

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, May 13, 2024**

President O’Connell called the meeting to order at 6:01 p.m. Clerk Posing called the roll and the following trustees answered present; Abrassart, Wendt, O’Connell, Dhans, and Stam. Trustee Miramontes was absent. Clerk Posing reported the roll, and President O’Connell declared a quorum existed for the transaction of public business. President O’Connell then asked for all to stand for the Pledge of Allegiance. Also in attendance were Treasurer Bonvallet, Police Chief Navratil, Building Inspector and Public Works Director Don Leveque.

Visitors Jeremy Aubertin, Mike Seed, Pam Lottinville, and Neil Piggush were also in attendance.

Jeremy Aubertin presented a violation notice for lawn maintenance. He had pictures showing his lawn and his flower plot that he was letting die off naturally and that’s why it was so high. It was explained that it might have been an oversight, and an apology was extended to him.

Kenny Patel decided to attend next months meeting so he can get more information into the purchase of the Dixie Delite building before making his presentation.

President O’Connell asked if there were any questions or corrections to the minutes of April 8, 2024, regular meeting. Motion was made by Trustee Abrassart seconded by Trustee Stam and after a roll call vote, where all present voted favorably, the motion was carried.

Treasurer Bonvallet reported on the Village accounts. President O’Connell then asked if there were any questions or comments on her report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Stam, seconded by Trustee Dhans that the treasurer’s report be approved. After a roll call vote, where all present voted favorably, the motion was carried.

Clerk Posing read a Thank You card from Ron & Joanne Grubbs for the

CALL TO ORDER

ROLL CALL

QUORUM

VISITORS:

**JEREMY AUBERTIN,
MIKE SEED, PAM
LOTTINVILLE AND
NEIL PIGGUSH**

PUBLIC COMMENT

**PERSON WITH
PRESENTATIONS**

**04/08/2024
REGULAR MINUTES
APPROVE**

TREASURER’S REPORT

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, May 13, 2024**

floral arrangement sent for their son's Jim service.

CLERK'S REPORT

Clerk Posing also asked for RSVPs for the upcoming Mayor's dinner on May 22, 2024.

Clerk Posing stated that we had received a letter asking to renew the banner at the football field at the High School with the cost of \$150. President O'Connell asked for a motion to renew the banner. Trustee Stam made a motion to renew, and Trustee Wendt seconded the motion, and after a vote were Trustee O'Connell voted present and the remaining Trustees voted yes, the motion was approved.

Clerk Posing also reported that the new pages for the code book were here and the Trustees can either take the pages and replace themselves or bring them back in and they will be replaced.

President O'Connell distributed a handout regarding current issues to the Board. (attached)

PRESIDENT'S REPORT

President O'Connell stated that we now have a timeline of events that need to happen for the two projects.

**TIF
DISTRICT/BUSINESS
DISTRICT**

President O'Connell stated that he had reached out to Cory Winstead from FS Grain and was told they are still acquiring the land needed.

FS GRAIN

President O'Connell stated that the Streetscape was still at a standstill.

STREETSCAPE

President O'Connell commented that Phase 1 has been closed out. R & R Construction was awarded the contract for Phase 2. Phase 3 will be going out for bid in late June or Early July.

WATER PROJECT

President O'Connell reminded the board that the Mayor's Dinner is set for Wed. May 22, 2024 and RSVP's need to be given before Wed May 15th.

MAYOR'S ASSOC MTG

President O'Connell made the new appointments to the Chairs of the committees they are as follows:

**COMMITTEE CHAIR
APPOINTMENTS**

EQUIPMENT/CIVIL DEFENSE AND COUNTY BOARD REP
Chair – Jeanine Dhans

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, May 13, 2024**

FINANCE & PERSONNEL

Chair – Jerry Stam

LICENSE & HEALTH, BUILDING & ZONING, ANNEXATION & PLANNING

Chair - Steve Abrassart

PARKS & BUILDING MAINTENANCE

Chair - - Dana Miramontes

POLICE & Judicial

Chair – Lucas O’Connell

PUBLIC WORKS

Chair- Tim Wendt

Attorney Parrish presented the changes to the ordinances in the code book.

President O’Connell asked for a motion to accept all the changes made to the code book. Trustee Stam made the motion and Trustee Miramontes seconded it. After a roll call vote where everyone present voted favorably the motion was passed.

Attorney Parish also discussed the annexing of the property where Dixie Delite is located is still moving forward but has run into a few obstacles that they are working on at the moment.

Trustee Abrassart gave the monthly Police report. He read the report as follows: 29 traffic stops, 0 local citations, 20 written warnings, 10 traffic citations, 3 accident, 21 agency assists ambulance, fire, other agencies, 3 suspicious activity calls persons, vehicles, 1 arrest warrants/traffic/felony/misdemeanor, 0 notices to appear in lieu of bail, 2 disorderly conduct/disturbance/fireworks, 1 battery/agg battery, domestic battery/ fights, 0 admin tows, 1 criminal damage to property/vehicle, 1 theft/identity theft 16 Ordinance Violations Notices . Fines collected were \$171.00, \$0 warrant fees, and \$4.00 e-citations. There was \$0 in administrative tow fines, \$525.00 in golf cart fees, \$0 in ordinance fines and \$750.00 collected from Papineau for a total of \$1450.00.

Trustee Abrassart also reported that Chief Navratil had a meeting with his

ATTORNEY’S REPORT
CODE BOOK

ANNEXING
PROPERITIES

COMMITTEE REPORTS

POLICE/JUDICIAL

POLICE REPORT

**Regular Board Meeting
Board of Trustees of the Village of St Anne
Kankakee County, Illinois 60964
Village Hall, May 13, 2024**

officers that Trustee Abrassart attended, and the meeting was very productive and a lot of participation within the department.

**POLICE DEPARTMENT
MEETING**

Public Works Committee Chair Trustee Wendt stated that the ballpark bathrooms are finished and look very nice.

PUBLIC WORKS

Trustee Wendt also stated that the ponds will be treated as soon as possible since the chemicals just arrived and the rain needs to quit first.

Trustee Wendt also recommended that we hire 2 summer employees. Trustee O'Connell made a motion and Trustee Stam seconded. After a roll call vote where everyone voted favorably the motion was passed with a start date of June 1st thru August 31st.

Trustee Stam brought up the recommendation of adopting a spill ordinance. Trustee Stam made a motion for Attorney Parish to write up an ordinance on the matter, seconded by Trustee Abrassart. After a voice vote in which there were 5 Ayes and 0 nays the motion was carried.

LICENSE AND HEALTH

Trustee O'Connell stated that the work that Hobart Wielgus did for the drainage was exceptional. There haven't been any problems even with all the rain that we have had.

**PARKS AND
BUILDINGEQUIP.**

Trustee Dhans had nothing to report.

**EQUIPMENT/CIVIL
DEFENSE**

Trustee Stam reported that the bills had been examined by the committee and recommended for payment. It was moved by Trustee Stam, seconded by Trustee Dhans that the above recommendation be approved, and the bills be authorized for payment. Upon roll call vote, where all present voted favorably, President O'Connell declared the motion carried.

PERSONNEL/FINANCE

The President asked for any new or unfinished business.

**NEW AND
UNFINISHED**

President O'Connell asked for a recommendation to approve Motor Fuel Tax Street Maintenance Program Resolution Section 24-00000-00-GM. Trustee Stam made the motion to approve, seconded by Trustee O'Connell and after a roll call vote where everyone voted favorably, it was passed.

**MOTOR FUEL TAX
PROGRAM**

President O'Connell than asked for a motion to approve the program for

MOTOR FUEL TAX

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the Resolution for Maintenance Under the Illinois Code for the Motor Fuel Tax Street Maintenance Section 24-00000-00-GM for \$247,000.00. The motion was made by Trustee Stam and seconded by Trustee Dhans. After a roll call vote where everyone present voted in favor the motion was passed.

**STREET
MAINTENANCE
RESOLUTION
\$247,000**

President O’Connell asked for a motion to award the Water System Improvement Phase 2 contract to R & R Construction is the amount of \$1,397,937.50. Trustee Stam made the motion and was seconded by Trustee Wendt, after a roll call vote where all present voted favorably the motion was passed.

**AWARD PHASE II
CONTRACT**

President O’Connell asked for a motion to amend the debt authorization ordinance 2023-03 to 2024-02. Trustee Stam made the motion and was seconded by Trustee Dhans, after a roll call vote where all present voted favorable the motion was passed.

**AMEND DEBT
ORDINANCE**

President O’Connell than asked for a motion to approve a resolution for the Motor Fuel Tax Construction Project for the cost of \$36,000.00. Motion was made by Trustee O’Connell and seconded by Trustee Wendt. After a roll call vote where all present voted favorable the motion was passed.

**MOTOR FUEL TAX
CONSTRUCTION
PROJECT \$36,000**

President O’Connell asked for a motion to approve the Engineering Agreement for the Motor Fuel Tax Construction Project. Trustee Stam made the motion and was seconded by Trustee O’Connell. After a roll call vote where all present voted favorably the motion was passed.

**ENGINEERING
AGREEMENT**

President O’Connell asked for a motion for approval of EPA PWS Revolving Loan Fund-Water System Improvements – Phase III. Trustee Abrassart made the motion and Trustee Stam seconded, after a roll call vote where all present voted favorably the motion was passed.

**REVOLVING LOAN
FUND
WATER SYSTEM
IMPROVEMENTS**

President O’Connell than asked for a motion to approve the Engineering Agreement for the TIF Legal description project and the proposed TIF adoption schedule. Motion was made by Trustee Stam and seconded by Trustee Dhans. After a roll call vote where all in attendance voted favorably the motion was passed.

**ENGINEERING
AGREEMENT TIF
PROJECT**

President O’Connell asked for a motion to adjourn the meeting. The motion was made by Trustee Stam, seconded by Trustee Dhans, and after a voice vote, where all present voted favorably, the motion was carried, and President O’Connell then adjourned the meeting at 6:54 p.m.

ADJOURNMENT

**Regular Board Meeting
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Approved by me this _____ day of _____, 2024

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Village President

Village Clerk