

**Regular Board Meeting  
Board of Trustees of the Village of St Anne  
Kankakee County, Illinois 60964  
Village Hall, November 13, 2023**

President O'Connell called the meeting to order at 6:00p.m. Clerk Sutherland called the roll and the following trustees answered present; Stam, Abrassart, Wendt, Miramontes and Dahns. Clerk Sutherland reported the roll, and President O'Connell declared a quorum existed for the transaction of public business. Trustee O'Connell was absent. President O'Connell then asked for all to stand for the Pledge of Allegiance. Treasurer Bonvallet, Police Chief Navratil and Patrolman Joshua Metoyer were also in attendance. Also in attendance were Rev. Mike Seed, the Rieder family- Mr. and Mrs. Rieder, their son, Jeff, and his wife.

President O'Connell asked Clerk Sutherland to swear in the new Patrolman, Joshua Metoyer. Metoyer gave a brief description of how he became a police officer and his past experiences. He went on to say he was grateful to have met with Chief Navratil and feels St. Anne will be a good fit for him.

Mr. Rieder and his family were in attendance requesting the status of their flooded basement situation and the large bill, (currently above \$19,000) they have from Servpro. They stated that Servpro is still holding some of their belongings that they have cleaned and sanitized due to the waste that had backed up in their basement. President O'Connell stated that on the day of the flooding, he assumed that the issue was caused by water main replacement work that the Village was having done near their home. He agreed to do an initial clean-up for \$2,000-\$3,000 by Servpro. For this amount, he agrees that the Village will pay since he made the early assumption that it was the fault of the Village. The Village then hired a company to put a camera down that line and it was determined that there was a blockage but that it was not the responsibility of the Village. After a lengthy discussion, Clerk Sutherland took the phone numbers of the Servpro employee they were dealing with and Mr. Rieder and assured them after the calls were made and amounts were determined she would call them. She added that she had contacted the Village insurance and they determined that the Village did not hold responsibility for such homeowner's damage.

President O'Connell asked if there were any questions or corrections to the minutes of September 9, 2023 regular meeting. Hearing none, he asked for a motion to approve them. Motion was made by Trustee Stam, seconded by Dahns and after a roll call vote, where all present voted favorably, the motion was carried.

**CALL TO ORDER**

**ROLL CALL**

**QUORUM**

**VISITORS:**

**PATROLMAN**

**METOYER SWORN IN**

**RIEDER FAMILY  
FLOODING ISSUE**

**10/09 REG MEETING  
MIN APPROVED**

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Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Abrassart, seconded by Trustee Stam that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

**TREASURER'S REPORT**  
**APPROVED**

Clerk Sutherland informed the Board that she had requested and successfully changed the deadline to Jan. 22, 2024. After discussion, it was decided that committee meetings need to be set up so the editing process could be completed.

**CLERK'S REPORT**  
**CODIFICATION MTGS**

Clerk Sutherland informed the Board that the Civic Center weekend rentals in December were filling up with Holiday parties. (17 Fin Nov.&Dec)

**CIVIC CENTER**  
**RENTALS**

Clerk Sutherland asked the Board if they would consider Christmas gift cards for the employees. Motion was made by Trustee Stam, seconded by Trustee Wendt that full and part time employees would get Casey's gift cards, same as last year. After a roll call vote, where all present voted favorably, the motion was carried.

**ANNUAL EMPLOYEE**  
**GIFTS**

President O'Connell distributed a handout regarding current issues to the Board. (attached)

**PRESIDENT'S REPORT**

President O'Connell informed the Board that property owner Steve Hoekstra had requested of the Board permission to split some parcel on RTE. 1 into two parcels. This would allow him the opportunity to sell the part with a single-family home on it. A motion was made by Trustee Stam, seconded by Trustee Abrassart to allow the split. After a roll call vote, where all present voted favorably, the motion was carried.

**S.HOEKSTRA PARCEL**  
**SPLIT RTE.1**

President O'Connell opened discussion regarding the Village supplying a generator to service the St. Anne Catholic Hall. There was lengthy discussion regarding possibly using the one from the Pump House that will be replaced in Ph 2 of the water project. A handout was available to the Board outlining the agreement the Village would have with the Joliet Diocese. (copy provided) A motion was made by Trustee Stam, seconded by Trustee Miramontes to approve the agreement, and after a roll call vote, where all present voted favorably the motion was carried.

**CATHOLIC PARISH**  
**HALL GENERATOR**  
**CONSIDERATION**

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President O'Connell stated that he had spoken with Pete regarding the progress on the TIF/Business district project. Pete has made some progress. President O'Connell will keep us posted.

**TIF/BUSINESS DIST**

Attorney Parrish is working on a few annexations that were not fully registered with the county. He is attempting to get these fixed.

**ANNEXATION**

Attorney Michael Parish stated that he had been ill and was catching up on work projects.

**ATTORNEY'S REPORT**

Trustee Abrassart gave the monthly Police report. He read the report as follows: 17 traffic stops, 0 accidents, 28 agency assists ambulance/fire/other agencies, 3 suspicious activity calls persons/vehicles, 9 citations were issued/0 local/6 written warnings/ 9 traffic citations, 1 warrant arrests, 1 notice to appear in lieu of arrest, 6 disorderly conduct/disturbance/fireworks, 2 battery/agg assault/domestic battery, 0 admin tow, 0 criminal damage to property, 0 theft/identity theft. Fines collected were \$83, \$0 warrant fees, and \$2.00 e-citations. There was \$0 in administrative tow fines, \$0 in golf cart fees, and \$600 collected from Papineau for a total of \$685.

**COMMITTEE REPORTS**

**POLICE/JUDICIAL**

**POLICE REPORT**

Chief Navratil asked for consideration of the annual donation to the County wide Shop with a Cop program. A motion was made for a \$500 donation by Trustee Stam, seconded by Trustee Abrassart and after a roll call vote, where all possible voted favorably, the motion was carried.

**SHOP WITH A COP  
DONATION**

Chief Navratil informed the Board that newly appointed Patrolman Metoyer had been working with him for the last two weeks and is scheduled to begin the night shift under Sergeant Hoekstra for the month of December. The Chief requested that Metoyer be switched from part time status to full time status. A motion was made by Trustee Wendt, seconded by Trustee Miramontes, and after a roll call vote, where all present voted favorably, the motion was carried.

**PATROLMAN  
METOYER MADE FULL  
TIME**

Chief Navratil referred to the Board to copies of the Intergovernmental agreement regarding traffic coverage for the Village of Papineau. He stated that Mayor Myron Munyon said that their attorney had a few corrections but that the main terms that St. Anne wanted to see changed

**PAPINEAU INTER.  
GOV AGREEMENT  
UPDATE**

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were agreed upon by Papineau. A motion was made by Trustee Stam to adopt the agreement pending Attorney Parrish found it to be acceptable to our terms. This was seconded by Trustee Miramontes

Trustee Wendt asked again to table the fence project in Circle Drive but made a motion to move forward with the fence change by the new Village sign. He was still waiting on a quote but made the motion to change the fence by the grade school for a cost not to exceed \$3,895. This was seconded by Trustee Stam and after a roll call vote, where all present vote favorably, the motion was carried.

Trustee Miramontes read a building report for Sept-Nov. The improvements were \$227,120. The fees collected were 1425. Monthly business report.

Trustee Miramontes then stated that her committee had met, along with Building Inspector Pomaranski, and they recommend that the Board adopt the roofing contractor guidelines in place through the Kankakee County office. She made the motion to amend the current Village guidelines to those of the County. This was seconded by Trustee Stam, and after a roll call vote, where all preset voted favorably, the motion was carried.

Lastly, Trustee Miramontes informed the Board that a Village Liquor license was issued for Henry's Tacos, but at the present time, he had not received a State license. Chief Navrartil was questioned as to the background check for the owner, and he assured the Board that the background was done.

Trustee Miramontes said they received a bid from Bruce Langellier for a new park structure. She distributed copies of his bid. (\$119,790. plus \$22,520 If prevailing wage must be addressed) The Board was in favor of his bid but would like to see a drawing of the plan. ( copy attached)

Trustee Dahns said that she did not have anything this month.

Discussion began regarding the purchase of a new squad. Chief Navratil's K9 squad had been totaled in an accident that occurred Sunday, Nov. 12,2023. Trustee Abrassart and Trustee Stam mentioned that it possibly was time to consider retiring the Village K-9.

**PUBLIC WORKS**

**FENCE PRO TABLED**

**LICENSE AND HEALTH**

**ROOFING PERMIT  
GUIDELINES  
AMENDED**

**HENRYS TWO GETS  
VIL LIQ. LIC**

**PARKS AND BUILDING**

**EQUIPMENT**

**PERSONNEL/FINANCE**

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Trustee Stam reported that the bills had been examined by the committee and recommended for payment. It was moved by Trustee Stam, seconded by Trustee Wendt that the above recommendation be approved, and the bills be authorized for payment. Upon roll call vote, where all present voted favorably, President O’Connell declared the motion carried.

**NEW AND  
UNFINISHED**

The President asked for any new or unfinished business that needed asked for a motion to adjourn the meeting. It was made by Trustee Stam, seconded by Trustee Dahns, and after a voice vote, where all present voted favorably, the motion was carried, and President O’Connell then adjourned the meeting at 7:20 p.m.

**ADJOURNMENT**

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Village President

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Village Clerk