

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, December 11, 2023**

President O'Connell called the meeting to order at 6:00p.m. Clerk Sutherland called the roll and the following trustees answered present; Stam, Abrassart, Miramontes and O'Connell. Trustee Wendt was absent. Trustee Dahns arrived at 6:11. Clerk Sutherland reported the roll, and President O'Connell declared a quorum existed for the transaction of public business. Trustee O'Connell was absent. President O'Connell then asked for all to stand for the Pledge of Allegiance. Treasurer Bonvallet, Police Chief Navratil, Public Works Director Don Leveque, and Building Inspector David Pomaranski were also in attendance. Also in attendance were Rev. Mike Seed, FROM THE St. Anne Presbyterian Church, news writer Pam Lottinville, local resident Carrie Navratil and Village CPA Rick Blanchette.

President O'Connell asked for a motion to amend the agenda to include consideration to adopt the annual appropriations ordinance. Motion was made by Trustee Abrassart, seconded by Trustee Stam and after a voice vote, where all in attendance voted favorably the motion was carried.

President O'Connell then asked Accountant Blanchette to begin his presentation. Blanchette gave details of changes to the Tax Levy Ordinance and the Appropriations Ordinance for the new year. He noted areas where he made changes to accommodate where he feels the Village can appropriate less funds and areas where he feels more funds could be needed. He mentioned the water sewer projects that are currently happening in the Village. There are a few minor changes that Blanchette will make to these documents and return them to the Village Office Dec. 12, 2023.

A motion was made by Trustee Stam to adopt the Tax Levy with the few minor adjustments Blanchette will make. This was seconded by Trustee Miramontes and after a roll call vote, where all present voted favorably, the motion was carried.

A motion was made by Trustee Stam to adopt the Annual Appropriations Ordinance with the few minor adjustments Blanchette will make. This was seconded by Trustee Miramontes and after a roll call vote, where all present voted favorably, the motion was carried.

President O'Connell asked if there were any questions or corrections to the minutes of November 11, 2023 regular meeting. Hearing none, he asked for a motion to approve them. Motion was made by Trustee Miramontes seconded by Trustee Stam and after a roll call vote, where all present voted favorably, the motion was carried.

CALL TO ORDER

ROLL CALL

QUORUM

VISITORS:

MIKE SEED

PAM LOTTINVILLE

CARRIE NAVRATIL

RICK BLANCHETTE

AMEND AGENDA

RICK BLANCHETTE

TAX LEVY

ORD.APPROVED

APPROPRIATIONS

ORD ADOPTED

11/11 REG MEETING

MIN APPROVED

TREASURER'S REPORT

APPROVED

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Treasurer Bonvallet reported on the Village accounts. President O'Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Abrassart, seconded by Trustee Dahns that the treasurer's report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

Treasurer Bonvallet reported that she and Trustee Abrassart had met and researched the water bill account of the Worth residence on Rte. 1. The house is not in the Village limits, but it does receive Village water, but not sewer services. After discovering an ordinance that residences outside the Village limits that receive Village water, should pay an additional 20% above the Village residences. So, it was determined where the resident thought the Village had been overcharging her, was getting a better rate. Treasurer Bonvallet was asked to write her a letter of explanation, along with a copy of the Ordinance.

Clerk Sutherland informed the Board that they were all invited to the Kankakee County 40th Birthday/Holiday party on Dec. 20, 2023 from 5-7. She has the invite if anyone wants more information.

Clerk Sutherland asked the Board if there was any interest in responding to a request from Harbor House for a donation. No motion was made.

Clerk Sutherland informed the Board that a local resident, (Angie Golik 160 Oak St.) had presented her with a bill for some Water/sewer issue she had to address earlier in the year. The resident wanted to know if there were any funds to assist someone on a fixed income with this. After a discussion, with input from Don Leveque, the Board decided it was not something the Village could help with.

President O'Connell distributed a handout regarding current issues to the Board. (attached)

President O'Connell asked for a motion to accept the resignation of Clerk Sutherland. A motion was made by Trustee Stam, seconded by Trustee O'Connell to accept her resignation effective Jan. 5, 2024. After a roll call vote, where all positive voted favorably, the motion was carried.

**WORTH RESIDENCE
WATER BILL**

**CLERKS REPORT
KANKAKEE CO PARTY
INVITE**

HARBOR HOUSE REQ

GOLIK WATER ISSUE

PRESIDENT'S REPORT

**CLERK SUTHERLAND
RESIGNATION**

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President O’Connell stated that he had spoken with Pete regarding the progress on the TIF/Business district project. Pete has made some progress. President O’Connell will keep us posted. President O’Connell wanted to review the map, but Clerk Sutherland had not been able to download and print it.

TIF/BUSINESS DIST

President O’Connell stated that the Streetscape was still at a standstill.

STREETSCAPE

President O’Connell opened discussion regarding the Village supplying a generator to service the St. Anne Catholic Hall. He stated that there was a secured agreement with the Joliet Diocese that the Village would get the first chance to purchase the building if the Diocese were ever to sell it.

**CATHOLIC PARISH
HALL GENERATOR
CONSIDERATION**

President O’Connell reminded all committee chairs to arrange meetings with their members to go over the codebook drafts that they have received.

CODEBOOK UPDATE

President O’Connell announced the Village will host the mayors’ meeting on Wednesday, Jan. 17, 2024. He hopes all will attend.

MAYOR’S ASSOC MTG

President O’Connell thanked all for another successful Christmas tree lighting and Santa’s visit.

**THANK YOU TO
CHRISTMAS LIGHTING
CEREMONY**

Attorney Parrish is working on a few annexations that were not fully registered with the county. He is attempting to get these straightened out and filed correctly.

ATTORNEY’S REPORT

Trustee Abrassart gave the monthly Police report. He read the report as follows: 12 traffic stops, 0 local citations, 10 written warnings, 4 traffic citations, 0 accidents, 16 agency assists ambulance, fire, other agencies, 4 suspicious activity calls persons, vehicles, 0 arrest warrants/traffic/felony/misdemeanor, 1 notice to appear in lieu of bail, 0 disorderly conduct/disturbance/fireworks, 2 battery/agg battery, domestic battery/ fights, 0 admin tows, 1 criminal damage to property/vehicle, 2 theft/identity theft . Fines collected were \$48, \$0 warrant fees, and \$2.00 e-citations. There was \$0 in administrative tow fines, \$0 in golf cart fees, \$0 in ordinance fines and \$900 collected from Papineau for a total of \$950.

COMMITTEE REPORTS

POLICE/JUDICIAL

POLICE REPORT

Chief Navratil asked for consideration of hiring a County officer to cover

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the Village on Jan. 13, 2023 from 6 P.M. until 2 A.M. the current cost is \$65 an hour. A motion was made by Trustee Abrassart, seconded by Trustee Stam and after a roll call vote, where all voted favorably, the motion was carried.

**COUNTY COVERAGE
FOR VILLAGE PARTY**

Trustee Abrassart then made a motion to declare the Village K-9 Capa as surplus. This was seconded by Trustee Miramontes and after a roll call vote, where all present voted favorably, the motion was carried. Chief Navratil then asked to purchase Capa for \$1. He quickly handed the \$1 to Treasurer Bonvallet.

**VILLAGE K-9 CAPA
DECLARED SURPLUS**

After discussion, Trustee O'Connell made a motion to declare the following Village items as surplus; the Kabota tractor, the John Deere 2355 and the Street Sweeper. This was seconded by Trustee Dahns and after a roll call vote, where all those present voted favorably, the motion was carried.

PUBLIC WORKS

**ITEMS DECLARED
SURPLUS**

Trustee O'Connell then informed the Board that by trading in the Kabota and the J. Deere tractor they could buy a brand-new J. Deere utility tractor for \$21, 824.56 He made a motion to make this purchase, it was seconded by Trustee Dahns and after a roll call vote, where all voted positive, the motion was carried.

**UTILITY TRACTOR
PURCHASE**

Trustee Miramontes did not have a monthly building report.

Trustee Miramontes said that she was communicating with Langellier building about replacement of concession stand-pavillion at Village Park.

LICENSE AND HEALTH

**PARKS AND
BUILDINGEQUIP.**

Trustee Dahns said that she had been in contact with many people regarding the replacement of a squad car for the Village. Trustee Dahns then made a motion to purchase a 2023 police package vehicle (PPV) Durango with 13 miles on it. This was seconded by Trustee Stam and after all present, except for Trustee O'Connell, voted in favor. The motion was carried. Trustee O'Connell voted present. Treasurer Bonvallet was requested to secure financing for the balance of the squad purchase, (not to exceed \$29,000). She is to communicate the funding under the direction of President David O'Connell. It was further agreed, that President O'Connell and Treasurer Bonvallet have the authority to sign loan documents for the purchase of the 2023 Dodge Durango.

**EQUIPMENT/CIVIL
DEFENSE**

**2023 DURANGO
PURCHASE (PPV)**

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Trustee Stam reported that the bills had been examined by the committee and recommended for payment. It was moved by Trustee Stam, seconded by Trustee Miramontes that the above recommendation be approved, and the bills be authorized for payment. Upon roll call vote, where all present voted favorably, President O’Connell declared the motion carried.

PERSONNEL/FINANCE

At 7:08, President O’Connell asked for a motion to move into Executive session to discuss Personnel. It was moved by Trustee Stam, seconded by Trustee Abrassart and after a roll call vote, where all present voted favorably, the motion was carried. Clerk Sutherland was told by President O’Connell that he would be responsible for recording times of executive session and also, adjournment of the meeting. (Minutes for executive session are kept separately in the vault) Trustee Dahns made the motion to come out of executive session at 7:35 and was seconded by Trustee Miramontes. After roll call vote, where all present voted favorably the motion was carried.

EXECUTIVE SESSION

The President asked for any new or unfinished business that needed asked for a motion to adjourn the meeting. It was made by Trustee Dahns, seconded by Trustee Miramontes, and after a voice vote, where all present voted favorably, the motion was carried, and President O’Connell then adjourned the meeting at 7:37 p.m.

NEW AND UNFINISHED

ADJOURNMENT

Approved by me this _____ day of _____, 2024

Village President

Village Clerk