
<b>Total Util</b>	<u>1,810.10</u>	<u>3,050.40</u>	<u>8,594.83</u>
<b>Total Expense</b>	<u>74,254.15</u>	<u>57,388.68</u>	<u>350,199.94</u>
<b>Net Ordinary Income</b>	<u>63,846.54</u>	<u>141,588.64</u>	<u>160,515.63</u>
<b>Net Income</b>	<u><u>63,846.54</u></u>	<u><u>141,588.64</u></u>	<u><u>160,515.63</u></u>

Village Of St.Anne-Water  
Profit & Loss YTD Comparison  
September 2022

	Sep 22	Sep 21	May - Sep 22
Ordinary Income/Expense			
Income			
Garbage			
Sales	8,968.31	9,113.96	42,702.75
Garbage - Other	766.97	661.35	1,818.76
Total Garbage	9,735.28	9,775.31	44,521.51
Grants			
State	0.00	4,535.50	0.00
Total Grants	0.00	4,535.50	0.00
Int Inc	20.20	15.21	102.49
Late Fee	716.06	678.27	2,356.57
Miscellaneous Income	192.86	0.00	2,276.11
Reimbursement	0.00	0.00	465.92
Sewer			
Sales	884.10	1,009.88	4,712.26
Surcharge	0.00	0.00	76.29
Total Sewer	884.10	1,009.88	4,788.55
Water			
Heartland Properties	0.00	0.00	2,880.00
Infrastructure	715.87	820.97	3,721.20
no rate misc	933.43	2,598.86	4,252.14
Regular customers	16,558.66	14,485.13	73,570.84
Senior customers	3,674.22	3,329.02	17,471.05
Water Deposits	0.00	195.00	500.00
Water Sales	1,400.67	1,299.27	14,541.12
Total Water	23,282.85	22,728.25	116,936.35
Total Income	34,831.35	38,742.42	171,447.50
Expense			
Adj. - deposits - store	-61.75	0.00	-61.75
Advert	0.00	0.00	1,781.20
Contract Labor	0.00	1,125.00	0.00
Credit Card Fees	375.80	78.43	1,723.25
fees	0.00	0.00	3,903.52
INFRA140.	-15.00	-90.00	-195.00
Lab Analysis			
Sewer	0.00	617.90	0.00
Total Lab Analysis	0.00	617.90	0.00
loans			
Prospect Bank	450.00	4,000.00	2,236.95
Total loans	450.00	4,000.00	2,236.95
Maint	0.00	0.00	2,080.00
Misc.	135.08	279.88	135.08
nsf	0.00	202.46	71.25
Off Exp			
Water	0.00	0.00	677.88
Total Off Exp	0.00	0.00	677.88
Payroll Reimbursement	11,112.47	5,840.16	37,648.88
Prof Fee			
Eng	19,890.00	0.00	31,425.00
Prof Fee - Other	0.00	297.85	305.53
Total Prof Fee	19,890.00	297.85	31,730.53
reimbursement for misc income	2,276.11	0.00	2,276.11
Repairs			
Water	0.00	0.00	225.00

Village Of St.Anne-Water  
Profit & Loss YTD Comparison  
September 2022

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	<u>Sep 22</u>	<u>Sep 21</u>	<u>May - Sep 22</u>
Repairs - Other	0.00	70.30	847.83
Total Repairs	0.00	70.30	1,072.83
Supplies			
Sewer	0.00	0.00	400.00
Water	6,471.40	0.00	8,576.19
Supplies - Other	1,470.93	0.00	3,726.56
Total Supplies	7,942.33	0.00	12,702.75
Telephone	216.29	208.06	1,134.01
Util			
Elect	1,239.96	1,750.38	9,491.63
Gas	172.53	43.67	782.97
Total Util	1,412.49	1,794.05	10,274.60
Waste Mgt	9,214.92	8,839.50	45,773.88
water program	4,000.00	0.00	20,000.00
Total Expense	<u>56,948.74</u>	<u>23,263.59</u>	<u>174,965.97</u>
Net Ordinary Income	<u>-22,117.39</u>	<u>15,478.83</u>	<u>-3,518.47</u>
Net Income	<u><u>-22,117.39</u></u>	<u><u>15,478.83</u></u>	<u><u>-3,518.47</u></u>

**Village of St.Anne-MFT**  
**Profit & Loss YTD Comparison**  
**September 2022**

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	<u>Sep 22</u>	<u>Sep 21</u>	<u>May - Sep 22</u>
<b>Income</b>			
<b>Grants</b>			
<b>State</b>	4,118.26	0.00	21,236.94
<b>Total Grants</b>	4,118.26	0.00	21,236.94
<b>Int Inc</b>	8.50	12.31	42.23
<b>Misc.</b>	0.00	4,535.50	0.00
<b>Rebuild Illinois Grant</b>	13,806.87	0.00	13,806.87
<b>Total Income</b>	17,933.63	4,547.81	35,086.04
<b>Expense</b>			
<b>Advert</b>	0.00	372.00	0.00
<b>Material</b>	327.60	0.00	1,240.11
<b>Prof Fee</b>			
<b>Eng</b>	1,565.01	0.00	1,610.01
<b>Total Prof Fee</b>	1,565.01	0.00	1,610.01
<b>reimb</b>	0.00	0.00	5,163.80
<b>Repairs</b>	3,417.55	0.00	3,417.55
<b>salt</b>	0.00	0.00	1,610.94
<b>Total Expense</b>	5,310.16	372.00	13,042.41
<b>Net Income</b>	<u>12,623.47</u>	<u>4,175.81</u>	<u>22,043.63</u>