

AGENDA
REGULAR BUSINESS MEETING—VILLAGE OF ST. ANNE
VILLAGE HALL—February 13, 2023, 6:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF A QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
 - A. Jeanine Dhans-update on Pumpkinfest activities
- VI. PUBLIC COMMENTS
- VII. APPROVAL OF MINUTES
 - A. Regular board meeting minutes of January 11, 2023
 - B. Special meeting minutes of February 6, 2023
- VIII. TREASURER’S REPORT
 - A. Comments by Treasurer
 - B. Approval of Report
- IX. COMMUNICATION AND CLERK’S REPORT
 - A. Consideration of Annual Garage Sale Dates-May 19-20 & Aug. 11-12
- X. PRESIDENT’S REPORT
- XI. ATTORNEY’S REPORT
- XII. COMMITTEE REPORTS
 - A. Police and Judicial Committee: Trustees Farber, CH, O’Connell & Wendt
 1. Monthly Police report
 - B. Public Works Committee: Trustees Wendt, Ch, Abrassart & O’Connell
 1. Consideration of Crystal Ball Telemetry Unit for Well House Controls. \$4,002 for start up supplies
 - C. License & Health/Building& Zoning/ Annexation & Planning Committee: Trustees Stam, CH, Grubbs & Abrassart
 1. Monthly Building Report
 2. Consideration teardown of recently acquired properties

- a. Klonowski Property on N. Chicago Ave--\$17,850
- b. Former Laundromat--\$37,300
- c. Former Finally Mary's--\$15,200
- d. Former Weisbacker Property-- \$19,350

D. Park & Building Maintenance Committee: Trustees O'Connell, Ch,
Farber & Wendt

E. Equipment/Civil Defense& County Board Rep. Committee Trustee Abrassart, Ch,
Grubbs & Stam

F. Finance & Personnel Committee: Trustee Grubbs, Ch, Farber & Stam
1. Bills- Report and Recommendations

XIII. UNFINISHED BUSINESS & NEW BUSINESS

XIV. ADJOURNMENT

Regular Board Meeting
Board of Trustees of the Village of St. Anne
Kankakee County, Illinois
Village Hall, January 9, 2023

President O'Connell introduced Landyn McFatrige, guest mayor, to the people present at the meeting. He then asked Landyn to call the meeting to order at 6:00p.m. Clerk Sutherland called the roll and the following trustees answered present; Abrassart, Stam and Farber. Clerk Sutherland reported the roll, and the Acting President Landyn declared a quorum existed for the transaction of public business. Landyn then asked for all to stand for the Pledge of Allegiance. Treasurer Bonvallet, Attorney Parish, Building Inspector David Pomaranski, and Officer Russ Hoekstra were also in attendance.

Also at the meeting were Rev. Mike Seed, Mike Caraway, and Eric Wynn.

President O'Connell asked if there were any questions or corrections to the minutes of Dec. 12, 2022 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Trustee Abrassart, seconded by Trustee Stam that the minutes be approved. Upon voice vote, all trustees present voted favorably, the motion was carried.

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Farber, seconded by Trustee Abrassart that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

Clerk Sutherland reminded everyone of the upcoming Employee annual dinner to be held Sat., January 14, 2023.

President O'Connell opened discussion regarding Trustee Ronald Grubbs being made a consultant for the Village at a fee of \$100 per month, plus insurance payment of \$43.94. A motion was made by Trustee Farber, seconded by Trustee Stam, and following a roll call vote where all present voted favorably, the motion was passed to pay Grubbs the \$100 plus \$43.94 insurance premium paid.

President O'Connell then asked for a motion to pass a resolution titled Resolution of Support and Commitment of Local Funds.

CALL TO ORDER

ROLL CALL

QUORUM

VISITORS REV M. SEED

M.CARAWAY

E.WYNN

12/12/ REG MEETING

MIN APPROVED

TREASURER'S REPORT

APPROVED

CLERK'S REPORT

ANNUAL DINNER

PRESIDENT'S REPORT

GRUBBS HIRED AS

CONSULTANT

RES OF SUPPORT AND

COMM OF LOCAL

This resolution must be passed to move forward with grant applications through the State of Illinois. A motion was made by Trustee Stam and seconded by Trustee Farber to adopt the resolution. After a roll call vote, where all present voted favorably the motion was carried.

President O'Connell then requested a motion to pass the Fair Housing Ordinance 2023-1. Motion was made by Trustee Abrassart, seconded by Trustee Farber, and after a roll call vote, where all present voted favorably, the motion was carried.

President O'Connell then asked for a motion to amend the agenda to include the following two items; payment to R&R Construction for \$113, 140.80 and payment to Lambert monument of \$5, 132. for the Rudy Dandurand Memorial. The motion was made by Trustee Stam, seconded by Trustee Abrassart to amend the agenda. After a voice vote, where all present voted favorably, the motion was carried.

President O'Connell then asked for a motion to release payment to R&R Construction for \$113, 140.80. The motion was made by Trustee Farber, seconded by Trustee Abrassart, and after a roll call vote, where all present voted favorably, the motion was carried.

President O'Connell then asked for a motion to pay Lambert Memorial payment of \$5,132. for the Rudy Dandurand Memorial. This motion was made by Trustee Abrassart, and seconded by Trustee Stam and after a roll call vote, where all present voted favorably, the motion was carried.

President O'Connell reported that he had an updated bill for the electronic sign, and that he was passing the information on to the Building Committee.

President O'Connell reported that he and Trustee Stam had met with Eugene Norber, President EDR Consulting about options to financially help with improving the downtown area.

FAIR HOUSING ORDINANCE

AMEND AGENDA

PAYMENT TO R&R CONSTRUCTION

PAYMENT FOR R. DANDURAND MEMORIAL

ELECTRONIC SIGN

TIF MTG

President O'Connell then stated that he would like the Parks Committee to meet and look at options to build a new concession stand.

President O'Connell stated that he had been in discussion with County Rep, Todd Sirois, to be sure that the resurfacing of Guertin St. would follow all the work with the Water project.

Attorney Parish said he feels the Klonowski project would be wrapped up shortly.

Attorney Parish reported that he was still working on the Weisbecker sale.

Trustee Farber gave the monthly Police report. He read the report as follows: 39 traffic stops, 2 accidents, 7 agency assists ambulance/fire/other agencies, 4 suspicious activity calls persons/vehicles, 462 business checks park checks/no issues, 39 citations were issued/0 local/23 written warnings/ 16 traffic citations, 1 warrant arrest, 1 disorderly conduct/disturbance/fireworks, 6 battery/agg assault/domestic battery, 0 admin tow, 0 criminal damage to property, 1 theft/identity theft. Fines collected were \$336.50, no warrant fees, \$6.00 e-citations, making the total disbursement \$342.50. There were \$0 in golf cart fees, and \$600 collected from Papineau for a total of \$942.50.

Trustee Abrassart said there was nothing to report from the Public Works Dept.

Trustee Stam read the Building Permit report stating 2 permits were issued. The cost of projects was \$45,000 and fees collected were \$292.

President O'Connell stated there was nothing from the Parks Committee, but wanted to be clear on the fact that the DNR would take care of the stocking of the ponds and the Village PW Dept could now handle the weeds.

Trustee Abrassart had nothing to report from Equip. Comm.

[NEW CONCESSION STAND](#)

[GUERTIN STREET RESURF](#)

[ATTORNEY'S REPORT](#)

[KLONOWSKI PROJECT](#)

[WEISBECKER SALE](#)

[COMMITTEE REPORTS](#)

[POLICE AND JUDICIAL](#)

[PUBLIC WORKS](#)

[LICENSE AND HEALTH](#)

[PARKS AND BUILDING](#)

[EQUIPMENT COMM](#)

Trustee Stam reported that the bills had been examined by committee and recommended for payment. It was moved by Trustee Stam, seconded by Trustee Farber that the above recommendation be approved and the bills authorized for payment. Upon roll call vote, where all present voted favorably, President O’Connell declared the motion carried.

President O’Connell then asked if there was any further business to come before the Board. Hearing none, he asked for a motion to adjourn the meeting. It was moved by Trustee Stam, seconded by Trustee Farber that the meeting be adjourned. Upon voice vote, where all trustees present voted favorably, and President O’Connell declared the motion carried. The President then adjourned the meeting at 7:01 p.m.

Approved by me this _____ day of _____, 2023.

Village President

Village Clerk

FINANCE COMM
BILLS PAID

NEW/UNFINISHED
BUSINESS

ADJOURNMENT

AGENDA
SPECIAL MEETING—VILLAGE OF ST. ANNE
VILLAGE HALL—February 6, 2023, 6:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF A QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. Consideration of issuance of a Special Event Liquor License at the request of the Pumpkinfest Committee, under the direction of Jeanine Dhans, for a Valentines Dance on February 11, 2023.
- VI. ADJOURNMENT

Special Meeting
Board of Trustees of the Village of St. Anne
Kankakee County, Illinois 60964
Village Hall, February 6, 2023

President O'Connell called the meeting to order at 6:00p.m. Clerk Sutherland called the roll, and the following answered present: O'Connell, Stam, and Farber. Clerk Sutherland reported the roll, and President O'Connell, and he declared that a quorum existed.

President O'Connell stated to the Board that Jeanine Dhans and the Pumpkinfest Committee have requested a Special Event Liquor License. The event will take place at the St. Anne Parish Hall on Saturday, Feb. 11, 2023. He asked for a motion to issue the license. The motion was made by Trustee Stam, seconded by Trustee O'Connell and after a roll call vote, where all present voted favorably, the motion was passed.

President O'Connell then asked for a motion to adjourn at 6:04. Motion was made by Trustee Farber, then seconded by Trustee Stam and after a voice vote where all present voted favorably, the meeting was adjourned.

Approved by me this _____ day
of _____, 2023.

Village President

Village Clerk

[SIDEBAR
TITLE]

ROLL CALL

SPECIAL EVENT
LIQUOR
LICENSE ISSUED

ADJOURNED

CHANGES IN FUND BALANCE

Jan-23

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
			Inc sav.transfer		
GENERAL FUND	\$ 239,358.34	\$ 60,053.13	\$ 68,986.71	\$ 230,424.76	\$ (8,933.58) *
			inc sav transfer		
WATER & SEWER	\$ 263,749.42	\$ 35,349.86	\$ 30,501.69	\$ 268,597.59	\$ 4,848.17
MOTOR FUEL TAX	\$ 128,842.10	\$ 4,542.56	\$ 45.00	\$ 133,339.66	\$ 4,158.83 **

Rebuild Illinois Grant
5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

9-24-22 \$13806.87

**Village of St. Anne-General
Profit & Loss
January 2023**

02/02/23

	Jan 23	Jan 22	May '22 - J...
Ordinary Income/Expense			
Income			
American Rescue Act	0.00	0.00	81,174.49
Animal Control Income	0.00	0.00	100.00
Annual Garage Sale Permits	0.00	0.00	479.75
Donations			
beautification account	555.00	0.00	2,925.00
Civic Center	250.00	200.00	2,000.00
Park Pond	0.00	0.00	700.00
police	0.00	0.00	-500.00
Total Donations	805.00	200.00	5,125.00
Fines			
Administrative Seizure	0.00	0.00	500.00
Administrative Services	336.50	122.26	3,724.73
e citation	6.00	8.00	126.00
Warrant Fee	0.00	70.00	503.50
Total Fines	342.50	200.26	4,854.23
Franchise	219.24	109.62	20,741.05
Int Inc	22.02	17.31	172.38
License			
Liquor	0.00	375.00	100.00
Total License	0.00	375.00	100.00
MFT Pymt	0.00	0.00	4,697.88
Misc.			
Flag Sale	0.00	30.00	100.00
Other Miscellaneous Income	0.00	1,172.00	4,796.28
sale of equipment	0.00	8,110.00	0.00
Misc. - Other	4,200.00	0.00	7,947.58
Total Misc.	4,200.00	9,312.00	12,843.86
Permit			
Building	0.00	528.00	3,168.86
Golf Cart Permit	0.00	0.00	1,715.00
Permit - Other	902.00	0.00	2,357.00
Total Permit	902.00	528.00	7,240.86
Police Services	0.00	300.00	3,600.00
Rebate	0.00	0.00	34.17
Reimbursement payroll expenses	6,406.10	6,840.16	66,073.52
Rental	0.00	0.00	100.00
stamps	0.00	0.00	-2,018.04
Tax Rev			
Cannabis Use	147.36	164.07	1,371.52
County	0.00	0.00	229,590.93
Income	17,279.26	15,818.95	133,277.98
Refund	0.00	0.00	227.99
Rep State	12,954.30	8,920.67	52,151.84
Rep Town	471.04	0.00	1,909.41
Sales	10,865.38	11,164.71	107,855.64
State	0.00	0.00	7,865.81
use state	4,172.93	3,546.26	25,965.37
video gaming tax	1,266.00	939.77	9,869.13
Total Tax Rev	47,156.27	40,554.43	570,085.62
Total Income	60,053.13	58,436.78	775,404.77
Expense			
Animal Control	100.00	100.00	730.00
Annual Garage Sale			

**Village of St.Anne-General
Profit & Loss
January 2023**

	Jan 23	Jan 22	May '22 - J...
Advertising	1,294.31	0.00	1,428.21
Total Annual Garage Sale	1,294.31	0.00	1,428.21
Auto			
Squad	0.00	0.00	4,133.69
Total Auto	0.00	0.00	4,133.69
Beautification Account			
Other expenses	1,139.00	0.00	2,801.40
Purchase of Trees	0.00	0.00	265.60
Beautification Account - Other	0.00	0.00	120.00
Total Beautification Account	1,139.00	0.00	3,187.00
cleaning	50.00	0.00	100.00
Clothing Allowance - Police	0.00	0.00	2,800.00
Clothing Allowance - Public Wor	0.00	0.00	1,400.00
Contract Labor	300.00	0.00	7,000.00
Contrib			
Other Donations	0.00	0.00	500.00
Contrib - Other	0.00	0.00	5,157.00
Total Contrib	0.00	0.00	5,657.00
Dues	0.00	0.00	570.00
fees			
bookings	40.00	0.00	140.00
fees - Other	0.00	0.00	8,226.58
Total fees	40.00	0.00	8,366.58
Gasoline	0.00	256.93	0.00
Improvement	0.00	4,000.00	0.00
IMRF	5,815.81	2,358.21	21,656.81
Inspection Fees	0.00	0.00	100.00
Insur			
Cancer & ICare	366.84	124.04	4,294.26
Health	-80.10	-80.10	-720.90
Liab	0.00	0.00	47,231.46
Unemploy	972.00	1,000.00	1,686.78
Total Insur	1,258.74	1,043.94	52,491.60
Lease			
Civic Center	0.00	0.00	173.19
Lease - Other	0.00	0.00	3,582.16
Total Lease	0.00	0.00	3,755.35
Loans			
Prospect Bank	450.00	0.00	19,725.82
Total Loans	450.00	0.00	19,725.82
Lunch	0.00	0.00	289.32
Maint	575.00	0.00	12,963.04
Misc Exp	73.64	574.30	17,609.44
Miscellaneous to water fund	0.00	-257.60	2,058.81
Off Exp	180.15	24.65	520.75
Park	0.00	0.00	645.24
Party	1,074.92	0.00	1,114.92
Payroll			
Officials	0.00	0.00	200.00
Police	520.00	0.00	520.00

**Village of St.Anne-General
Profit & Loss
January 2023**

	Jan 23	Jan 22	May '22 - J...
Total Payroll	520.00	0.00	720.00
Payroll Expenses	25,933.14	24,570.85	227,194.63
Police	2,352.92	11,911.14	31,263.33
Police Training Expenses	0.00	0.00	722.31
Postage	478.08	0.00	1,045.67
Printing	0.00	0.00	116.73
Prof Fee			
Acctg	338.00	600.00	528.00
Prof Fee - Other	4,400.00	4,200.00	11,460.54
Total Prof Fee	4,738.00	4,800.00	11,988.54
Publications	0.00	0.00	44.90
Purchase of Land	0.00	3,000.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.60
Registration fee	0.00	399.00	799.00
Rent			
Light Pole	0.00	0.00	150.00
Total Rent	0.00	0.00	150.00
Repairs			
Bldg	0.00	985.00	0.00
Cmptr	0.00	0.00	1,312.24
Equip	0.00	0.00	636.92
Lights	0.00	0.00	1,550.00
Police	130.96	180.34	2,876.91
Sidewalk Program	0.00	0.00	6,483.75
Repairs - Other	1,106.96	5,495.00	14,155.50
Total Repairs	1,237.92	6,660.34	27,015.32
Supplies			
Office	532.65	0.00	2,318.92
Police	386.00	74.74	2,315.10
Shop	0.00	74.97	8,111.58
street	0.00	1,211.00	0.00
Supplies - Other	1,973.43	814.06	24,901.45
Total Supplies	2,892.08	2,174.77	37,647.05
Taxes			
Fed	9,468.73	8,347.34	77,512.94
Real Estate	0.00	0.00	1,739.94
State	1,816.72	1,572.31	14,960.55
Total Taxes	11,285.45	9,919.65	94,213.43
Telephone	821.98	1,166.20	9,515.31
Training	0.00	0.00	70.00
Util			
Elect	1,453.11	1,645.07	14,845.75
Gas	922.46	730.09	2,224.24
Total Util	2,375.57	2,375.16	17,069.99
Total Expense	64,986.71	75,077.54	627,880.39
Net Ordinary Income	-4,933.58	-16,640.76	147,524.38
Other Income/Expense			
Other Expense transfer	4,000.00	0.00	36,000.00
Total Other Expense	4,000.00	0.00	36,000.00
Net Other Income	-4,000.00	0.00	-36,000.00

02/02/23

**Village of St.Anne-General
Profit & Loss
January 2023**

	<u>Jan 23</u>	<u>Jan 22</u>	<u>May '22 - J...</u>
Net Income	<u>-8,933.58</u>	<u>-16,640.76</u>	<u>111,524.38</u>

Village Of St.Anne-Water
Profit & Loss YTD Comparison
January 2023

	Jan 23	Jan 22	May '22 - Ja...
Ordinary Income/Expense			
Income			
credit card	0.00	0.00	-59.86
Garbage			
Sales	8,401.40	9,524.16	76,579.38
Garbage - Other	823.47	0.00	4,058.19
Total Garbage	9,224.87	9,524.16	80,637.57
Int Inc	22.91	15.73	192.99
Late Fee	698.64	661.95	4,986.31
Loan			
Loan- IEPA	0.00	0.00	260,073.27
Total Loan	0.00	0.00	260,073.27
Misc. Income	0.00	0.00	20.00
Miscellaneous Income	0.00	0.00	2,276.11
Reimbursement	0.00	0.00	465.92
Sewer			
Sales	1,064.19	946.95	8,657.09
Surcharge	0.00	0.00	76.29
Sewer - Other	0.00	0.00	11.55
Total Sewer	1,064.19	946.95	8,744.93
Water			
Heartland Properties	0.00	0.00	3,840.00
Infrastructure	845.97	821.80	6,830.65
no rate misc	643.64	755.63	6,970.91
Regular customers	17,738.30	16,148.61	142,142.03
Senior customers	3,735.00	3,594.33	33,210.42
Water Deposits	0.00	150.00	575.00
Water Sales	1,365.44	1,156.77	19,016.21
Water - Other	10.90	0.00	10.90
Total Water	24,339.25	22,627.14	212,596.12
Total Income	35,349.86	33,775.93	569,933.36
Expense			
Adj. - deposits - store	0.00	0.00	-75.50
Advert	0.00	0.00	1,885.36
Contract Labor	0.00	0.00	1,620.00
Credit Card Fees	380.86	93.92	3,123.86
Equip purchase	0.00	0.00	3,917.40
Equipment Sale	0.00	-8,110.00	0.00
fees	0.00	0.00	3,903.52
Garbage Expense	0.00	0.00	-480.80
INFRA140.	0.00	0.00	-252.61
loans			
Prospect Bank	450.00	0.00	4,036.95
Total loans	450.00	0.00	4,036.95
Maint	600.00	0.00	2,680.00
Misc Exp	300.00	0.00	600.00
Misc.	0.00	0.00	135.08
nsf	0.00	0.00	345.36
Off Exp			
Water	0.00	0.00	677.88
Total Off Exp	0.00	0.00	677.88
Payroll Reimbursement	6,406.10	6,840.16	66,073.52
Prof Fee			
Eng	1,630.00	0.00	142,635.00
Prof Fee - Other	0.00	0.00	636.58

Village Of St.Anne-Water
Profit & Loss YTD Comparison
 January 2023

	<u>Jan 23</u>	<u>Jan 22</u>	<u>May '22 - Ja...</u>
Total Prof Fee	1,630.00	0.00	143,271.58
Refund of Overage	0.00	0.00	211.01
reimbursement for misc income	0.00	0.00	2,276.11
Repairs			
Sewer	290.00	0.00	290.00
Water	0.00	0.00	850.00
Repairs - Other	2,192.54	1,344.00	8,579.73
Total Repairs	2,482.54	1,344.00	9,719.73
Supplies			
Sewer	0.00	325.00	400.00
Water	459.87	0.00	10,208.88
Supplies - Other	1,976.22	1,047.27	6,444.91
Total Supplies	2,436.09	1,372.27	17,053.79
Telephone	0.00	231.94	1,380.30
tools	0.00	0.00	1,935.00
Transfer to savings	0.00	0.00	32,000.00
Util			
Elect	1,955.42	1,891.41	14,848.65
Gas	602.80	176.13	2,591.34
Total Util	2,558.22	2,067.54	17,439.99
Waste Mgt	9,257.88	0.00	82,698.00
water program	0.00	4,000.00	0.00
Water Proj-lines	0.00	0.00	135,000.00
Total Expense	26,501.69	7,839.83	531,175.53
Net Ordinary Income	8,848.17	25,936.10	38,757.83
Other Income/Expense			
Other Expense			
Transfer	4,000.00	0.00	4,000.00
Total Other Expense	4,000.00	0.00	4,000.00
Net Other Income	-4,000.00	0.00	-4,000.00
Net Income	<u>4,848.17</u>	<u>25,936.10</u>	<u>34,757.83</u>

Village of St.Anne-MFT
Profit & Loss YTD Comparison
January 2023

	Jan 23	Jan 22	May '22 - Jan...
Income			
Grants			
State	1,863.77	4,674.36	35,152.44
Grants - Other	2,667.66	0.00	2,667.66
Total Grants	4,531.43	4,674.36	37,820.10
Int Inc	11.13	13.49	84.35
Rebuild Illinois Grant	0.00	0.00	13,806.87
Total Income	4,542.56	4,687.85	51,711.32
Expense			
Material	0.00	0.00	1,240.11
Prof Fee			
Eng	45.00	0.00	1,655.01
Total Prof Fee	45.00	0.00	1,655.01
reimb	0.00	0.00	5,163.80
Repairs	0.00	0.00	3,417.55
salt	0.00	0.00	1,610.94
Total Expense	45.00	0.00	13,087.41
Net Income	4,497.56	4,687.85	38,623.91