

AGENDA
REGULAR BUSINESS MEETING—VILLAGE OF ST. ANNE
VILLAGE HALL—JULY AUGUST 14, 2023, 6:00 P.M.

FOR YOUR CONSIDERATION

- I. CALL TO ORDER BY THE PRESIDENT
- II. ROLL CALL BY THE CLERK
- III. DECLARATION OF A QUORUM BY THE PRESIDENT
- IV. PLEDGE OF ALLEGIANCE

- V. PUBLIC COMMENTS

- VI. RECOGNITION OF PERSONS WITH PRESENTATIONS
 - A. Jaelyn French Anderson- Truck and Tractor Pull
 - B. Carrie Navratil-Free Library

- VII. APPROVAL OF MINUTES
 - A. Regular board meeting minutes of July 10, 2023

- VIII. TREASURER’S REPORT
 - A. Comments by Treasurer
 - B. Approval of Report
 - C. Beautification Committee donation to Veteran’s Memorial project \$300.

- IX. COMMUNICATION AND CLERK’S REPORT

- X. PRESIDENT’S REPORT
 - A. Consideration of EPA Revolving Loan Fund Application Assistance
 - B. Consideration of IDNR OSLAD GRANT Application Assistance
 - C. Consideration of setting up the TIF/ Business district at a cost of \$37,500.

- XI. ATTORNEY’S REPORT

- XII. COMMITTEE REPORTS
 - A. Police and Judicial Committee: Trustees Abrassart, CH, O’Connell & Wendt
 - 1. Monthly Police report

2. Consideration of Police Services for Martinton/Beaverville Contract
3. Consideration of renegotiating Papineau contract that expires October, 2024

B. Public Works Committee: Trustees Wendt, Ch, Dhans & O'Connell

C. License & Health/Building& Zoning/ Annexation & Planning Committee: Trustees Miramontes, CH, Stam & Abrassart

1. Monthly Building Report

D. Park & Building Maintenance Committee: Trustees O'Connell, Ch, Miramontes & Wendt

1. Update on Replacement building at Village Park bids

E. Equipment/Civil Defense& County Board Rep. Committee Trustee Dhans, Ch, Abrassart & Stam

F. Finance & Personnel Committee: Trustee Stam, Ch, Miramontes & Dhans

1. Bills- Report and Recommendations

XIII. UNFINISHED BUSINESS & NEW BUSINESS

XIV. ADJOURNMENT

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, July 10,2023**

President O'Connell called the meeting to order at 6:00 p.m. Clerk Sutherland called the roll and the following trustees answered present; Abrassart, Wendt, Miramontes, and Dhans. Trustees Stam and O'Connell were absent. Treasurer Bonvallet, Building Inspector David Pomaranski, Police Chief Navratil, and Attorney Mike Parish were also in attendance. Trustees Stam and O'Connell were absent. Also in attendance were local residents Pam Lottinville, Mike Fehrenbacker and Rev. Mike Seed.

During Public Comments, Mike Fehrenbacker requested information on the status of the building he has made plans to purchase from the Village located at 6754 S. State Rte 1. Attorney Michael Parish outlined the process, and stated he was communicating with Fehrenbacker's attorney.

President O'Connell asked if there were any questions or corrections to the minutes of June 12, 2023 regular meeting or to the Special meeting minutes of June 20, 2023. Hearing none, he asked for a motion to approve them. It was moved by Abrassart, seconded by Trustee Wendt that the minutes be approved. Upon voice vote, all trustees present voted favorably, and the motion was carried.

Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Miramontes, seconded by Trustee Wendt that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried. Treasurer Bonvallet then opened discussion regarding the water sewer garbage billing of apartments. No decisions were made, but all agreed that this topic needed to be investigated further.

Clerk Sutherland stated that Public Works Director Leveque, Chief Navratil and her had reviewed the annual insurance policy renewal for the Village. Sutherland asked Trustee Wendt if he could check with the Remote-control Boat Club for their certificate of proof of Insurance.

President O'Connell distributed a handout regarding current issues to the Board. (attached)

CALL TO ORDER

ROLL CALL

QUORUM

**VISITORS: REV MIKE
SEED, MIKE
FEHRENBACHER
PAM LOTTINVILLE**

**6/12/23 REG
MEETING MIN
APPROVED
6/20/23 SPECIAL MTG
APPROVED**

**TREASURER'S REPORT
APPROVED**

**APARTMENT
BUILDING
WATER/SEWER/GARB
AGE BILLS**

CLERK'S REPORT

PRESIDENT'S REPORT

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, July 10,2023**

President O'Connell stated that the Agnes Klonowski property was close to being finalized and that Cotton would be tearing it down by the end of this month.

**KLONOWSKI
BUILDING SET FOR
TEARDOWN**

President O'Connell referred everyone to the handout outlining developing a TIF District and a Business District for the Village. Trustee Stam and President O'Connell had met with Pete Losue of Taska Associates and were very impressed with his work with small communities like St. Anne instituting the TIF and Business Districts. O'Connell outlined many details that would benefit our Village. He asked to table any voting on this until Trustees had time to review and the Business Committee had time to meet.

**TIF DISTRICT/
BUSINESS DISTRICT
TABLED UNTIL
AUGUST**

President O'Connell then stated that the documents drawn up by Piggush Engineering for the Downtown Streetscape were also in the handouts. He again requested this item be tabled until there could be committee meetings.

**STREETSCAPE TABLED
UNTIL AUGUST**

President O'Connell stated that the possibility of the Solar Project was turned down by the adjacent landowners.

SOLAR PRO UPDATE

President O'Connell stated that the Iroquois Memorial Hospital Center was still on target to open July 18, 2023.

IMH UPDATE

President O'Connell announced that the LED sign is scheduled to be ready by the end of July.

LED SIGN

President O'Connell then announced that Phase 3 of our Water Project has just been approved with 50% forgiveness. He outlined the total finance for the project with great news. In early talks, the total project would be approximately \$6.5 out of the Village pockets. With all the forgiveness the Village has received thus far, the Village portion has been reduced to \$2.8. The Village is very fortunate to have been awarded two projects in the same cycle.

**PHASE 3 PROJECT
NEWS**

President O'Connell asked for a motion to pass a Resolution Authorizing a rep to sign loan documents (2023-3). Motion was made by Trustee Dahns, seconded by Trustee Abrassart, and after a roll call vote, where all present voted positive the motion was carried.

**RESOLUTION AUTH
PRES O'C AUTH SIGN**

President O'Connell asked for a motion to pass Ordinance (2023-3) Authorizing Loan Agreement. The motion was made by Trustee miramontes, seconded by Trustee Dahns, and after a roll call vote , where

**DEBT
AUTHORIZATION
ORDINANCE PHASE 2**

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, July 10,2023**

after a roll call vote, where all present voted favorably, the motion was carried.

Attorney Parish updated that acquisition of the Klonowski property should come finalized on June 22, 2023.

Parish also informed the Board that the contract for the Fehrenbacher sale is in order and the deal will go through once signed.

Trustee Abrassart gave the monthly Police report. He read the report as follows: 25 traffic stops, 0 accidents, 22 agency assists ambulance/fire/other agencies, 3 suspicious activity calls persons/vehicles, 25 citations were issued/0 local/11 written warnings/ 14 traffic citations, 2 warrant arrests, 3 disorderly conduct/disturbance/fireworks, 2 battery/agg assault/domestic battery, 0 admin tow, 0 criminal damage to property, 0 theft/identity theft. Fines collected were \$156.00, 0 warrant fees, \$16.00 e-citations, making the total disbursement \$172. There was \$0. in administrative tow fines, \$945 in golf cart fees, and \$600 collected from Papineau for a total of \$1717.

Chief Navratil informed that he had attended the Martinton Village Meeting, where they asked for information as to the feasibility of SAPD doing some hours of street traffic patrol in their Village. Navratil stated that he explained to them how the agreement works between SA and Papineau. The Mayor of Beaverville was also at that meeting and asked Navratil if they could also possibly cover Beaverville. Chief Navratil explained to all in attendance that he was not in a position to make any such decisions, but that an agreement would need to be drawn up between the Village Attorneys, and then brought before the Boards.

President O'Connell asked Chief Navratil, Trustee Abrassart and Attorney Parrish to focus attention on the Chris Griffin property, and get the situation finalized. Attorney Parish asked Building Inspector David Pomaranski to get him copies of what has been done.

Trustee Wendt asked for a motion to purchase a line paint striper machine at a cost of \$2,484. This was seconded by Trustee Abrassart, and after a roll call vote, where all present voted favorably, the motion was carried.

Trustee Wendt then stated that an emergency purchase had to be considered due to a Village pump breaking.

ATTORNEY'S REPORT
KLONOWSKI
FEHRENBACHER

COMMITTEE REPORTS

POLICE/JUDICIAL

VIL OF MARTINTON
INQUIRY FOR POLICE

CHRIS GRIFFIN
PROPERTY

PUBLIC WORKS
PAINT STRIPER
PURCHASE

AMEND AGENDA

REBUILD PUMP

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, July 10,2023**

Trustee Abrassart then asked for a motion to amend the agenda, due to the need for action to be taken regarding the Village pump. This was seconded by Stam, and after a voice vote, where all present voted favorably, the motion was carried.

Trustee Wendt asked for a motion to rebuild the Village Pump for a price of \$8,400.60. This was seconded by Trustee Dahns, and after a roll call vote where all present voted favorably, the motion was carried.

Trustee Miramontes read the building permit report stating 4 permits were issued for improvements totaling \$18,935 and fees of \$216.

Trustee Miramontes informed the Board that her committee had met and reviewed the Fehrenbacker's plans for the property at 6754 S. State Rte 1. They feel like the Fehrenbackers have an acceptable plan and agree that the purchase of \$1,500 is a fair deal for all. Trustee Miramontes made a motion to move forward with the contract with Fehrenbacker. This was seconded by Trustee Stam, and after a roll call vote, where all present voted favorably, the motion was carried.

Trustee Dahns informed the Board that the committee had received 1 quote for a Morton Building for \$411,000. They were waiting for another bid from Bruce Langellier Contractor.

Trustee Abrassart didn't have anything to report.

Trustee Stam reported that the bills had been examined by the committee and recommended for payment. It was moved by Trustee Stam, seconded by Trustee Miramontes that the above recommendation be approved, and the bills be authorized for payment. Upon roll call vote, where all present voted favorably, President O'Connell declared the motion carried.

President O'Connell then asked if there was any further business to come before the Board. Hearing none, he asked for a motion to adjourn the meeting. It was moved by Trustee Stam, seconded by Trustee Abrassart that the meeting be adjourned. Upon voice vote, where all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 7:37 p.m.

**LICENSE AND HEALTH
BUILDING RPT**

**FEHRENBACHER DEAL
AGREED**

**PARKS AND BUILDING
SEEKING BIDS ON
NEW STRUCTURE**

EQUIPMENT

**PERSONELL/FINANCE
PAY BILLS**

**NEW AND
UNFINISHED**

ADJOURNMENT

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, July 10,2023**

Approved by me this _____ day of _____, 2023.

Village President

Village Clerk

CHANGES IN FUND BALANCE

Jul-23

FUND	BEGINNING BALANCE	INCOME	EXPENSE	ENDING BALANCE	CHANGES IN FUND BALANCE
			Inc sav.transfer		
GENERAL FUND	\$ 100,400.92	\$ 170,808.56	\$ 70,146.06	\$ 201,063.42	\$ 100,662.50
			inc sav transfer		
WATER & SEWER	\$ 290,760.79	\$ 35,232.44	\$ 34,449.51	\$ 291,543.72	\$ 782.93
MOTOR FUEL TAX	\$ 150,667.92	\$ 9,274.47		\$ 159,942.39	\$ 4,158.83
SAVING W/S	68,058.63	4,025.09		72,083.72	\$4,025.09
SAVING GEN	68,058.63	4,025.09		72,083.72	\$4,025.09

Rebuild Illinois Grant

5-22-20 \$13806.87

7-29-20 \$13806.87

3-22-21 \$13806.87

3-29-22 \$13806.87

9-24-22 \$13806.87

**Village of St. Anne-General
Profit & Loss
July 2023**

	Jul 23	Jul 22	May - Jul 23
Ordinary Income/Expense			
Income			
Annual Garage Sale Permits	0.00	0.00	385.00
Donations			
Civic Center	125.00	100.00	850.00
police	0.00	0.00	1,425.00
Total Donations	125.00	100.00	2,275.00
Fines			
Administrative Services	1,310.00	361.50	2,233.74
e citation	14.00	8.00	40.00
Total Fines	1,324.00	369.50	2,273.74
Franchise	109.62	0.00	3,511.24
Int Inc	11.08	11.04	38.86
MFT Pymt	0.00	4,697.88	0.00
Misc.			
Flag Sale	12.00	0.00	22.00
Total Misc.	12.00	0.00	22.00
Permit			
Building	216.00	0.00	700.00
Golf Cart Permit	350.00	350.00	1,505.00
Inspection Fee	-100.00	0.00	-350.00
Permit - Other	0.00	100.00	434.00
Total Permit	466.00	450.00	2,289.00
Police Services	50.00	600.00	700.00
Reimbursement payroll expenses	13,939.91	6,735.54	27,789.67
stamps	-12.55	-602.64	-12.55
Tax Rev			
Cannabis Use	147.23	133.86	430.24
County	109,182.34	112,159.54	109,182.34
Income	17,447.53	18,275.71	58,471.68
Rep State	13,373.05	13,313.47	29,914.52
Rep Town	0.00	0.00	2,144.45
Sales	10,134.40	11,059.91	26,584.81
use state	3,552.33	3,175.74	11,230.25
video gaming tax	946.62	1,208.33	3,815.52
Total Tax Rev	154,783.50	159,326.56	241,773.81
Total Income	170,808.56	171,687.88	281,045.77
Expense			
Animal Control	0.00	150.00	200.00
Annual Garage Sale			
Advertising	0.00	0.00	42.00
Total Annual Garage Sale	0.00	0.00	42.00
Auto			
Squad	0.00	128.28	0.00
Total Auto	0.00	128.28	0.00
Beautification Account			
Other expenses	0.00	0.00	191.89
Total Beautification Account	0.00	0.00	191.89
Charges			
error	370.80	0.00	370.80
Total Charges	370.80	0.00	370.80

Village of St.Anne-General
Profit & Loss
July 2023

	Jul 23	Jul 22	May - Jul 23
cleaning	50.00	0.00	150.00
Clothing Allowance - Police	0.00	0.00	1,750.00
Clothing Allowance - Public Wor	0.00	0.00	700.00
Computer	287.67	0.00	287.67
Contract Labor	450.00	3,550.00	450.00
Contrib			
Other Donations	0.00	500.00	0.00
Total Contrib	0.00	500.00	0.00
Dues	0.00	60.00	695.00
fees			
Adjudication Hearings	0.00	0.00	213.62
bookings	0.00	20.00	60.00
fees - Other	57.00	0.00	57.00
Total fees	57.00	20.00	330.62
Flowers	535.00	0.00	535.00
IMRF	1,885.44	1,892.99	5,656.53
Insur			
Cancer & ICare	630.08	366.84	1,799.28
Health	-80.10	-80.10	-240.30
Liab	0.00	0.00	100.00
Unemploy	0.00	0.00	868.36
Total Insur	549.98	286.74	2,527.34
Loans			
Prospect Bank	0.00	10,387.71	14,509.77
Total Loans	0.00	10,387.71	14,509.77
Lunch	0.00	173.82	0.00
Maint	0.00	0.00	299.84
Misc Exp	6,500.00	6,000.00	6,500.00
Off Exp	0.00	116.88	25.95
Park	350.00	127.00	700.00
Party	0.00	40.00	0.00
Payroll			
Officials	0.00	200.00	0.00
Total Payroll	0.00	200.00	0.00
Payroll Expenses	28,757.38	24,129.62	84,064.30
Police	4,484.34	3,285.54	25,408.81
Postage	27.90	290.00	233.63
Printing	0.00	116.73	0.00
Prof Fee			
Acctg	95.00	95.00	190.00
Legal	6,763.75	0.00	6,763.75
Prof Fee - Other	100.00	130.00	555.00
Total Prof Fee	6,958.75	225.00	7,508.75
Repairs			
Cmptr	0.00	43.12	54.75
Lights	428.00	0.00	428.00
Police	2,028.21	598.80	5,821.99
Repairs - Other	175.58	713.18	470.15
Total Repairs	2,631.79	1,355.10	6,774.89
street	0.00	0.00	5,928.71
Streets			
Signs	0.00	0.00	3,500.00

Village of St. Anne-General
Profit & Loss
 July 2023

	<u>Jul 23</u>	<u>Jul 22</u>	<u>May - Jul 23</u>
Total Streets	0.00	0.00	3,500.00
Supplies			
Office	18.18	135.12	832.26
Police	56.50	48.25	78.50
Shop street	1,649.70	446.92	2,088.12
Supplies - Other	0.00	0.00	153.00
	<u>2,308.50</u>	<u>3,765.16</u>	<u>10,106.64</u>
Total Supplies	4,032.88	4,395.45	13,258.52
Taxes			
Fed	9,620.92	8,027.92	28,259.68
Real Estate	0.00	0.00	632.98
State	1,838.64	2,069.77	5,376.60
	<u>11,459.56</u>	<u>10,097.69</u>	<u>34,269.26</u>
Total Taxes	11,459.56	10,097.69	34,269.26
Telephone	407.01	1,351.32	1,220.99
Training	0.00	0.00	45.00
Util			
Elect	350.56	1,697.62	5,580.64
	<u>350.56</u>	<u>1,697.62</u>	<u>5,580.64</u>
Total Util	350.56	1,697.62	5,580.64
Total Expense	<u>70,146.06</u>	<u>70,577.49</u>	<u>223,715.91</u>
Net Ordinary Income	100,662.50	101,110.39	57,329.86
Other Income/Expense			
Other Expense transfer	0.00	4,000.00	8,000.00
	<u>0.00</u>	<u>4,000.00</u>	<u>8,000.00</u>
Total Other Expense	0.00	4,000.00	8,000.00
Net Other Income	<u>0.00</u>	<u>-4,000.00</u>	<u>-8,000.00</u>
Net Income	<u><u>100,662.50</u></u>	<u><u>97,110.39</u></u>	<u><u>49,329.86</u></u>

Village Of St.Anne-Water
Profit & Loss YTD Comparison
July 2023

	Jul 23	Jul 22	May - Jul 23
Waste Mgt	9,714.51	9,150.48	28,859.49
Water Proj-lines	0.00	0.00	418,020.52
Total Expense	34,449.51	34,056.01	559,113.42
Net Ordinary Income	782.93	-1,189.35	3,955.12
Other Income/Expense			
Other Expense			
Transfer	0.00	0.00	8,000.00
Total Other Expense	0.00	0.00	8,000.00
Net Other Income	0.00	0.00	-8,000.00
Net Income	782.93	-1,189.35	-4,044.88

Village Of St.Anne-Water
Profit & Loss YTD Comparison
July 2023

	Jul 23	Jul 22	May - Jul 23
Ordinary Income/Expense			
Income			
Garbage			
Sales	8,227.50	8,613.18	24,974.79
Garbage - Other	940.24	0.00	2,517.00
Total Garbage	9,167.74	8,613.18	27,491.79
Int Inc	25.41	20.71	77.08
Late Fee	579.64	503.59	1,704.64
Loan			
Loan- IEPA	0.00	0.00	456,330.52
Total Loan	0.00	0.00	456,330.52
Reimbursement	0.00	465.92	0.00
Sewer			
Sales	1,162.53	909.73	3,144.04
Total Sewer	1,162.53	909.73	3,144.04
Water			
Heartland Properties	0.00	960.00	0.00
Hook Up	0.00	0.00	1,000.00
Infrastructure	1,000.15	694.76	2,520.00
no rate misc	1,175.96	1,123.80	2,364.88
Regular customers	17,193.11	14,955.66	53,616.49
Senior customers	3,866.37	3,440.00	11,829.84
Water Deposits	0.00	225.00	0.00
Water Sales	1,061.53	954.31	2,989.26
Total Water	24,297.12	22,353.53	74,320.47
Total Income	35,232.44	32,866.66	563,068.54
Expense			
Advert	0.00	75.00	375.00
Credit Card Fees	429.67	289.85	1,566.46
Equip purchase	0.00	0.00	11.94
fees	2,500.00	2,520.00	3,079.23
Garbage Expense	0.00	0.00	-478.84
INFRA140.	-15.00	-150.00	-15.00
loans			
Prospect Bank	0.00	445.58	14,509.77
Total loans	0.00	445.58	14,509.77
Maint	1,200.00	0.00	1,200.00
Misc Exp	100.00	0.00	500.00
Payroll Reimbursement	13,939.91	7,735.54	37,542.70
Prof Fee			
Eng	0.00	6,640.00	38,310.00
Total Prof Fee	0.00	6,640.00	38,310.00
Reimbursed to MFT	4,535.50	0.00	4,535.50
Supplies			
Water	347.10	1,716.07	4,453.54
Supplies - Other	40.00	0.00	1,537.87
Total Supplies	387.10	1,716.07	5,991.41
Telephone	0.00	220.18	0.00
Transfer to savings	0.00	4,000.00	0.00
Util			
Elect	1,367.31	1,303.99	3,799.04
Gas	290.51	109.32	1,306.20
Total Util	1,657.82	1,413.31	5,105.24

Village of St.Anne-MFT
Profit & Loss YTD Comparison
July 2023

	<u>Jul 23</u>	<u>Jul 22</u>	<u>May - Jul 23</u>
Income			
Grants			
State	4,355.04	4,380.30	12,672.91
Total Grants	4,355.04	4,380.30	12,672.91
Int Inc	13.13	8.49	37.91
Repayment of reimbursed expense	4,906.30	0.00	4,906.30
Total Income	<u>9,274.47</u>	<u>4,388.79</u>	<u>17,617.12</u>
Expense			
Material	0.00	331.32	0.00
Prof Fee			
Eng	0.00	0.00	1,560.27
Total Prof Fee	<u>0.00</u>	<u>0.00</u>	<u>1,560.27</u>
Total Expense	<u>0.00</u>	<u>331.32</u>	<u>1,560.27</u>
Net Income	<u><u>9,274.47</u></u>	<u><u>4,057.47</u></u>	<u><u>16,056.85</u></u>