AGENDA

REGULAR BUSINESS MEETING—VILLAGE OF ST. ANNE VILLAGE HALL—April 10, 2023, 6:00 P.M.

FOR YOUR CONSIDERATION

1.	CALL	TO	ORDER	BY	THE	PRESIDENT

- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF A QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE
- V. RECOGNITION OF PERSONS WITH PRESENTATIONS
 - A. Jeanine Dhans-Pumpkinfest update
- VI. PUBLIC COMMENTS
- VII. BID OPENINGS FOR FORMER CHUCK'S AUTO REPAIR BUILDING ON RTE. 1
- VIII. APPROVAL OF MINUTES
 - A. Regular board meeting minutes of March 13, 2023
- IX. TREASURER'S REPORT
 - A. Comments by Treasurer
 - B. Approval of Report
- X. COMMUNICATION AND CLERK'S REPORT
- XI. PRESIDENT'S REPORT
 - A. Consideration of Fireworks on July 2,2023 by Madbombers, \$6,500
 - B. Consideration of Regular Meeting time
 - C. Consideration of donation to Fortitudes
- XII. ATTORNEY'S REPORT
- XIII. COMMITTEE REPORTS
 - A. Police and Judicial Committee: Trustees Farber, CH, O'Connell & Wendt
 - 1. Monthly Police report
 - 2. Consideration of National Night Out donation
 - 3. Reel Justice Fishing Club Event scheduled for St. Anne Ponds on July 26, 2023
 - B. Public Works Committee: Trustees Wendt, Ch, Abrassart & O'Connell
 - 1. Consideration of the following lights to be switched to LED through Project Green Environmental Solutions, Inc.

- a. Village Hall \$1,533.45
- b. Police Dept/Civic Center \$1,048.75
- C. License & Health/Building& Zoning/ Annexation & Planning Committee: Trustees Stam, CH, Grubbs & Abrassart
 - 1. Monthly Building Report
 - 2. Approval of liquor licenses for the following businesses: Caseys, BP, Buckwild, Office Too, pending all the required documents are on file in the Village Clerk's office.
 - 3. Approval of Gaming Licenses for the following businesses: Buckwild and Office Too, pending all necessary documents are on file in the clerk's office.
 - 4. Consideration of the demolition of the former Chuck's Auto Repair on Rte. 1 for a fee of \$19,350 to
 - 5. Anderson Excavating
- D. Park & Building Maintenance Committee: Trustees O'Connell, Ch, Farber & Wendt
- E. Equipment/Civil Defense& County Board Rep. Committee Trustee Abrassart, Ch, Grubbs & Stam
- F. Finance & Personnel Committee: Trustee Grubbs, Ch, Farber & Stam
 - 1. Bills- Report and Recommendations
 - 2. Consideration of annual wage increases for employees-Possible executive session.
- XIV. UNFINISHED BUSINESS & NEW BUSINESS
- XV. ADJOURNMENT

President O'Connell introduced Wesley Hedges as the visiting Junior Mayor and Wesley called the meeting to order at 6:00p.m. Wesley is an 8th grade Student Council representative at St. Anne Grade School. Clerk Sutherland called the roll and the following trustees answered present; Grubbs, O'Connell, Abrassart, Stam, Wendt and Farber. Clerk Sutherland reported the roll, and Acting Mayor Hedges declared a quorum existed for the transaction of public business. Hedges then asked for all to stand for the Pledge of Allegiance. Treasurer Bonvallet, Attorney Parish, and Public Works Director Don Leveque, were also in attendance.

Also at the meeting were Rev.Mike Seed, Dana Miramontes, Patrolman

Also at the meeting were Rev.Mike Seed, Dana Miramontes, Patrolman Joel Marcano and Wesley's parents, Ryan and Rita Gipson.

Jeanine Dhans, was on the agenda, but called to say she would not be able to attend.

Clerk Sutherland swore Patrolman Joel Marcano into the position as a Full Time Officer for the St. Anne Police Department.

President O'Connell asked if there were any questions or corrections to the minutes of Feb. 13. 2023 regular meeting. Hearing none, he asked for a motion to approve them. It was moved by Abrassart, seconded by Trustee Farber that the minutes be approved. Upon voice vote, all trustees present voted favorably, the motion was carried.

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Stam, seconded by Trustee Farber that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

Clerk Sutherland reported that she had received a request for the Village to donate to the ShowBus. After discussion, Trustee Abrassart made a motion to send them \$100. This was seconded by Trustee Stam and after a roll call vote, where all present voted favorably the motion was carried.

President O'Connell distributed a handout regarding current issues to the Board. (attached)

President O'Connell asked for a motion to amend the agenda to include consideration of the Intergovernmental agreement with Kankakee County that would designate Belson Steel Center as a drop off of electronics for St.

CALL TO ORDER

ROLL CALL

QUORUM

VISITORS REV MIKE SEED, DANA MIRAMONTES, JOEL MARCANO, RYAN AND RITA GIPSON

JEANINE DHANS ABSENT

PATROLMAN JOEL
MARCANO SWORN IN
AS FT OFFICER FOR
SAPD

2/13/23 REG MEETING MIN APPROVED

TREASURER'S REPORT
APPROVED

CLERK'S REPORT
SHOW BUS
DONATION
CHILDREN PLAYING
SIGN REQUEST

PRESIDENT'S REPORT

AMEND AGENDA

Anne residents. Trustee Stam made the motion, and it was seconded by Trustee Farber and after a voice vote, where all present voted favorably, the motion was carried to amend the agenda. Then Trustee Farber made the motion to designate Belsons and to pay the fee of \$798.67. This was seconded by Trustee Stam, and after a roll call vote, where all present voted favrably, the motion was carried.

OFF SPOT FOR
RECYCLING ELECTRON

President O'Connell reported that the Klonowski deal is still not completed.

KLONOWSKI PROPERTY

President O'Connell stated that the price of the electronic sign would be around \$35,000. He stated that this project needed to go out for bid.

ELECTRONIC SIGN

President O'Connell expressed how fortunate the Village has been with the weather not interfering too much with the Water Main Project Ph.1.

WATER PROJECT

President O'Connell requested that the Park Committee meet to discuss an economical plan to replace the old concession stand building.

CONCESSION STAND

President O'Connell reported that he feels that the Building and Zoning Committee should resume communication with the Kankakee Historical Preservation Committee (KCPC).

KANKAKEE COUNTY
PRESERVATION
COMM

President O'Connell stated to the Board that he has been approached by Heather Oosteroff, a social worker for the St. Anne schools and also a volunteer and long time supporter of Fortitudes. This organization is based in Kankakee. It is requesting that local Villages consider a one time donation from their ARPA funds. Based on our population, they would like us to consider \$4,800 to \$6,000. President O'Connell asked the Board to consider it for the April meeting.

FORTITUDE
REQUESTS FUNDS

Attorney Parish reported that he had nothing new to report.

ATTORNEY'S REPORT

Trustee Farber gave the monthly Police report. He read the report as follows: 16 traffic stops, 1 accident, 18 agency assists ambulance/fire/other agencies, 8 suspicious activity calls persons/vehicles, 232 business checks park checks/no issues, 16 citations were issued/0 local/3 written warnings/ 13 traffic citations, 3warrant arrests, 1 disorderly conduct/disturbance/fireworks, 1 battery/agg assault/domestic battery, 2

COMMITTEE REPORTS
POLICE/JUDICIAL

admin tow, 1 criminal damage to property, 1 theft/identity theft. Fines collected were \$347.27, \$70 warrant fees, \$8.00 e-citations, making the total disbursement \$425.27. There was \$1,000 in administrative tow fines, \$0 in golf cart fees, and \$600 collected from Papineau for a total of \$2,025.27.

Trustee Wendt reported that he and Don Leveque were still exploring ways to upgrade the alert system for the Well House, which would be more reliable and more cost efficient. He would have more information next month.

PUBLIC WORKS

Trustee Stam stated that he did not have a building permit report.

Trustee Stam opened discussion on the Rte 1 Weisbecker property that the Village has acquired. There has been a party requesting information on the building. They have interest into possibly purchasing it, repairing it and turning into a business. Trustee Stam asked for a motion to declare the property as surplus, which is the necessary step before the Village can sell it. Trustee O'Connell made the motion, seconded by Trustee Stam and after a roll call vote, where all present voted favorably, the motion was carried.

After some further discussion of the property, Trustee Stam made a motion that the property be put up for a bid for an opening bid of \$1,500. This was seconded by Trustee Abrassart, and after a roll call vote, where all present voted favorably, the motion was carried.

Trustee Stam then opened discussion of the future of the Old Laundromat on S. Chicago Ave. They discussed keeping the structure intact and possibly putting overhead doors on the North side. President O'Connell is meeting with a structural engineer to determine how safe the structure is and what is needed to make it useable.

Trustee O"Connell opened discussion on the need to clear some of the areas by the Grubbs Park Ponds. He then made a motion to hire Dietrich Brothers to clear the specified areas that were discussed. They would charge an hourly rate but not to exceed \$10,000. This was seconded by Trustee Wendt, and after a roll call vote, where all present voted favorably, the motion was carried.

Trustee Wendt added that there was a petition circulating through the area that would determine the interest of a skate park. He was in contact

LICENSE AND HEALTH

WEISBECKER
PROPERTY DECLARED
SURPLUS

WEISBECKER
PROPERTY UP FOR
BID

OLD LAUNDROMAT FUTURE

PARKS AND BUILDING

DIETRICH BROS TO CLEAR PARK PONDS

SKATE PARK PETITION

with the main organizer and would keep up on the progress of such a development.

After a short discussion and referring members to the handout on 1 new police radio, Trustee Abrassart made a motio to purchase the radio for a cost of \$5,658.71. This was seconded by Trustee Wendt, and after a roll call vote, where all present voted favorably, the motion was carried.

EQUIPMENT

Trustee Grubbs reported that the bills had been examined by committee and recommended for payment. It was moved by Trustee Grubbs, seconded by Trustee Stam that the above recommendation be approved and the bills be authorized for payment. Upon roll call vote, where all present voted favorably, President O'Connell declared the motion carried.

PERSONELL/FINANCE

President O'Connell then asked if there was any further business to come before the Board. Hearing none, he asked for a motion to adjourn the meeting. It was moved by Trustee Abrassart, seconded by Trustee Farber that the meeting be adjourned. Upon voice vote, where all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:18 p.m.

NEW AND UNFINISHED

ADJOUNRMENT

Approved by me this	day of	, 2023.	
Village President			
veril et l			

Village Clerk

CHANGES IN FUND BALANCE

Mar-23

	BEGINNING				ENDING	CI	HANGES IN
FUND	BALANCE	INCOME		EXPENSE	BALANCE	FUI	ND BALANCE
			Inc	sav.transfer			
GENERAL FUND	\$ 213,212.87	\$ 38,256.99	\$	70,048.15	\$ 181,421.71	\$	(31,791.16) *
			inc	sav transfer			
WATER & SEWER	\$ 276,843.41	\$ 466,012.22	\$	459,224.54	\$ 283,631.09	\$	6,787.68
142							
MOTOR FUEL TAX	\$ 136,982.82	\$ 3,731.62	\$	872.80	\$ 139,841.64	\$	4,158.83 **
SAVING W/S	56,038.16	4,020.47			60,058.63		\$4,020.47
SAVING GEN	56,038.16	4,020.47			60,058.63		\$4,020.47

Rebuild Illinois Grant 5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

9-24-22 \$13806.87

		Mar 23	Mar 22	May '22
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Rebate 551.36 0.00 585.53 reimb. payments made 0.00 3,000.34 0.00 Reimbursement payroll expenses 0.00 4,080.60 72,808.86 Rental 0.00 0.00 100.00 stamps 0.00 0.00 -2,018.04 Tax Rev Tax Rev 70.00 170.64 1,662.11 County 0.00 0.00 229,590.93 Income 10,118.83 8,549.55 143,396.81 Local 0.00 0.00 17,085.03 misc 13.17 0.00 17,085.03 misc 13.17 0.00 227.99 Rep State 6,417.26 11,682.82 58,569.10 Rep Town 0.00 0.00 2,948.48 Sales 12,550.00 10,610.33 131,589.56 State 0.00 0.00 7,865.81 use state 5,320.91 5,280.79 35,685.12	Total Permit	752.00	0.00	7,942.86
reimb. payments made 0.00 3,000.34 0.00 Reimbursement payroll expenses 0.00 4,080.60 72,808.86 Rental 0.00 0.00 100.00 stamps 0.00 0.00 -2,018.04 Tax Rev Tax Rev 70.00 170.64 1,662.11 County 0.00 0.00 229,590.93 Income 10,118.83 8,549.55 143,396.81 Local 0.00 0.00 17,085.03 misc 13.17 0.00 13.17 Refund 0.00 0.00 227.99 Rep State 6,417.26 11,682.82 58,569.10 Rep Town 0.00 0.00 2,948.48 Sales 12,550.00 10,610.33 131,589.56 State 0.00 0.00 7,865.81 use state 5,320.91 5,280.79 35,685.12	Police Services	600.00		•
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State 0.00 0.00 7,865.81 use state 5,320.91 5,280.79 35,685.12				
video gaming tax 1,011.40 552.02 12,389.92		•		
	video gaming tax	1,011.40	552.02	12,389.92

	Mar 23	Mar 22	May '22
Total Tax Rev	35,575.27	36,846.15	641,024.03
Total Income	38,256.99	68,604.38	860,690.54
Expense			
Animal Control Annual Garage Sale	0.00	0.00	730.00
Advertising	0.00	0.00	1,428.21
Total Annual Garage Sale	0.00	0.00	1,428.21
Auto			
Squad	0.00	0.00	4,133.69
Total Auto	0.00	0.00	4,133.69
Beautification Account Other expenses	0.00	0.00	2,801.40
Purchase of Trees	0.00	0.00	265.60
Beautification Account - Other	0.00	0.00	120.00
Total Beautification Account	0.00	0.00	3,187.00
Civic Center	45.90	0.00	45.90
cleaning	50.00	0.00	200.00
Clothing Allowance - Police Clothing Allowance - Public Wor	0.00	0.00	2,800.00
Contract Labor	0.00 1,250.00	0.00 0.00	1,400.00 8,250.00
	1,200.00	0.00	0,200.00
Contrib Other Donations	0.00	0.00	500.00
Contrib - Other	0.00	0.00	5,157.00
Total Contrib	0.00	0.00	5,657.00
Dues	0.00	0.00	570.00
fees			
bookings	0.00	20.00	140.00
fees - Other	798.67	3,200.00	20,474.79
Total fees	798.67	3,220.00	20,614.79
Gasoline	0.00	300.11	0.00
Improvement	0.00	4,000.00	0.00
IMRF	2,698.90	2,133.26	26,134.28
Inspection Fees Insur	0.00	0.00	100.00
Cancer & ICare	389.52	124.04	5,073.30
Health	-80.10	-80.10	-881.10
Liab	0.00	0.00	47,231.46
Unemploy	0.00	0.00	1,686.78
Total Insur	309.42	43.94	53,110.44
Lease	0.00	0.00	150.40
Civic Center Lease - Other	0.00 0.00	0.00 0.00	173.19 3,582.16
		-	
Total Lease	0.00	0.00	3,755.35
Loans Prospect Bank	450.00	445.58	20,625.82
Total Loans	450.00	445.58	20,625.82
Lunch	0.00	0.00	289.32
Maint	0.00	0.00	12,963.04
Misc Exp	0.00	794.29	18,103.39
Misc. signs	0.00	89.50	0.00

	Mar 23	Mar 22	May '22
Miscellaneous to water fund	0.00	0.00	2,058.81
Off Exp	451.37	34.00	1,516.52
Park	0.00	0.00	645.24
Party	0.00	0.00	1,114.92
Payroll			
Officials	0.00	0.00	200.00
Police	0.00	0.00	520.00
Total Payroll	0.00	0.00	720.00
Payroll Expenses Police	36,334.90	22,446.20 983.46	288,497.15
Police Training Expenses	1,614.02 0.00	0.00	33,922.29
Postage	5.50	399.53	722.31 1,051.17
Printing	0.00	0.00	542.48
Prof Fee	0.00	0.00	342.40
Acctg	0.00	4,600.00	528.00
Prof Fee - Other	0.00	0.00	11,460.54
Total Prof Fee	0.00	4,600.00	11,988.54
Publications	0.00	0.00	44.90
Reconciliation Discrepancies	0.00	0.00	0.60
Registration fee	0.00	0.00	799.00
Reimb public safety Rent	0.00	0.00	294.84
Light Pole	0.00	0.00	150.00
Total Rent	0.00	0.00	150.00
Repairs			
Bldg	0.00	17,750.00	0.00
Cmptr	0.00	37.49	1,312.24
Equip	0.00	337.49	636.92
Lights	0.00	0.00	1,550.00
Police	230.83	0.00	4,667.88
Sidewalk Program Repairs - Other	0.00 0.00	0.00 414.00	6,483.75 14,155.50
Total Repairs	230.83	18,538.98	28,806.29
Supplies			
Office	310.26	201.77	2,908.45
Police	136.00	44.25	2,504.10
Shop	752.52	124.71	9,170.95
Supplies - Other	3,370.21	1,934.10	32,431.01
Total Supplies	4,568.99	2,304.83	47,014.51
Taxes	40.054.50	7.500.00	00 100 00
Fed	12,654.52	7,533.06	98,426.88
Real Estate State	0.00 2,347.54	0.00 1,420.89	1,739.94 18,905.33
Total Taxes	15,002.06	8,953.95	119,072.15
Telephone	404.12	968.40	10,557.14
Training	0.00	0.00	70.00
Util Flect	1 500 07	1 710 14	17.052.00
Elect Gas	1,528.87 304.60	1,712.14 0.00	17,953.28 2,528.84
Total Util	1,833.47	1,712.14	20,482.12
otal Expense	66,048.15	71,968.17	754,169.21
Ordinary Income	-27,791.16	-3,363.79	106,521.33
er Income/Expense			

	Mar 23	Mar 22	May '22
Other Expense transfer	4,000.00	0.00	44,000.00
Total Other Expense	4,000.00	0.00	44,000.00
Net Other Income	-4,000.00	0.00	-44,000.00
Net Income	-31,791.16	-3,363.79	62,521.33

Village Of St.Anne-Water Profit & Loss

	Mar 23	
Ordinary Income/Expense		
Income Garbage		
Sales Garbage - Other	6,658.02 1,165.76	
Total Garbage		7,823.78
Int Inc Late Fee Loan	424,000,20	30.16 279.03
Loan- IEPA	431,266.30	404 000 00
Total Loan		431,266.30
Sewer Sales	961.40	
Total Sewer		961.40
Water Infrastructure no rate misc Regular customers Senior customers Water Sales	719.86 410.07 20,936.72 2,522.00 1,062.90	
Total Water		25,651.55
Total Income		466,012.22
Expense Credit Card Fees loans	450.00	418.51
Prospect Bank Total loans	450.00	450.00
		450.00
Misc Exp Postage		100.00
Prof Fee Eng Prof Fee - Other	14,695.00 1,104.00	1,000.00
Total Prof Fee		15,799.00
Supplies Sewer Water Supplies - Other	105.00 4,692.10 5,034.03	
Total Supplies		9,831.13
Util Elect	1,574.17	
Gas	265.51	
Total Util		1,839.68
Waste Mgt Water Proj-lines		9,214.92 416,571.30
Total Expense		455,224.54
Net Ordinary Income	16	10,787.68
Other Income/Expense		
Other Expense Transfer		4,000.00

11:48 AM 04/04/23 Cash Basis

Village Of St.Anne-Water Profit & Loss

	Mar 23		
Total Other Expense	4,000.00		
Net Other Income	-4,000.00		
Net Income	6,787.68		
			

Village Of St.Anne-Water Reconciliation Summary Water Fund, Period Ending 03/31/2023

	Mar 31, 23	
Beginning Balance		278,078.92
Cleared Transactions		
Checks and Payments - 20 items	-449,252.45	
Deposits and Credits - 19 items	465,593.71	
Total Cleared Transactions	16,341.26	
Cleared Balance		294,420.18
Uncleared Transactions		
Checks and Payments - 6 items	-10.789.09	
Deposits and Credits - 3 items	0.00	
Total Uncleared Transactions	-10,789.09	
Register Balance as of 03/31/2023		283,631.09
New Transactions	-	
Checks and Payments - 2 items	-268,139.10	
Deposits and Credits - 3 items	273,129.17	
Total New Transactions	4,990.07	
Ending Balance		288,621.16

Village of St.Anne-MFT Profit & Loss YTD Comparison March 2023

	Mar 23	Mar 22	May '22 - Mar
Income			
Grants			
State	3,719.79	2,951.80	42,505.00
Grants - Other	0.00	0.00	2,667.66
Total Grants	3,719.79	2,951.80	45,172.66
Int Inc	11.83	6.52	106.57
Rebuild Illinois Grant	0.00	13,806.87	13,806.87
Total Income	3,731.62	16,765.19	59,086.10
Expense			
Material Prof Fee	0.00	0.00	1,240.11
Eng	30.00	30.00	1,685.01
Total Prof Fee	30.00	30.00	1,685.01
reimb	0.00	0.00	5,163.80
Repairs	842.80	0.00	4,260.35
salt	0.00	0.00	1,610.94
Total Expense	872.80	30.00	13,960.21
Net Income	2,858.82	16,735.19	45,125.89